
To: Renfrewshire Integration Joint Board

On: 20 September 2019

Report by: Chief Finance Officer

Heading: Financial Report 1 April 2019 to 31 July 2019

1. Purpose

1.1. The purpose of this report is to advise the Integration Joint Board (IJB) of the Revenue Budget position at 31 July 2019 and the projected year end position for the year ended 31 March 2020.

1.2. In addition, approval is sought from the IJB for: the financial framework being developed to support the implementation of the Five-Year Adult Mental Health Strategy across Greater Glasgow and Clyde; the creation of a 'Transformation Programme' reserve and, the CFO's recommendation to work towards achieving a 2% reserve balance.

2. Recommendations

It is recommended that the IJB:

- Note the in-year position at 31 July 2019;
- Note the projected year-end position for 2019/20;
- Approve the creation of a 'Transformation Programme' reserve to provide resources to mitigate the risk of change, and to support the transition of HSCP services;
- Approve the CFO's recommendation to work towards achieving a 2% reserve balance in recognition of the level of risk which the organisation is likely to be exposed to over the medium term; and
- Approve the proposed financial framework (sect 9) which will support the implementation of the Five-Year Adult Mental Health Strategy;

3. Summary

3.1. As detailed in the table below the IJB year to date position and projected outturn for 2019/20 is an underspend, prior to the transfer of balances to General and Ear Marked Reserves at the financial year end.

Total Renfrewshire HSCP	Year to Date Position	Year End Outturn
	Underspend £842k	Underspend £2,449k

3.2. The key pressures are highlighted in section 4.

3.3. Throughout the financial year, adjustments are made to the original budget as a result of additional funding allocations, service developments and budget transfers reflecting service reconfigurations. Appendices 8 and 9 provide a reconciliation of the main budget adjustments applied this current financial year.

4.

Total Renfrewshire HSCP	Year to Date Position	Year End Outturn
	Underspend £842k	Underspend £2,449k

4.1. The overall net underspend for the HSCP at 31 July 2019 is an underspend of £842k, with an anticipated year-end underspend of £2,449k, assuming that the current trajectory of spend continues throughout this financial year. Members should note that any year end underspends in relation to the Action 15, Primary Care Improvement Programme (PCIP) and Alcohol and Drug Partnership (ADP) monies will be transferred to ear marked reserves to be drawn down in future years in line with their respective SG allocations.

4.2. The current and projected underspend includes a draw down from ear marked reserves as detailed in the following table and in Appendix 10.

Earmarked Reserves	Amounts Drawn Down in 2019/20 £000's
PCTF Monies Allocated in 16/17 and 17/18 for Tests of Change and GP Support	-23
Primary Care Improvement Program (19/20)	-816
GP Premises Fund - Renfrewshire share of NHSGGC funding for GP premises im	-58
Primary Care Transformation Fund Monies	-39
Single Point of Access Implementation (19/20)	-28
Funding to Mitigate Any Shortfalls in Delivery of Approved Savings	-150
Health Visiting	-58
Tannahill Diet and Diabetes Pilot Project	-15
Mental Health Action 15 (19/20)	-306
Mile End Refurbishment	-100
Westland Gardens Refurbishment	-105
Care @ Home Refurbishment and Uniform Replacement	-70
Additional Support Costs for Transitioning Placement	-60
TOTAL EARMARKED RESERVES	-1,828

4.3. The main broad themes of the current and projected outturn include:

Adults and Older People	Year to Date Position	Year End Outturn
	Underspend £400k	Underspend £1,107k

4.3.1. The main pressures variances within Adults and Older People relate to:

- *Care at Home:*
Continued pressures within the Care at Home service - Although performance in relation to keeping delayed discharges to a minimum has declined since 2017/18, the volume of clients requiring Care at Home upon leaving hospital has increased significantly. This increase in demand, continues to have a significant adverse impact on this budget.
- *Employee costs - Adult Social Care*
Underspends in employee costs (excluding care at home) reflecting vacancies throughout all service areas. These underspends offset pressures within third party payments for the Care at Home service and the Adult placement budget reflecting the impact of increasing demand.
- *Addictions (including ADP)*

Underspend which reflects the planned hold on recruitment pending the implementation of the actions to address the findings from the review of addiction services.

- *Adult Community Services*

Net underspend reflecting ongoing turnover and recruitment issues across the Rehabilitation and District Nursing services, which offset costs associated with keeping delayed discharges to a minimum (shown against supplies and services).

Mental Health	Year to Date Position	Year End Outturn
	Overspend £47k	Overspend £137k

4.3.2.

The overspend in Mental Health Services reflects pressures in relation to maintaining the recommended safe staffing and skill mix for registered nurse to bed ratios.

Children's Services	Year to Date Position	Year End Outturn
	Underspend £91k	Underspend £273k

4.3.3.

The underspend within Children's Services reflects vacancies across the service including: School Nursing; Children and Adolescent Mental Health, Speech and Language Therapy, and Occupational therapy.

Hosted Services	Year to Date Position	Year End Outturn
	Underspend £58k	Underspend £173k

4.3.4.

The underspend in Hosted Services is mainly due to vacant administrative posts in the Primary Care screening service, and vacancies within Podiatry.

