

Communities & Housing Policy Board

Terms of Reference

- A. Remit**
- Housing
 - Police
 - Fire & Rescue
 - Civil Contingencies
 - Community Learning & Community Safety & Development
 - Public Protection
 - Community Justice
 - Community Councils
 - Consumer Protection
- B. General Delegations** in relation to matters relevant to this Board's remit:
1. To monitor the capital and revenue expenditure programmes and approve remedial action.
 2. To determine property requirements.
 3. To determine requests for financial assistance.
 4. To approve and oversee the annual service and/or business plan for the services whose functions are covered by the remit and delegations of the Board.
 5. To oversee the organisation and management of the services whose functions are covered by the remit and delegations of the Board.
 6. To grant authority to members to attend seminars, conferences and other visits.
 7. To write off deficiencies or bring into charge surplus stocks and stores.
 8. To approve where required the Council's response to consultation papers which are within the Board's terms of reference.
- C. Specific Delegations**
- Housing**
9. To determine charges for services and, where appropriate, letting policies
 10. To monitor the performance expenditure reports and trading statements of the Building Services Trading Operation and to approve remedial action
 11. To develop, determine and monitor the Council's policies in relation to housing, and community safety.
 12. To exercise the functions of the Council as Housing Authority.
 13. To determine housing needs within the Council area.

14. To oversee the letting, maintenance, management and improvement of the Council's housing stock, including associated properties.
15. To approve new initiatives in housing tenure and investment.
16. To approve policies and procedures for the allocation of Council housing.
17. To oversee liaison with other agencies in relation to meeting the needs and priorities of the Council and the provision of resources for housing.
18. To determine the rent structure.
19. To approve the housing plan and annual policy statements.
20. To approve and oversee strategies for the management of and investment in the Council's housing stock.
21. To approve and oversee schemes of financial assistance, whether by way of grant or loan or otherwise to assist in the improvement of the quality of housing.
22. To approve and oversee policies in relation to participation by Council tenants in the activities of the Council as housing authority.
23. To approve and oversee policies, procedures and investment to meet special housing needs.
24. To approve and oversee policies and procedures in relation to housing conditions, substandard housing and houses in multiple occupation or other shared accommodation.
25. To oversee the sale or transfer of housing stock, land and assets held within the Housing Revenue Account.
26. To oversee matters relating to social housing providers.

Emergency planning and Civil Contingencies

27. To exercise the functions of the Council in relation to planning for emergencies, including the preparation and review of the Council's emergency plan.
28. To oversee and monitor the Council's civil contingency arrangements.

Community Safety and Public Protection

29. To approve and oversee policy and procedures for consumer protection. To oversee the Council's policies and functions in relation to community safety.
30. To consider and oversee the Council's policies and functions in relation to CCTV.
31. Oversight and monitoring of the Council's Public Protection partnership working, including in relation to serious and organised crime and counter-terrorism.

32. To approve and oversee policy relating to health education and home safety.
33. To exercise the functions of the Council in relation to matters of:
 - (a) food safety and food control;
 - (b) control of pollution, including provisions in relation to clean air, noise abatement and the monitoring of water quality;
 - (c) animal welfare and the control of animals and the control of insects and rodent pests;
 - (d) health and safety at work including occupational health, safety and welfare;
 - (e) public health, the abatement of statutory nuisances and the control of communicable diseases; and
 - (f) consumer advice and protection, and trading standards.

Community Justice

34. To consider matters relating to Community Justice and to exercise the functions of the Council in relation to Criminal Justice social work services.

Community Learning & Development

35. To approve and oversee the provision of services in relation to community learning and development.
36. To develop and review the adoption of a community development approach to service delivery.

Community Councils

37. To approve and oversee arrangements for Community Councils.

Community Empowerment Fund

38. To consider and where appropriate approve applications for funding from the Community Empowerment Fund.