

## Minute of Meeting Renfrewshire Community Planning Partnership Board

Date	Time	Venue
Wednesday, 15 February 2017	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors M Macmillan and M Holmes; S Black, S MacDougall, M Crearie and D Amos (all Renfrewshire Council); L De Caestecker, NHS Greater Glasgow & Clyde Valley; D Leese, Renfrewshire Health & Social Care Partnership; A McNiven, Engage Renfrewshire; B Grant, Renfrewshire Chamber of Commerce; A Cumberland, West College Scotland; and G Hunt, University of the West of Scotland; G Gray, Scottish Government; and S Kelly, Skills Development Scotland.

### CHAIR

Councillor M Macmillan, Chair, presided.

### IN ATTENDANCE

D Hawthorn, A Armstrong Walter, Y Farquhar, S Graham and C MacDonald (all Renfrewshire Council); D Reid, Renfrewshire Alcohol & Drug Partnership and B Kennedy and C Hendry, both Police Scotland.

### APOLOGIES

P MacLeod, Renfrewshire Council.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Community Planning Partnership Board held on 7 December 2016.

**DECIDED:** That the Minute be agreed.

2 **RENFREWSHIRE ALCOHOL & DRUG PARTNERSHIP**

A presentation was given by the Chief Officer, Renfrewshire Health & Social Care Partnership relative to the Renfrewshire Alcohol & Drug Partnership.

The presentation outlined the quality principles and the strategic priority outcome areas; highlighted the Community Planning Partnership outcomes and accountability arrangements; detailed performance and health and wellbeing statistics; gave a brief overview of intervention strategies and tools used; and indicated the Alcohol & Drug Partnership priorities and challenges.

Discussion took place on the performance statistics and in particular statistics pertaining to the Renfrewshire Council area. It was agreed that the Renfrewshire Health & Social Care Partnership would submit to a future meeting a more detailed breakdown of the performance statistics.

**DECIDED:**

(a) That the Renfrewshire Health & Social Care Partnership would submit to a future meeting a more detailed breakdown of performance statistics; and

(b) That the presentation be noted.

3 **POLICE SCOTLAND - RENFREWSHIRE & INVERCLYDE NEW SERVICE DELIVERY MODEL**

A presentation was given by R Kennedy, Police Scotland relative to the new 2026 model.

The presentation gave an overview of the key objectives; highlighted the factors driving the changes; outlined projected statistics of population and workforce for 2026; indicated the implications for policing; and outlined the details of changes to the delivery model.

**DECIDED:** That the presentation be noted.

4 **RENFREWSHIRE LOCAL OUTCOME IMPROVEMENT PLAN - TIMELINE PROGRESS UPDATE**

There was submitted a report and presentation by the Head of Policy & Commissioning, Chief Executive's Service relative to an update on the development of the Renfrewshire Local Outcome Improvement Plan (LOIP) and Locality Plans which would be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

The presentation detailed the timetable of events; highlighted the second phase of engagement; and gave a brief indication of finalisation and publication.

The report advised that data analysis had been carried out to inform an initial set of community engagement meetings during February/March 2017 through Local Area Committees, the Community Councils Forum and other meetings of community groups. It was noted that further survey and engagement work with communities would take place electronically throughout spring 2017, with public engagement events scheduled for June 2017. A timeline of the timetable for development of the LOIP and Locality Plans was outlined within the report.

A number of partner engagement strategies had been put in place in relation to the strategic needs and transition to the new governance structures which were approved in December 2016. The Partnership Board, through the remaining meetings, would be invited to discuss the role that the Executive Group and Oversight Group would wish to play in the development of the LOIP; engagement with partners to ensure the positive elements of existing partnership working and delivery transitioned effectively to the new working arrangements; and a separate session on strategic needs analysis for community planning partners would be arranged for spring 2017.

**DECIDED:**

(a) That the timetable for development of the LOIP and Locality Plans as outlined within the report be agreed; and

(b) That it be agreed that a progress update report on development of the LOIP and Locality Action Plans be submitted to each meeting of the Community Planning Partnership Group/Executive Group until completion of the work by October 2017.

**5 RENFREWSHIRE LOCAL OUTCOME IMPROVEMENT PLAN - COMMUNITY JUSTICE**

There was submitted a report by the Head of Child Care and Criminal Justice, Children's Services, Renfrewshire Council relative to the Community Justice Local Outcomes Improvement Plan.

The report advised that the Community Justice Scotland Act 2016 required statutory partners to work together to prepare a plan for their local authority area, to be submitted to Community Justice Scotland by March 2017. A National Strategy for Community Justice and Outcomes, Performance and Improvement Framework was published on 24 November 2016 which partners had a duty to regard in their planning process.

Community Justice Renfrewshire had produced a Community Justice Local Outcomes Improvement Plan a copy of which was attached as an appendix. The plan set out their assessment against national outcomes and identified local priorities for action, along with a participation statement detailing actions taken to involve community bodies and third sector bodies in community justice and the preparation of the plan. It was noted that the draft had been sent for consultation to Community Justice Scotland and wider community consultation was also planned.