Prescribing	Year to Date Position	Year End Outturn
	Underspend £268k	Overspend £804k

4.4.

As previously indicated to members, with the ending of the risk sharing arrangement across NHSGGC partnerships, prescribing costs represent one of the greatest financial risks to the HSCP, mainly due to the volatility of global markets and the impact of drug tariffs in relation to contracts with community pharmacy.

4.5.

As part of its financial planning for 2019/20, the IJB agreed a net increase of £2.1m to the prescribing budget to fund estimated cost and volume pressures for 2019/20. This net increase was based on a number of assumptions which includes the delivery of prescribing efficiencies and specific initiatives which are being taken forward across NHSGGC including: spend to save proposals; waste campaign; Formulary Compliance; and, Wound Dressings - prescribing of formulary recommended wound dressing products.

4.6.

As GP Prescribing costs are not available until two months after the month in which prescriptions are dispensed, this means expenditure information is only available for April – May (2 months). It is therefore too early in the financial year for any trend analysis to inform year end projections, however at this stage it is not anticipated that all of the additional funding allocated to prescribing through the budget process for 19/20 will be required. The current year end projection is an underspend of £ 804k. This position will be closely monitored throughout the year as more data emerges and the potential impact from Brexit assessed.

5. Scottish Government Funding 2019/20

5.1. Funding letters in respect of the: Primary Care Improvement Fund, Mental Health Action 15, and Alcohol and Drug Partnership (ADP) have now been received, clarifying the allocations for 2019/20.

5.2. In assessing the allocations for 2019/20, the Scottish Government gathered information via the CFO Network, on Scottish Government allocations included within Integration Authorities earmarked reserves as at 31 March 2019. These balances reflect the difficulties HSCPs across Scotland have had with regards to the recruitment of specialist staff from the limited pool available. As a result of this analysis, for 2019/20 the use of earmarked reserves is to be prioritised in advance of any further allocation of funding. In terms of allocations for planned expenditure during 2019/20 for Action 15, PCIF and Mental Health Action 15, the allocations have been reduced by the value held in reserves before additional 2019/20 allocations have been made. The Scottish government have confirmed that this will not reduce the overall commitment to fund specific policy initiatives.

5.3. Scottish Government will continue to utilise the information contained within financial returns to policy teams to inform this approach.

5.4. The following table provides a summary of the above allocations:

Funding Description	2018/19				2019/20			
	Allocation	Received 1 st /2 nd Tranche	Balance held by SG for future years	Transfer to Earmarked Reserves	Allocation	Drawdown from Reserves	Received @ 31st July 2019	Outstanding
	£m	£m	£m	£m	£m	£m	£m	£m
Primary Care Improvement Fund	1.554	1.465	0.089	0.792	1.861	0.792	0	1.861
Mental Health Action 15	0.374	0.333	0.041	0.306	0.575	0.306	0	0.575
Alcohol and Drug Partnership	2.139	2.139	0	0.321	2.229	0	2.229	0
TOTAL	4.067	3.937	0.13	1.419	4.665	1.098	2.229	2.436

6. Reserves

Legislative Background

6.1.1. IJBs prepare their accounts under the Local Authority Accounting Regulations because they are section 106 bodies as defined in the Local Government (Scotland) Act 1973.

6.1.2. One of the benefits of these accounting arrangements is that, unlike the NHS, IJBs are allowed to create reserves to facilitate longer term financial planning. Reserves are therefore a key component of the IJB's funding strategy. It is important for the long-term financial stability and the sustainability of the IJB that sufficient usable funds are held in reserve to manage unanticipated pressures from year to year. Similarly, it is also important that in-year funding available for specific projects and government priorities are able to be earmarked and carried forward into the following financial year, either in whole or in part, to allow for expenditure to be committed and managed in a way that represents best value for the IJB in its achievement of national outcomes and local priorities.

6.1.3. CIPFA 'LAAP Bulletin 99', provides s106 bodies with guidance in relation to Reserves and Balances. The requirement for financial reserves is acknowledged in statute and is part of a range of measures in place designed to ensure that s106 bodies do not over-commit themselves financially. Within the existing statutory and regulatory framework, it is the responsibility of the Chief Finance Officer to advise s106 bodies about the level of reserves that they should hold and to ensure that there are clear protocols for their establishment and use. IJB Board Members should be asked to approve transfers to and from reserves and the IJB's reserves policy.

6.1.4. Reserves should not be held without a clear purpose. CIPFA and the Local Authority Accounting Panel consider that s106 bodies should establish reserves including the level of those reserves, based on the advice of their Chief Finance Officer. External auditors also have a role to confirm that there are no material uncertainties in relation to going concern and the IJB's reserve position would form part of this opinion.

