

To: Renfrew & Gallowhill Local Area Committee

On: 20 February 2018

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Report by: Director of Finance & Resources

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Heading: Renfrew & Gallowhill LAC Timetable 2018/19

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## 1. Summary

1.1 The Council at its meeting held on 14th February, 2008 agreed its scheme of decentralisation, which included reference to the cycle of local area committee (LAC) meetings as follows:

**“10.1 Local area committees will meet at least on a quarterly basis. This will allow sufficient time for progress on action to be reported on local strategies and issues. Local area committees should meet in suitable local venues to enhance community participation.”**

1.2 The Council's Standing Orders apply to LACs. Standing Order 53 allows the convener of a LAC to call a special meeting of that committee by notifying the proper officer. In these circumstances, special meetings require to be held within 14 days of the proper officer receiving the notification. This mechanism allows the convener to call a special meeting should any matters of particular urgency arise or if there is a general need for a meeting to consider matters such as outstanding grant applications.

1.3 Taking into consideration the ability of the convener to call special meetings if the need arises and the potential for changes to LAC meetings arising from the current review of local governance arrangements, it is suggested that meetings of this LAC be programmed to August 2018.

1.4 Meetings of this LAC have been held on Tuesday evenings at 6.30 pm and the choice of venues for local area committee meetings have been limited as a result of practical considerations such as size and accessibility. In the past the Renfrew & Gallowhill LAC has followed a pattern of two meetings in Renfrew Town Hall followed by one in Gallowhill Community Centre. These arrangements have been flexible to take account of available accommodation and the Council Chambers, Renfrewshire House, have been used when required.

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## **2. Recommendations**

2.1 That meetings of this local area committee be programmed for 22 May and 21 August 2018.

2.2 That consideration be given to the time and venue of local area committee meetings.

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### **Implications of this report**

#### **1. Financial Implications**

None.

#### **2. HR and Organisational Development Implications**

None.

#### **3. Community /Council Planning Implications**

LACs are held at a time and place best suited to their members. This helps LAC members to work together to improve outcomes.

#### **4. Legal Implications**

Compliance with the Council's Condition of Grants

#### **5. Property/Assets Implications**

None.

#### **6. Information Technology Implications**

None.

#### **7. Equality and Human Rights Implications**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because all grant applicants must submit valid constitutions containing equality statements. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.

#### **8. Health and Safety Implications**

None.

#### **9. Procurement Implications**

None.

#### **10. Risk Implications**

None.

**11. Privacy Impact**  
None.

**12. COSLA Policy Position**  
None.

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### List of Background Papers

None

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