

## Notice of Meeting and Agenda

### Audit, Risk and Scrutiny Board

| Date                   | Time  | Venue                         |
|------------------------|-------|-------------------------------|
|                        |       |                               |
| Monday, 24 August 2020 | 10:00 | Remotely via Microsoft Teams, |

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Tom Begg: Councillor Stephen Burns: Councillor Michelle Campbell: Councillor Neill Graham: Councillor Jim Harte: Councillor John Hood: Councillor Emma Rodden:

Councillor Bill Binks (Convener): Councillor Jim Sharkey (Depute Convener):

## **Apologies**

Apologies from members.

## **Declarations of Interest**

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

## **Audit**

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Summary of Internal Audit Reports for period 1<br/>January to 30 June 2020</b>                 | <b>1 - 16</b>  |
|          | Report by Chief Auditor.  |                |
| <b>2</b> | <b>Internal Audit and Counter Fraud Progress &amp;<br/>Performance for Period to 30 June 2020</b> | <b>17 - 22</b> |
|          | Report by Chief Auditor.  |                |
| <b>3</b> | <b>Internal Audit Annual Report 2019-20</b>   | <b>23 - 38</b> |
|          | Report by Chief Auditor.  |                |

## **Monitoring and Reviewing Service Delivery Performance, Policies & Practices**

- |          |   |                |
|----------|---|----------------|
| <b>4</b> | <b>Absence Statistics – Quarter 4 of 2019/2020</b>      | <b>39 - 46</b> |
|          | Report by Director of Finance & Resources.              |                |
| <b>5</b> | <b>Audit, Risk &amp; Scrutiny Annual Report 2019/20</b> | <b>47 - 54</b> |
|          | Report by Director of Finance & Resources.              |                |

## **Annual Programme**

- |          |  |                |
|----------|--|----------------|
| <b>6</b> | <b>Audit, Risk &amp; Scrutiny Board Annual Programme<br/>2020/21</b>   | <b>55 - 58</b> |
|          | Report by Director of Finance & Resources.   |                |
| <b>7</b> | <b>Conversion of Grassed Areas to Parking - Lead Officer<br/>Michael Moran</b>                                     | <b>59 - 64</b> |
|          | Report by Lead Officer.  |                |
| <b>8</b> | <b>Review of Bus Deregulation and Effect on Transport<br/>Services in Renfrewshire - Lead Officer Jamie Mackie</b> | <b>65 - 68</b> |
|          | Report by Lead Officer.  |                |

## **Exempt**

**Exempt Item**

Exempt documents are no longer available in print format. You will require to log in to Audit, Risk & Scrutiny Exempt Items to access documents. Please note that access to exempt documents is now restricted.

**9      Summary of Internal Audit Investigations Report for  
Period 01 January to 30 June 2020**

Report by Chief Auditor.