



Scotland Excel

To: Executive Sub Committee

On: 22 March 2019

Report by Director Scotland Excel

Request for Associate Membership of Scotland Excel by Cycling Scotland

1 Introduction

In addition to the 32 local authorities who are full members of Scotland Excel, applications can be made for Associate Membership by organisations such as council arms-length organisations, community groups, charities, housing associations and voluntary organisations which are a public body or a body that engages in activities of a public nature.

Organisations apply to Scotland Excel for Associate Membership to allow them to access the frameworks for goods and services which we have in place for our full members. Associates do not have the opportunity to influence the future contract delivery schedule which is reserved for the full local authority members.

2 Application

Cycling Scotland is the nation's cycling organisation. Working with others, they help create and deliver opportunities and an environment so anyone anywhere in Scotland can cycle easily and safely.

Cycling Scotland vision is to provide a sustainable, inclusive and healthy Scotland where anyone, anywhere can enjoy all the benefits of cycling.

Cycling Scotland is a registered charity and a Living Wage employer.

To ensure the efficient and cost effective delivery of these services it has approached Scotland Excel and requested approval to become an associate member with access to our contracts.

3 Legislative Position

Before any application is submitted to committee for consideration checks are made into the organisation including scrutiny of the Memorandum & Articles of Association, finances and the type of contracts that the organisation wishes to access. Membership commences once committee has approved the

application and a Membership Agreement between Scotland Excel and the organisation is signed.

Scotland Excel monitors all requests from arms length and other organisations to become associate members to ensure that any legal requirements are met. In this case Cycling Scotland qualifies for membership as they in accordance with the Local Authorities (Goods and Services) Act 1970, section 1(1B), namely that the organisation is not a public body, but it has functions of a public nature or engages in activities of that nature and the purpose of accessing Scotland Excel's services is to facilitate the discharge of those functions and activities.

4 Recommendation

It is recommended to committee that Cycling Scotland application to join Scotland Excel as an associate member be approved, at a £500 annual fee, subject to completion and signing of the agreement document.