

To: Finance, Resources and Customer Services Policy Board

On: 18 April 2024

**Report by: Director of Finance and Resources and the Chief Officer,
Renfrewshire Health and Social Care Partnership**

**Heading: Provision of Community Based Alcohol & Drug Prevention &
Treatment Service (RC-CPU-23-204)**

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to enter into a contract for the Provision of Community Based Alcohol & Drug Prevention & Treatment Service with RCA Trust (Company Registration Number SC097520).
- 1.2 The recommendation to award this Contract follows a procurement exercise which was conducted as a Negotiated Procedure in accordance with the Procurement Reform Rules and the Council's Standing Orders relating to Contracts for a Health or Social Care Services contract.
- 1.3 A Contract Strategy for this Contract was approved by the Head of Mental Health, Learning Disability and Alcohol and Drugs Recovery Services on 22 February 2024, the Chief Finance Officer on 21 February 2024 and the Strategic Commercial Category Manager on 12 February 2024.
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2. **Recommendations**

2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorises the Head of Corporate Governance to award this Contract:

- i) for the Provision of Community Based Alcohol & Drug Prevention & Treatment Service, reference RC-CPU-23-204, to RCA Trust;
- ii) the Commencement Date of the Contract is anticipated to be 1 May 2024 for a contract period of 3 years with no option to extend; the actual Commencement Date for this Contract will be confirmed in the Council's Letter of Acceptance; and
- iii) for a contract value of up to a maximum of £417,757 for the full contract period excluding VAT, comprising £125,919 per annum plus a £40,000 one-off cost for an Alcohol Screening and Brief Intervention worker for a one-year fixed period, all funded by the Alcohol and Drug Partnership earmarked reserve.

3. **Background**

3.1 This new contract will replace an existing contract for the Provision of Community Based Alcohol & Drug Prevention & Treatment Service that is due to expire on 30 April 2024.

3.2 The Community Based Alcohol & Drug Prevention & Treatment Service will provide a community-based service which will focus on recovery-based outcomes in respect of alcohol/drug misuse. The aim of the service is to identify and reduce hazardous or harmful alcohol and/or drug use, lower level/binge drinking, and experimental non dependant drug use and recreational drug use and any related behaviour which impacts on the totality of individuals' lives and the community. It is anticipated that the service will provide a range of inclusive programmes of intervention based on individual assessed needs and development of recovery groups.

3.3 The services under this contract will respond to individual's needs and work in close partnership with Renfrewshire Alcohol and Drug Recovery Services and other local services as part of a Recovery-oriented system of care.

- 3.4 In addition to the Community Based Alcohol & Drug Prevention & Treatment Service and as part of this contract, the provider will employ an Alcohol Brief Intervention (ABI) worker for a period of 12 months. The ABI worker will offer screening and deliver appropriate ABI to patients/clients with harmful and hazardous drinking patterns presenting in a variety of settings with the aim of reducing their alcohol consumption to safe and healthier levels.
- 3.5 The procurement process for this Contract was conducted as a Negotiated Procedure in accordance with the Procurement Reform Rules and the Council's Standing Orders Relating to Contracts.
- 3.6 RCA Trust was invited to respond to the Council's Invitation to Contract which was published on 22 February 2024 with a return deadline of 12 noon on 7 March 2024.
- 3.7 In accordance with Council's Standing Order relating to Contracts 11.5 a Single Procurement Document (Scotland) (SPD (Scotland)) was required to be completed, the Tender submission from RCA Trust was evaluated and met the predetermined criteria in the SPD (Scotland).
- 3.8 RCA Trust's submission was evaluated by the Renfrewshire Health and Social Care Partnership, Corporate Procurement Unit, Risk Management and Health and Safety, and met the Award Criteria for both Quality and Price as set out within the Invitation to Contract.
- 3.9 Community Benefits were requested as part of this procurement process. RCA Trust has confirmed the following Community Benefits will be delivered as part of the Contract:

Community Benefit	Number Offered
1 X Graduate	1
1 X Industry Awareness Events • Schools • Invest in Renfrewshire – Employability • Further Education	1
1 X Event to promote supply chain opportunities	1

Implications of the Report

1. **Financial** - Service costs of a maximum of £417,757 excluding VAT will be met by the Alcohol and Drug Partnership earmarked reserves. This includes £125,919 per annum for three years, and £40,000 one-off cost for an Alcohol Screening and Brief Intervention worker for a one-year fixed period.

2. **HR & Organisational Development** - One fixed-term post of Alcohol Screening and Brief Intervention worker will be funded for a year as part of this contract approval.
3. **Community/Council Planning –**
 - Place – working together to enhance wellbeing across communities
 - Developing local plans that reflect the voices of our communities, alongside strengthening our local partnerships, working together to deliver local priorities.
 - Fair – nurturing bright, happy and healthy futures for all –
 - Reducing inequalities in Renfrewshire.
 - Working with a range of partners to support the improved health and wellbeing of our citizens.
4. **Legal** - The procurement of the contract follows a procurement exercise which was conducted as a Negotiated Procedure in accordance with the Procurement Reform Rules and the Council Standing Orders relating to Contracts.
5. **Property/Assets** - None directly arising from this report.
6. **Information Technology** - None directly arising from this report.
7. **Equality & Human Rights** -

The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – RCA Trust Health and Safety submission has been evaluated by Corporate Health and Safety and meets the Council's requirements.
9. **Procurement** – The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.

10. **Risk** – RCA Trust insurances have been assessed by Renfrewshire Council's Risk Officer and meet the minimum requirements regarding insurable risk.
11. **Privacy Impact** - The Contract contains Renfrewshire Council's General Conditions of Contract including Data Protection, Security and Recording. RCA Trust will be a Data Controller and, as such, have a legal responsibility to comply with Data Protection legislation when collecting, processing and storing personal data to those receiving a service under this Contract.
12. **Cosla Policy Position** – None directly arising from this report.
13. **Climate Risk** – None directly arising from this report.

List of Background Papers

None.

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