A McNiven indicated that discussion had taken place at the Forum for Empowering Communities Thematic Board relative to the Community Justice approach and it was agreed that this approach would be shared with the local housing associations through the FLAIR group.

**DECIDED:**

- (a) That the contents of the Community Justice Renfrewshire Local Outcomes Improvement Plan as outlined in appendix A be agreed;
- (b) That it be noted that the report had sought approval from the board to authorise the Lead Officer, Community Justice Renfrewshire to make such minor changes to the Plan that may arise through consultation; and
- (c) That it be noted that the Community Justice Renfrewshire Local Outcomes Improvement Plan was required to be submitted to Community Justice Scotland by 31 March 2017.

**6 JOINT INSPECTION OF SERVICES FOR ADULTS**

There was submitted a report by the Chief Officer, Renfrewshire Health & Social Care Partnership relative to a proposed joint inspection of services for adults in Renfrewshire during 2017/18.

The report advised that currently, no further details on the shape, focus and specific arrangements for the joint inspection had been shared and Renfrewshire Health & Social Care Partnership was seeking clarification on the joint inspection and how this would work in practice. The joint inspection of services for adults would encompass the work of a number of community planning partners and so part of the purpose of this report was to raise awareness of the upcoming inspection of fieldwork.

S Black reminded Members of the role that Partners had played in the Joint Inspection of Services for Children and Young People and advised that this Joint Inspection should also have a focus on the role of the wider Community Planning Partnership and not just the Services for Adults in Renfrewshire. In that respect it was important to prepare for the Inspection and it was agreed that a report detailing an action plan for Renfrewshire Community Planning Partnership in respect of the Joint Inspection of Services for Adults be submitted to a future meeting.

S Black also intimated that she would be contacting the Local Area Network to discuss concerns relative to the timing and notice given to Renfrewshire Council and Renfrewshire Health & Social Care Partnership in respect of the Joint Inspection.

**DECIDED:**

- (a) That a report detailing an action plan for Renfrewshire Community Planning Partnership in respect of the Joint Inspection of Services for Adults be submitted to a future meeting; and
- (b) That the report be otherwise noted.

**7 PROMOTING AND SUPPORTING THE THIRD SECTOR**

A presentation was given by the Chief Executive, Engage Renfrewshire relative to promoting and supporting the Third Sector.

The presentation outlined the purpose of the initiative to support and promote the third sector; indicated the type of professional support that was required; outlined the options available; and detailed the next steps.

**DECIDED:** That the presentation be noted.

## 8 **COMMUNITY PLANNING AND ASSET TRANSFER GUIDANCE**

There was submitted a report by the Head of Policy & Commissioning relative to further guidance which had been published by Scottish Government in November and December 2016 regarding different aspects of the Community Empowerment (Scotland) Act 2015, relevant to Community Planning and Asset Transfer.

The report advised that the Community Planning Guidance, (Part 2) of the Community Empowerment (Scotland) Act 2015, provided a summary of expectations for community planning partnerships in achieving their purpose of improving outcomes and tackling inequalities. Detailed supporting guidance was also provided in terms of the principles of effective community planning, development of the Local Outcome Improvement Plan and Locality Plans. The summary of expectations was attached as an appendix to the report and a link to the Community Planning Guidance in relation to Relevant Authorities and Community Transfer Bodies was provided within the report.

It was noted that each relevant authority would require to consider the implications of the Guidance within its own organisation and in this respect Renfrewshire Council would present a paper on Asset Transfer to the full Council meeting on 23 February 2017.

Although each individual Community Transfer Relevant Authority would require to take decisions on individual cases where asset transfer was requested by a Community Transfer Body, it was proposed that Renfrewshire Community Planning partners would work together to share experience and best practice on asset transfer, in association with Renfrewshire Forum for Empowering Communities. It was proposed that a paper for developing a common approach by relevant authorities in Renfrewshire to asset transfers be submitted to a future meeting of Renfrewshire Community Planning Partnership Board or its successor Executive Group.

**DECIDED:**

(a) That the provisions of the finalised Community Planning Guidance to be implemented in the development of the Local Outcome Improvement Plan and associated Locality Plans for Renfrewshire be noted;

(b) That the final Asset Transfer Guidance for Community Transfer Bodies and draft final Asset Transfer Guidance For Relevant Authorities be noted;

(c) That it be noted that guidance would be considered within partner organisation; and

(d) That it be agreed that a paper be submitted to a future meeting of the Community Planning Partnership Board/Executive Group on developing a common approach by partners to asset transfer.

9 **COMMUNITY PLANNING PARTNERSHIP THEMATIC BOARD MINUTES**

There were submitted and noted the Minutes of meetings of the following Thematic Boards:-

- (a) Greener Renfrewshire Thematic Board held on 30 January 2017.
- (b) Forum for Empowering Communities Thematic Board held on 1 February 2017.
- (c) Safer & Stronger Renfrewshire Thematic Board held on 7 February 2017.