

## Notice of Meeting and Agenda Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Thursday, 13 June 2024	10:00	Via Teams Platform,

MARK CONAGHAN  
Head of Corporate Governance

### Membership

Councillor John Shaw (Convener): Councillor Fiona Airlie-Nicolson (Depute Convener):

Councillor Alison Ann-Dowling: Councillor Jacqueline Cameron: Provost Lorraine Cameron: Councillor Graeme Clark: Councillor Audrey Doig: Councillor Chris Gilmour: Councillor Edward Grady: Councillor Neill Graham: Councillor Robert Innes: Councillor Alec Leishman: Councillor Bruce MacFarlane: Councillor Sam Mullin: Councillor Iain Nicolson:

### Further Information - online meetings only

This meeting is on-line only but is a meeting which is open to members of the public by prior arrangement. A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk)

### Webcasting of Meeting

This meeting will be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed. To find the webcast please navigate to

<https://renfrewshire.public-i.tv/core/portal/home>

## **Apologies**

Apologies from members.

## **Declarations of Interest and Transparency Statements**

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

- |          |   |                  |
|----------|---|------------------|
| <b>1</b> | <b>Joint Consultative Board (Non-Teaching)</b>  | <b>6 - 8</b>     |
|          | Minute of meeting held on 18 April 2024.  |                  |
| <b>2</b> | <b>Finance &amp; Resources Service Improvement Outturn Report 2023/24</b>   | <b>9 - 42</b>    |
|          | Report by the Director of Finance & Resources.  |                  |
| <b>3</b> | <b>Finance &amp; Resources Service Improvement Plan 2024/27</b>   | <b>43 - 69</b>   |
|          | Report by the Director of Finance & Resources.  |                  |
| <b>4</b> | <b>FARS Health and Safety Report and Plan</b>   | <b>70 - 79</b>   |
|          | Report by the Director of Finance & Resources.  |                  |
| <b>5</b> | <b>Chief Executive's Service Improvement Outturn Report 2023/24</b>   | <b>80 - 135</b>  |
|          | Report by the Chief Executive.  |                  |
| <b>6</b> | <b>Chief Executive's Service Improvement Plan 2024/27</b>   | <b>136 - 163</b> |
|          | Report by the Chief Executive.  |                  |
| <b>7</b> | <b>Chief Executive's Service - Annual Health and Safety Report 2023/2024 and Action Plan and Performance Indicators 2024/2025</b> | <b>164 - 176</b> |
|          | Report by the Chief Executive.  |                  |
| <b>8</b> | <b>Environment, Housing and Infrastructure - Service Improvement Plan 2023-26 Outturn Report</b>                                  | <b>177 - 204</b> |
|          | Report by the Director of Environment, Housing & Infrastructure.  |                  |

<b>9</b>	<b>Environment, Housing and Infrastructure - 2024-2027 Service Improvement Plan</b>	<b>205 - 234</b>
	Report by the Director of Environment, Housing & Infrastructure.	
<b>10</b>	<b>Environment, Housing and Infrastructure Annual Health and Safety Report (2023/24) and Plan (2024/25)</b>	<b>235 - 252</b>
	Report by the Director of Environment, Housing & Infrastructure.	
<b>11</b>	<b>Business Services Performance Report</b>	<b>253 - 262</b>
	Report by the Director of Finance & Resources.	
<b>12</b>	<b>Customer Services Performance Report</b>	<b>263 - 267</b>
	Report by the Director of Finance & Resources.	
<b>13</b>	<b>Civic Hospitality</b>	<b>268 - 271</b>
	Report by the Director of Finance & Resources.	
<b>14</b>	<b>Report on the Voluntary Redundancy/Voluntary Retirement Scheme</b>	<b>272 - 275</b>
	Report by the Director of Finance & Resources.	
<b>15</b>	<b>Annual Report on the Health, Safety and Wellbeing Activities within Renfrewshire Council</b>	<b>276 - 285</b>
	Report by the Director of Finance & Resources.	
<b>16</b>	<b>People Strategy 2021-26 : Revised HR &amp;OD Policies - Disciplinary Policy and Performance Management Policy</b>	<b>286 - 308</b>
	Report by the Director of Finance & Resources.	
<b>17</b>	<b>Review of Records Management Policy</b>	<b>309 - 320</b>
	Report by the Director of Finance & Resources.	
<b>18</b>	<b>Internal Audit</b>	<b>321 - 324</b>
	Report by the Director of Finance & Resources.	
<b>19</b>	<b>Facilities and Property Services - Service Update Report</b>	<b>325 - 333</b>
	Report by the Director of Environment, Housing & Infrastructure.	

<b>20</b>	<b>Contract Award: Asbestos Surveying &amp; Analytical Services; General Housing – Void &amp; Repairs (RC-CPU-23-004)</b>	<b>334 - 340</b>
	Joint Report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>21</b>	<b>Contract Award: Asbestos Surveying &amp; Analytical Services; Housing External Capital Programme Works (RC-CPU-24-004)</b>	<b>341 - 347</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>22</b>	<b>Contract Award: Demolition and site clearance of Council properties at Tannahill area, Paisley (RC-CPU-23-218)</b>	<b>348 - 355</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>23</b>	<b>Contract Award: Supply and Delivery of 3x Refuse Collection Vehicles (RC-CPU-23-339)</b>	<b>356 - 360</b>
	Joint report by the Director of Finance & Resources and the Director of Environment, Housing & Infrastructure.	
<b>24</b>	<b>ON-X Replacement Hockey Pitch</b>	<b>361 - 367</b>
	Joint Report by the Director of Finance & Resources and the Chief Executive.	
<b>25</b>	<b>Tandlemuir Farm Peatland Restoration (RC-CPU-23-247)</b>	<b>368 - 373</b>
	Joint report by the Director of Finance & Resources and Chief Executive.	
<b>26</b>	<b>Contract authorisation report for Procurement Cards (RC-CPU-23-329)</b>	<b>374 - 379</b>
	Report by Director of Finance & Resources.	
<b>27</b>	<b>Active Multi Asset Investment Manager (RC-CPU-23-222)</b>	<b>380 - 384</b>
	Report by the Director of Finance & Resources.	

**28 Contract Authorisation Report for Payment Processing Service (RC-CPU-23-236) 385 - 390**

Report by Director of Finance & Resources.

**29 Contract Authorisation Report for the Provision of Phishing Prevention Software (Reference: RC-CPU-23-313) 391 - 396**

Report by Director of Finance & Resources.