6.1.5. Reserve Funds are established as part of good financial management arrangements. The LAAP Bulletin recognises three main purposes for holding reserves:

- as a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing (general);
- a contingency to cushion the impact of unexpected events or emergencies (general); and
- earmarking to meet known or predicted requirements (earmarked)

6.1.6. In order to assess the adequacy of general reserves, Chief Finance Officers should take account of strategic, operational and financial risks facing the s106 body. This assessment of risk should include external risk as well as internal risks. The financial risks should be assessed in the context of the s106 bodies overall approach to risk management and will include:

- the treatment of demand led pressures and the bodies capacity to manage in-year budget pressures, and its strategy for managing demand and service delivery in the longer term;
- the treatment of planned efficiency savings and the need for bodies to be in a position to activate contingency plans should the reporting arrangements identify that planned savings or gains will either not be achieved or be delayed; and
- an assessment of the general financial climate to which the body is subject and should include external factors such as future funding levels, although any plans for using reserves will need to consider the need and ability of the body to replenish these reserves, and the risks to which the body will be exposed whilst replenishing reserves.

Reserves Policy

6.1.7. The LAAP Bulletin recommends that the level of reserves held should be based on the advice of Chief Finance Officers. This can be expressed either as a level of balance in cash or percentage terms taking into account relevant local circumstances, with a level of general reserves being set which is appropriate to the level of risk which the organisation is exposed to over the medium term. The guidance also warns that it is not prudent for reserves to be deployed to finance recurrent expenditure.

6.1.8. At its meeting of 24 November 2017, the IJB approved its revised Reserves Policy, which recommended creation of reserves of up to a maximum of 2% of the net budget of the IJB, in addition to any identified ear marked reserves which are excluded from this calculation. The % to be held being dependent on the year-end position and ability at that time to transfer monies into a reserve for future use.

6.1.9. The Ministerial Strategic Group's (MSG) Review of Integration identified the need for each IJB to develop a transparent and prudent reserves policy. This policy is required to ensure that reserves are identified for a purpose and held against planned expenditure or held as a general reserve as a contingency to cushion the impact of unexpected events or emergencies. Renfrewshire IJB's approved Reserves Policy fully complies with these requirements.

Current Reserves Position

6.1.10. As detailed in Appendix 10 the opening reserves position for the IJB for 2019/20 was £5.473m, of which £4.543m was earmarked to support the delivery of projects which span financial years and is required to enable the IJB to deliver on national outcomes. The remaining balance of £0.930m is general reserves which are not held to meet any specific liability and offer the IJB some flexibility to deal with unforeseen events or emergencies. This equates to 0.45% of the IJB's net budget.

6.1.11. Consistent with the IJB's Reserves Policy at its meeting of 28 June 2019, the IJB approved the creation of ear marked reserves for draw down as required in 2019/20. Based on current projections for 2019/20 a total of £1.828m of ear marked reserves have been drawn down.

6.1.12. The table in Appendix 10 provides further details on the remaining balances held in reserves by the IJB.

6.1.13. In line with the IJB's approved Reserves Policy (para 6.3.2), and, in recognition of the level of risk which the organisation is likely to be exposed to over the medium term, the CFO recommends that the IJB should work towards achieving the recommended 2% reserve balance. However, this can only be achieved when it is prudent to do so and will be dependent on the financial performance of the IJB and the availability of funds which can support this increase.

7. Financial Planning

7.1.1. The HSCP Senior Management Team, led by the Chief Finance Officer, has commenced financial planning for the period 2020 – 23, with a focus on continuing to ensure safe and sustainable services whilst meeting the significant financial challenges we face. It is estimated that within this period the IJB will face between £18m to £24m of gross pressures. The level of Scottish Government and partner organisation funding to address these pressures is not yet clear, however, there is a working assumption that the HSCP will require to make significant savings.

7.1.2. The HSCP recognise this cannot be achieved without a radical programme of financial and service re-modelling which focuses on the way we work and engage with each other, our communities and our partners, all of which will take time. Building upon our established medium-term financial planning strategy, outlined in our Financial Plan, the HSCP believe working to a 3-year planning cycle will allow for a more strategic approach and provide the required time to support and embed change to structures, processes and behaviours.

7.1.3. Over the summer, the SMT considered a number of approaches to financial planning based on lessons learned from previous years and also innovative models which have been successful elsewhere in the UK. From this, we have developed a two-tiered model to address our 2019/20 financial pressures, whilst in parallel introducing a more strategic approach, focusing on the financial sustainability of the organisation in the medium term. Supporting governance and resources are being established to ensure the HSCP is equipped to drive this change forward as part of an expanded Change and Improvement Programme. The Director of Finance and Resources in Renfrewshire Council has approved the draw down of non-recurring additional support from the monies earmarked by the Council for the IJB, to support the HSCPs Change and Improvement Programme.

7.1.4. The short-term financial planning work for 2019/20, Tier 1, is being supported by experienced external support to provide independent challenge to SMT thinking. This work is focused on where we can derive benefits from a more integrated organisational structure. Proposals will be presented to the IJB for approval in late 2019 / early 2020.

7.1.5. The HSCP's medium term approach, Tier 2, to develop a Strategic Delivery Plan, is the subject of a separate paper to this meeting.

7.1.6. In recognition that service transformation and redesign projects take time to fully develop and implement, approval is sought from the IJB to create a transformation reserve. This will be used to provide resources to mitigate the risk of change, and to support the transition of HSCP services, as well as providing resource capacity to support the HSCP to deliver its change programme. This funding would be in addition to the monies earmarked by Renfrewshire Council in 2019/20 and would be dependent on the year-end financial position.

