

To: Renfrewshire Integration Joint Board

On: 30 June 2023

Report by: Clerk

Heading: Arrangements for Future Meetings of the Integration Joint Board and the Integration Joint Board Audit, Risk and Scrutiny Committee

Direction Required to Health Board, Council or Both	Direction to:		
	1. No Direction Required	X	
	2. NHS Greater Glasgow & Clyde		
	3. Renfrewshire Council		
	4. NHS Greater Glasgow & Clyde and Renfrewshire Council		

1. Summary

- 1.1 At the meeting of the Joint Board held on 31 March 2023, the IJB approved its timetable of future meetings to June 2024 and decided that future meetings be held at 10.00 am on 29 September and 24 November 2023 and 26 January, 22 March and 28 June 2024 and that a further report be submitted to this meeting in relation to arrangements for these meetings.
- 1.2 At the meeting of the IJB Audit, Risk and Scrutiny Committee held on 24 March 2023 it was decided that future meetings of the Committee be held at 10.00 am on 18 September and 17 November 2023 and 15 March and 21 June 2024 and noted that members would be advised of the venue for future meetings.
- 1.3 At the meeting of the Joint Board held on 25 November 2022 the IJB decided that meetings of both the IJB and the IJB Audit, Risk and Scrutiny Committee for calendar year 2022/23 would continue to be held remotely on MS teams, and that the meetings of the IJB scheduled to be held on 27 January, 31 March and 30 June 2023 and the meetings of the IJB Audit, Risk and Scrutiny Committee scheduled to be held on 24 March and 23 June 2023 be held remotely using MS teams. Further that this matter would be kept under review and that a report would be submitted to the first available IJB meeting should a suitable venue be identified which met IJB requirements.

- 1.4 In order to continue to allow for the remote attendance of members at meetings, the HSCP is continually investigating the possibility of meeting in venues, other than Council or Health Board venues, which offer a hybrid meeting facility. This matter will be kept under review and a report will be submitted to the first available IJB meeting should a suitable venue be identified which met IJB requirements.
 - 1.3 In the meantime and following discussion with the Chair and Vice Chair of the IJB, it is proposed that meetings of the IJB and the IJB Audit, Risk and Scrutiny Committee continue to be held remotely using MS teams until the IJB considers the timetable of future meetings to June 2025, a report on which will be submitted to the meeting of the IJB scheduled to be held on 22 March 2024. Therefore, the meetings of the IJB scheduled to be held on 29 September and 24 November 2023 and 26 January and 22 March 2024 and the meetings of the IJB Audit, Risk and Scrutiny Committee scheduled to be held on 18 September and 17 November 2023 and 15 March 2024 would be held remotely using MS teams.
 - 1.4 A further report will be submitted to the meeting of the IJB scheduled to be held on 22 March 2024 to consider the arrangements for the agreed meetings in June 2024 and also to consider the timetable of future meetings to June 2025 and the arrangements for these meetings.
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2. Recommendations

- 2.1 That meetings of the IJB and the IJB Audit, Risk and Scrutiny Committee continue to be held remotely using MS teams until the IJB considers the timetable of future meetings to June 2025, and that the meetings of the IJB scheduled to be held on 29 September and 24 November 2023 and 26 January and 22 March 2024 and the meetings of the IJB Audit, Risk and Scrutiny Committee scheduled to be held on 18 September and 17 November 2023 and 15 March 2024 be held remotely using MS teams; and
 - 2.2 That it be noted that a further report will be submitted to the meeting of the IJB scheduled to be held on 22 March 2024 to consider arrangements for the agreed meetings in June 2024 and also to consider the timetable of future meetings to June 2025 and the arrangements for these meetings.
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Implications of the Report

1. **Financial** - none.
2. **HR & Organisational Development** - none.
3. **Community Planning** - none.
4. **Legal** - none.
5. **Property/Assets** - none.

6. **Information Technology** - none.
 7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the website.
 8. **Health & Safety** - none.
 9. **Procurement** - none.
 10. **Risk** - none.
 11. **Privacy Impact** - none.
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List of Background Papers – none.

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