

To: Finance, Resources and Customer Services Policy Board

On: 1st September 2021

Report by: Joint Report by the Chief Executive and the Director of Communities and Housing Services

Heading: Asbestos Removal RC-CPU-21-083

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Works Contract for Asbestos Removal (RC-CPU-21-083) to Clarke's Environmental Limited.
 - 1.2 The recommendation to award the Contract follows a procurement exercise conducted in accordance with the Council's Standing Orders Relating to Contracts for a below Regulated Threshold (Works) contract using the Open Tender Procedure.
 - 1.3 A Contract Strategy was approved by the Housing Asset and Investment Manager on behalf of the Head of Housing and the Strategic Commercial and Procurement Manager on Wednesday 30th June 2021.
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2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Services Policy Board:
- a) Authorise the Head of Corporate Governance to award a Contract for Asbestos Removal (RC-CPU-21-083) to Clarke's Environmental Limited;
 - b) authorise the award of a Term Service Contract up to a value of £720,000;
 - c) authorise a Contract period of one (1) year with the starting date anticipated to be 1st October 2021 but shall be confirmed in the Letter of Acceptance and with the Council having, at its sole discretion, the option to extend the Contract period for further periods. The length of any extension periods awarded will be determined by the Council, but the total of any extension periods awarded will not exceed twelve (12) months.
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3. Background

- 3.1 This procurement is for the appointment of a suitably experienced contractor to carry out carry out asbestos removal within domestic and non-domestic properties within Renfrewshire
- 3.2 A contract notice for this procurement process was published via the Public Contracts Scotland advertising portal on Wednesday 30th June 2021 with the tender documentation available for downloading from the Public Contracts Scotland – Tender platform from this date.
- 3.3 During the live tendering period seventeen (17) organisations expressed an interest in the tender. By the closing date set (Friday 16th July 2021 at 4pm), for return of electronic tender submissions, twelve (12) companies submitted a tender response, one (1) declined to respond and four (4) failed to respond.
- 3.4 In accordance with the Council's Standing Order Relating to Contracts 11.5 all twelve (12) tender submissions were evaluated against a pre-determined set of criteria in the form of the Single Procurement Document (SPD) by representatives from Property Services, the Corporate Procurement Unit, Corporate Risk and Corporate Health and Safety.

3.5 All twelve (12) tenderers complied with the minimum selection criteria of the SPD and progressed to the Award Stage which was based on an Award Criteria weighting of 60% Quality and 40% Price.

3.6 The scores relative to the award criteria for each tenderer are noted below:

		Price (40%)	Quality (60%)	Total (100%)
1	Clarke's Environmental Limited	40.00	56.75	96.75
2	Rhodar Ltd	30.54	58.75	89.29
3	Erith Contractors Limited	32.75	56.50	89.25
4	Northern Asbestos Services Limited	35.96	53.00	88.96
5	Enviraz (Scotland) Ltd	33.44	51.50	84.94
6	Chamic Industrial Services Limited	37.33	40.75	78.08
7	Carymar construction services Ltd	37.34	35.25	72.59
8	Aspect Contracts Limited	20.34	50.25	70.59
9	Damada (Asbestos Removals) Limited	22.32	45.50	67.82
10	Reactive Integrated Services Limited	29.75	30.75	60.50
11	Nichol Associates Limited	15.14	40.75	55.89
12	Greenair Environmental Limited	12.28	35.75	48.03

3.7 The evaluation of tender submissions received identified that the tender submission by Clarke's Environmental Limited was the most economically advantageous tender submission.

3.8 HRA capital programme budget of £720,000 has been made available for this Contract.

- 3.9 Community Benefits were requested as part of this procurement process and Clarke's Environmental Limited confirmed that the following Community Benefits would be made available to the Council for this Contract:

Community Benefit Description	No of People / Activity
Job for an unemployed individual	1
Modern Apprenticeship (will be office based at their office in Hillington)	1
Non financial support for a Community Project	1

Implications of the Report

1. **Financial** - The cost for these works will be met by HRA Capital Programme.
2. **HR & Organisational Development** - No TUPE implications
3. **Community/Council Planning –**
Our Renfrewshire is well - The properties included in this contract are void and tenanted properties. These properties need to be accessible to the public along with Council staff therefore, these properties need to be safe to use. The removal of asbestos at these properties ensure that the properties are safe for members of the public to live in and Council staff to carry out necessary repairs.
4. **Legal** - The procurement of this Contract was conducted as a below Regulated (Works) Open Procurement Procedure in accordance with the Council's Standing Orders Relating to Contracts.
5. **Property/Assets** - This contract will assist the Council in its legal obligation to ensure that properties under its control are safe to use.
6. **Information Technology** - No Information Technology implications have arisen or are anticipated.
7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because for example it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be

reviewed and monitored, and the results of the assessment will be published on the Council's website.

8. **Health & Safety** - Clarke's Environmental Limited health and safety credentials were evaluated by Corporate Health and Safety and met the Council's minimum requirements regarding health and safety.
9. **Procurement** – The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk** - Clarke's Environmental Limited insurances have been assessed and evaluated to confirm that they have met the minimum requirements regarding insurable risk.
11. **Privacy Impact** - No Privacy Impact implications have been identified or are anticipated.
12. **Cosla Policy Position** – No COSLA Policy Position implications have arisen or are anticipated.
13. **Climate Risk** – The level of impact associated with provision of these works has been assessed using the Scottish Government Sustainability Test and is considered to be low risk. Contractors are required to provide documented procedures for dealing with waste due to the nature of this contract (e.g. waste management plans, waste segregation, recycling etc.).

List of Background Papers

(a) None

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