8. Living Wage Increase 2019/20

8.1. As previously reported to the IJB, the new Living Wage rate has been set at £9.00 from the 1st May 2019. In line with previous years practice, a % increase has been applied which includes the impact of on-costs.

8.2. All contracted providers of care at home services and supported living services have been offered an increase to allow the payment of the new Living Wage rate. To date, 5 Care at Home providers have accepted the increase and we await a response from the remaining 2. For supported living services 7 providers have accepted the increase, we await a response from 1 provider and the remaining 2 providers are currently in negotiations with other LA's and once agreed should be in a position to accept our offer.

8.3. The 3 contracted providers of adult residential services within Renfrewshire have agreed to an increase of 3.40% in line with the 2019/20 increase for the NCHC.

8.4. On acceptance of offers made all Living Wage uplifts will be backdated to 1st May 2019.

8.5. Renfrewshire HSCP continues to review out of area placements. Where placements have been made using Scotland Excel's national framework for Adult Residential services all rates currently paid are based on the current Scottish Living Wage. Where placements have been made off contract, host local authority rates are considered if applicable. If there is no host local authority rate available, the providers will be offered a % increase to allow the payment of the new Living Wage from 1st May 2019.

National Care Home Contract 2019/20

8.6. As previously highlighted, the terms of the contract for 2019/20 were negotiated by COSLA and Scotland Excel with Scottish Care and the Coalition of Care and Support Providers in Scotland (CCPS) who agreed an increase of 3.40% for residential and 3.65% for nursing. A Minute of Variation (MOV) was issued to 17 of the 18 providers of care homes for older adults in Renfrewshire (1 provider is currently in the process of assigning to another organisation, once the process is complete the MOV will be issued to the new provider), to date 16 providers have accepted the offer and we await a response for 1 provider.

9. Financial Framework for the Five-Year Mental Health Services Strategy

9.1. Local investment in Mental Health Action 15 and the employment of additional mental health workers, is closely aligned to NHSGGC's Five Year Adult Mental Health Services Strategy, which was presented and approved by the six HSCP Boards early last year. This strategy is being taken forward by the Greater Glasgow and Clyde Mental Health Programme Board with the objective of delivering a whole systems approach to Adult Mental Health Services including:

- Adult Mental Health Inpatient Beds;
- Specialist Adult Mental Health Services;
- Perinatal Services;
- Trauma Services; and
- Unscheduled Care Services

9.2. The Strategy recognises that these services should continue to be delivered on a system wide basis to ensure access is equitable for all individuals who require them. In addition, the strategy aims to standardise local services to ensure the same levels and types of interventions are delivered across the Board area.

9.3. Work is being progressed on an implementation programme which will be available later this year. This programme requires to be supported by a detailed financial framework (similar to the continuing care financial framework) to redistribute current mental health budgets to support this whole system approach.

9.4. The Strategy's financial premise is that resources will shift with service change, in particular shifting the balance of care by reducing reliance on high cost inpatient services and investing in community-based infrastructure. This will be supported through the principles of the proposed financial framework as follows:

- Support system wide and local planning and decision making;
- Offer a framework that is fair and equitable for all partners;
- Enable investments to be made which support delivery of the strategy, irrespective of where the budget is held;
- Support service re-design on a systems wide basis; and
- Support collaborative working across the partners and deliver the optimum use of the resources across Greater Glasgow and Clyde, including workforce planning.

9.5. The proposed financial framework will identify those budgets linked to disinvestment across the whole system and re-allocated across the six partnerships based on their share of NRAC (National Resource Allocation Committee) in the year the reallocation takes place. As stated above this is consistent with the approach of other system wide financial frameworks.

9.6. Individual HSCP's will then be able to use this funding to undertake local and board wide investment in line with the Five-Year Strategy. Board wide investment will be funded jointly again on an NRAC basis.

Implications of the Report

1. **Financial** – Financial implications are discussed in full in the report above.
2. **HR & Organisational Development** – none
3. **Community Planning** - none
4. **Legal** – This is in line with Renfrewshire IJB's Integration Scheme
5. **Property/Assets** – none.
6. **Information Technology** – none
7. **Equality & Human Rights** – The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – none.
9. **Procurement** – Implementation of the living wage impact on existing contracts with providers and their ability to deliver within the allocated funding package.
10. **Risk** – There are a number of risks which should be considered on an ongoing basis: adequate funding to deliver core services.
11. **Privacy Impact** – none.

List of Background Papers:

- Scottish Government Medium Term Financial Strategy;
- Scottish Fiscal Commission paper;
- 2018/19 Delegated Health and Social Care Budget (Renfrewshire IJB, 23 March 2018)

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Appendix 1

HSCP Revenue Budget Position 1st April 2019 to 31st July 2019

Subjective Heading	YTD Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Actual Spend YTD £000's	Variance		
								£000's	%	
Employee Costs	27,183	1,238		379		28,799	27,928	872	3.1%	underspend
Property Costs	439	-		79		518	506	11	2.2%	underspend
Supplies and Services	6,805	(151)	(4,085)	145		2,714	2,954	(240)	-8.1%	overspend
Third Party Payments	22,013	474		23		22,510	22,669	(159)	-0.7%	overspend
Purchase Of Healthcare	822	49		-		871	882	(11)	-1.2%	overspend
Transport	310	-		-		310	309	0	0.1%	underspend
Family Health Services	26,868	971		-		27,839	27,571	268	1.0%	underspend
Support Services	27	-		-		27	27	0	1.4%	underspend
Transfer Payments (PTOB)	1,453	(9)		-		1,444	1,450	(6)	-0.4%	overspend
Resource Transfer	6,346	642	(6,988)	-		-	-	-	0.0%	break-even
Set Aside	10,414	-		-		10,414	10,414	0	0.0%	break-even
Gross Expenditure	102,679	3,214	(11,072)	626	-	95,446	94,711	736	-2.6%	underspend
Income	(11,102)	(250)			(626)	(11,978)	(12,084)	106	-0.9%	underspend
NET EXPENDITURE	91,577	2,964	(11,072)	626	(626)	83,468	82,627	842	1.0%	underspend

Care Group	YTD Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Actual Spend YTD £000's	Variance		
								£000's	%	
Adults & Older People	24,435	473		75	(75)	24,908	24,508	400	1.6%	underspend
Mental Health	7,108	483		102	(102)	7,591	7,638	(47)	-0.6%	overspend
Learning Disabilities	5,960	28		63	(63)	5,988	5,987	1	0.0%	underspend
Children's Services	1,804	224		19	(19)	2,028	1,937	91	4.7%	underspend
Prescribing	11,767	539		-	-	12,306	12,038	268	2.2%	underspend
Health Improvement & Inequalities	293	41		-	-	334	292	42	14.2%	underspend
FHS	14,385	323		-	-	14,708	14,708	-	0.0%	break-even
Resources	1,101	(47)		293	(293)	1,054	1,043	11	1.1%	underspend
Hosted Services	3,527	258		74	(74)	3,784	3,727	58	1.5%	underspend
Resource Transfer	6,346	642	(6,988)			-	-	-	0.0%	break-even
Social Care Fund	4,085	-	(4,085)			-	-	-	0.0%	break-even
Set Aside	10,414	-				10,414	10,414	0	0.0%	break-even
Other Delegated Services	353					353	335	18	5.4%	underspend
NET EXPENDITURE	91,577	2,964	(11,072)	626	(626)	83,468	82,627	842	1.0%	underspend

Appendix 2

HSCP Revenue Budget Position 1st April 2019 to 31st March 2020

Subjective Heading	Annual Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Projected Spend to Year End £000's	Variance			
								£000's	%		
Employee Costs	76,647	3,713		1,140		81,500	79,013	2,487	3.1%	underspend	
Property Costs	1,145	-		205		1,350	1,328	22	1.7%	underspend	
Supplies and Services	20,130	(453)	(12,254)	425		7,848	8,526	(679)	-8.0%	overspend	
Third Party Payments	57,235	1,232		60		58,527	58,940	(413)	-0.7%	overspend	
Purchase Of Healthcare	2,466	147		-		2,613	2,646	(33)	-1.2%	overspend	
Transport	805	-		-		805	804	1	0.1%	underspend	
Family Health Services	80,605	2,913		-		83,519	82,714	805	1.0%	underspend	
Support Services	70	-		-		70	69	1	1.4%	underspend	
Transfer Payments (PTOB)	3,777	(23)		-		3,754	3,770	(16)	-0.4%	overspend	
Resource Transfer	19,037	1,926	(20,963)	-		-	-	-	0.0%	breakeven	
Set Aside	31,242	-		-		31,242	31,242	0	0.0%	breakeven	
Gross Expenditure	293,160	9,455	(33,217)	1,830		271,228	269,052	2,176	-2.9%	underspend	
Income	(29,281)	(749)				(1,830)	(31,860)	(32,133)	273	-0.8%	underspend
NET EXPENDITURE	263,879	8,706	(33,217)	1,830		(1,830)	239,368	236,919	2,449	1.0%	underspend

Care Group	Annual Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Projected Spend to Year End £000's	Variance			
								£000's	%		
Adults & Older People	65,193	1,233		198	(198)	66,427	65,320	1,107	1.7%	underspend	
Mental Health	20,964	1,448		307	(307)	22,412	22,549	(137)	-0.6%	overspend	
Learning Disabilities	15,640	85		165	(165)	15,725	15,702	23	0.1%	underspend	
Children's Services	5,413	672		58	(58)	6,084	5,811	273	4.7%	underspend	
Prescribing	35,302	1,617		-	-	36,919	36,115	804	2.2%	underspend	
Health Improvement & Inequalities	880	122		-	-	1,002	877	125	14.2%	underspend	
FHS	43,155	970		-	-	44,125	44,125	-	0.0%	breakeven	
Resources	3,302	(141)		881	(881)	3,162	3,128	34	1.1%	underspend	
Hosted Services	10,580	773		221	(221)	11,353	11,181	173	1.5%	underspend	
Resource Transfer	19,037	1,926	(20,963)			-	-	-	0.0%	breakeven	
Social Care Fund	12,254	-	(12,254)			-	-	-	0.0%	breakeven	
Set Aside	31,242	-				31,242	31,242	0	0.0%	breakeven	
Other Delegated Services	917	-				917	870	47	5.4%	underspend	
NET EXPENDITURE	263,879	8,706	(33,217)	1,830		(1,830)	239,368	236,919	2,449	1.0%	underspend

Transfer to Reserves at year end	(2,449)
Net Balance	-

Funded by:

Renfrewshire Council	72,077
NHS Greater Glasgow & Clyde	169,121
Drawdown of Earmarked Reserves	(1,830)
TOTAL	239,368

Appendix 3

Health Revenue Budget Position 1st April 2019 to 31st July 2019

Subjective Heading	YTD Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Actual Spend YTD £000's	Variance		
								£000's	%	
Employee Costs	14,932	1,238		380		16,550	15,999	550	3%	underspend
Property Costs	12	-		-		12	29	(17)	-58%	overspend
Supplies and Services	6,094	(151)	(4,085)	118		1,977	2,114	(138)	-7%	overspend
Purchase Of Healthcare	822	49		-		871	882	(11)	-1%	overspend
Family Health Services	26,868	971		-		27,839	27,571	268	1%	underspend
Set Aside	10,414	-		-		10,414	10,414	0	0%	breakeven
Resource Transfer	6,346	642	(6,988)	-		-	-	-	0%	breakeven
Gross Expenditure	65,489	2,749	(11,072)	498	-	57,663	57,010	654		
Income	(1,040)	(250)			(498)	(1,788)	(1,788)	(0)	0%	overspend
NET EXPENDITURE	64,449	2,499	(11,072)	498	(498)	55,875	55,222	654		

Care Group	YTD Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Actual Spend YTD £000's	Variance		
								£000's	%	
Addiction Services	895	5		-	-	900	798	102	13%	underspend
Adult Community Services	3,262	3		9	(9)	3,265	3,197	68	2%	underspend
Children's Services	1,804	224		19	(19)	2,028	1,937	91	5%	underspend
Learning Disabilities	362	28		-	-	390	340	50	15%	underspend
Mental Health	6,209	483		102	(102)	6,691	6,728	(37)	-1%	overspend
Hosted Services	3,527	258		74	(74)	3,784	3,727	58	2%	underspend
Prescribing	11,767	539		-	-	12,306	12,038	268	2%	underspend
Gms	7,336	-		-	-	7,336	7,336	-	0%	Break-even
FHS Other	7,049	323		-	-	7,372	7,372	-	0%	Break-even
Planning & Health Improvement	293	41		-	-	334	292	42	14%	underspend
Primary Care Improvement Prog	-	-		284	(284)	-	-	-	0%	Break-even
Resources	1,101	(47)		10	(10)	1,054	1,043	11	1%	underspend
Set Aside	10,414	-		-	-	10,414	10,414	0	0%	Break-even
Resource Transfer	6,346	642	(6,988)	-	-	-	-	-		
Social Care Fund	4,085	-	(4,085)	-	-	-	-	-		
NET EXPENDITURE	64,449	2,499	(11,072)	498	(498)	55,875	55,222	654		

Appendix 4

Health Budget Year End Position 1st April 2019 to 31st March 2020

Subjective Heading	Annual Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Projected Spend to Year End £000's	Variance		
								£000's	%	
Employee Costs	44,796	3,713		1,140		49,649	47,998	1,651	3%	Underspend
Property Costs	36					36	87	(51)	-58%	Overspend
Supplies and Services	18,283	(453)	(12,254)	355		5,931	6,343	(412)	-7%	Overspend
Purchase Of Healthcare	2,466	147				2,613	2,646	(33)	-1%	Overspend
Family Health Services	80,605	2,913				83,518	82,714	804	1%	Underspend
Set Aside	31,242					31,242	31,242	0	0%	break-even
Resource Transfer	19,037	1,926	(20,963)			-				
Gross Expenditure	196,466	8,246	(33,217)	1,495	-	172,989	171,030	1,959		
Income	(3,120)	(749)			(1,495)	(5,364)	(5,363)	-	0%	break-even
NET EXPENDITURE	193,346	7,497	(33,217)	1,495	(1,495)	167,626	165,667	1,959		

Care Group	Annual Budget £000's	In year adjustments £000's	Adjustment in line with Annual Accounts £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Projected Spend to Year End £000's	Variance		
								£000's	%	
Addiction Services	2,684	16				2,700	2,394	306	13%	underspend
Adult Community Services	9,786	9		28	(28)	9,795	9,591	204	2%	underspend
Children's Services	5,413	672		58	(58)	6,084	5,811	273	5%	underspend
Learning Disabilities	1,085	85				1,170	1,020	150	15%	underspend
Mental Health	18,626	1,448		307	(307)	20,074	20,184	(110)	-1%	Overspend
Hosted Services	10,580	773		221	(221)	11,353	11,181	173	2%	underspend
Prescribing	35,302	1,617				36,919	36,115	804	2%	underspend
Gms	22,009					22,009	22,009	-	0%	Break-even
FHS Other	21,146	970				22,116	22,116	-	0%	Break-even
Planning & Health Improvement	880	122				1,002	877	125	14%	underspend
Primary Care Improvement Prog				851	(851)	-	-	-	0%	Break-even
Resources	3,302	(141)		30	(30)	3,162	3,128	34	1%	underspend
Set Aside	31,242					31,242	31,242	0	0%	Break-even
Resource Transfer	19,037	1,926	(20,963)			-		-		
Social Care Fund	12,254		(12,254)			-		-		
NET EXPENDITURE	193,346	7,497	(33,217)	1,495	(1,495)	167,626	165,667	1,959		

Appendix 5

Adult Social Care Revenue Budget Position 1st April 2019 to 16th August 2019

Subjective Heading	YTD Budget £000's	In year adjustments £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Actual Spend YTD £000's	Variance		
							£000's	%	
Employee Costs	12,234	0	-		12,234	11,912	322	3%	underspend
Property Costs	215	0	79		293	285	8	3%	underspend
Supplies and Services	705	0	27		732	834	(102)	-12%	overspend
Third Party Payments	22,013	474	23		22,510	22,669	(159)	-1%	overspend
Transport	308	0			308	307	0	0%	overspend
Support Services	27	0			27	27	0	1%	overspend
Transfer Payments (PTOB)	1,315	(9)			1,307	1,311	(5)	0%	overspend
Gross Expenditure	36,817	465	129	-	37,411	37,346	65	0%	underspend
Income	(10,042)			(129)	(10,170)	(10,276)	105	-1%	underspend
NET EXPENDITURE	26,775	465	129	(129)	27,240	27,070	170	1%	underspend

Care Group	YTD Budget £000's	In year adjustments £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Actual Spend YTD £000's	Variance		
							£000's	%	
Older People	17,722	465	65	(65)	18,187	17,884	303	2%	underspend
Physical or Sensory Difficulties	2,300		-	-	2,300	2,386	(86)	-4%	overspend
Learning Difficulties	5,598		63	(63)	5,598	5,647	(49)	-1%	overspend
Mental Health Needs	899		-	-	899	910	(10)	-1%	overspend
Addiction Services	256		-	-	256	243	13	5%	underspend
NET EXPENDITURE	26,775	465	129	(129)	27,240	27,070	170	1%	underspend

Appendix 6

Adult Social Care Revenue Budget Year End Position 1st April 2019 to 31st March 2020

Subjective Heading	Annual Budget £000's	In year adjustments £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Projected Spend to Year End £000's	Variance		
							£000's	%	
Employee Costs	31,808				31,808	30,972	836	3%	underspend
Property Costs	558		205		763	741	22	3%	underspend
Supplies and Services	1,833		70		1,903	2,169	(266)	-12%	overspend
Third Party Payments	57,235	1,232	60		58,527	58,940	(413)	-1%	overspend
Transport	800				800	799	1	0%	underspend
Support Services	70				70	69	1	1%	underspend
Transfer Payments (PTOB)	3,420	(23)			3,397	3,409	(12)	0%	overspend
Gross Expenditure	95,724	1,209	335	-	97,268	97,099	169	0%	underspend
Income	(26,108)			(335)	(26,443)	(26,717)	274	-1%	underspend
NET EXPENDITURE	69,616	1,209	335	(335)	70,825	70,382	443	1%	underspend

Care Group	Annual Budget £000's	In year adjustments £000's	Drawdown From Reserves £000's	Reserves Budget Adjustments £000's	Revised Budget £000's	Projected Spend to Year End £000's	Variance		
							£000's	%	
Older People	46,077	1,209	170	(170)	47,286	46,499	787	2%	underspend
Physical or Sensory Difficulties	5,980				5,980	6,203	(223)	-4%	overspend
Learning Difficulties	14,555		165	(165)	14,555	14,682	(127)	-1%	overspend
Mental Health Needs	2,338				2,338	2,365	(27)	-1%	overspend
Addiction Services	666				666	633	33	5%	underspend
NET EXPENDITURE	69,616	1,209	335	(335)	70,825	70,382	443	1%	underspend

Appendix 7

Renfrewshire Council 'Other Delegated Services'
1st April 2019 to 16th August 2019

Subjective Heading	Year to Date Budget £000's	Projection to Year End £000's	Variance		
			£000's	%	
Employee Costs	17	17	-	0%	breakeven
Property Costs	212	192	20	10%	underspend
Supplies and Services	5	5	-	0%	breakeven
Transport	2	2	-	0%	breakeven
Support Services	-	-	-	0%	breakeven
Transfer Payments (PTOB)	137	139	(2)	-1%	overspend
Gross Expenditure	373	355	18	9%	underspend
Income	(20)	(20)	-	0%	breakeven
NET EXPENDITURE	353	335	18	9%	underspend

Client Group	Year to Date Budget £000's	Projection to Year End £000's	Variance		
			£000's	%	
Housing Adaptations	319	301	18	9%	underspend
Women's Aid	34	34	-	0%	breakeven
Grant Funding for Women's Aid	-	-	-	0%	breakeven
NET EXPENDITURE	353	335	18	9%	underspend

1st April 2019 to 31st March 2020

Subjective Heading	Annual Budget £000's	Projection to Year End £000's	Variance £000's	%	
Employee Costs	43	43	-	0%	breakeven
Property Costs	551	500	51	10%	underspend
Supplies and Services	14	14	-	0%	breakeven
Transport	5	5	-	0%	breakeven
Support Services	-	-	-	0%	breakeven
Transfer Payments (PTOB)	357	361	(4)	-1%	overspend
Gross Expenditure	970	923	47	9%	underspend
Income	(53)	(53)	-	0%	breakeven
NET EXPENDITURE	917	870	47	9%	underspend

Client Group	Annual Budget £000's	Projection to Year End £000's	Variance £000's	%	
Housing Adaptations	829	782	47	9%	underspend
Women's Aid	88	88	-	0%	breakeven
Grant Funding for Women's Aid	-	-	-	0%	breakeven
NET EXPENDITURE	917	870	47	9%	underspend

2019/20 Adult Social Care Base Budget and In-Year Adjustments

	£k
2019/20 Renfrewshire HSCP Opening Budget:	69,616.0
<u>Additions:</u>	
Non Recurring Drawdown of Council Reserves	1,231.7
SWIFT Hosting Costs	-23.0
	70,824.7

<u>2019/20 Health Base Budget and In-Year Adjustments</u>		£k
2019-20 Renfrewshire HSCP Financial Allocation		162,104.0
Add: Set Aside		31,242.0
<u>less:</u> Budget Adjustments		
Social Care Fund		-12,254.0
Resource Transfer		-20,662.0
	= base budget rolled over	160,430.0
<u>Additions:</u>		
Continuing Care - Transfer		1,128.0
Budget Uplift - 2.54%		3,040.0
Family Health Service Adjustment		969.9
Smoking Cessation Funding		65.2
		5,203.1
<u>Non-Recurring:</u>		
Cognitive Behavioural Therapist Posts - Psychology review		150.0
Health Budget as reported as per 2019/20 Financial Allocation 31st May 2019		165,783.1
<u>Budget Adjustments posted in month 3</u>		
<u>Non-Recurring:</u>		
Funding from Health Board for Primary Care Screening Posts		86.7
Health Budget as reported @ 30th June 19		165,869.8
<u>Budget Adjustments posted in month 4</u>		
<u>Additions:</u>		
Superann Increase - Funding from Scottish Government		2,055.8
<u>Non-Recurring:</u>		
Transfer to Resource Transfer		-300.0
Health Budget as reported @ 31st July 19		167,625.6

Appendix 10

Movement in Reserves

Earmarked Reserves	Opening Position 2019/20 £000's	Amounts Drawn Down in 2019/20	New Reserves	Closing Position 2019/20 £000's	Movement in Reserves in 2019/20	To be Drawn Down 2019/20 c.£000's	To be Drawn Down 2020/21 c.£000's	Ongoing c.£000's
PCTF Monies Allocated in 16/17 and 17/18 for Tests of Change and GP Support	419	-23		396	-23	-23	✓	✓
Primary Care Improvement Program (19/20)	816	-816		0	-816	-816		
GP Premises Fund - Renfrewshire share of NHSGGC funding for GP premises im	562	-58		504	-58	✓	✓	
Primary Care Transformation Fund Monies	39	-39		0	-39	-39		
District Nurse 3 year Recruitment Programme	161			161	0	✓	✓	✓
Prescribing	557			557	0	✓		
ADP Funding (19/20)	321			321	0	-321		
Tec Grant	20			20	0	-20		
Single Point of Access Implementation (19/20)	28	-28		0	-28	-28		
Funding to Mitigate Any Shortfalls in Delivery of Approved Savings	150	-150		0	-150	-150		
Health Visiting	181	-58		123	-58	✓	✓	
Tannahill Diet and Diabetes Pilot Project	15	-15		0	-15	-15		
Mental Health Improvement Works	150			150	0	✓	✓	
Mental Health Action 15 (19/20)	306	-306		0	-306	-306		
Care @ Home Redesign/Locality Services Redesign Associated Costs	0			0	0			
Costs Associated With Additional Set Up Costs For Specific Planned Placement	0			0	0			
ICT Swift Update Costs	27			27	0			
Mile End Refurbishment	100	-100		0	-100	-100		
LA Care Home Refurbishment	300			300	0	-300		
Westland Gardens Refurbishment	105	-105		0	-105	-105		
Eclipse Support Costs (2 Year)	156			156	0	-78	-78	
Care @ Home Refurbishment and Uniform Replacement	70	-70		0	-70	-70		
Additional Support Costs for Transitioning Placement	60	-60		0	-60	-60		
TOTAL EARMARKED RESERVES	4,543	-1,828	0	2,715	-1,828			

General Reserves	Opening Position 2019/20 £000's	Amounts Drawn Down in 2019/20	Projected New Reserves	Closing Position 2019/20 £000's	Movement in Reserves in 2019/20
Renfrewshire HSCP - Health delegated budget under spend carried forward	930			930	0
TOTAL GENERAL RESERVES	930	0	0	930	0
OVERALL RESERVES POSITION	5,473	-1,828	0	3,645	-1,828