

**To: Renfrewshire Integration Joint Board**

**On: 22 March 2024**

**Report by: Clerk**

**Heading: Proposed Dates of and Arrangements for Meetings of the IJB 2024/25**

<b>Direction Required to Health Board, Council or Both</b>	<b>Direction to:</b>		
	1. No Direction Required		<b>X</b>
	2. NHS Greater Glasgow & Clyde		
	3. Renfrewshire Council		
	4. NHS Greater Glasgow & Clyde and Renfrewshire Council		

## 1. Summary

- 1.1 Members are requested to consider the proposed timetable of future meetings of the IJB to June 2025 as set out below, with meetings being held at 10.00 am on:

Wednesday, 25 September 2024

Friday, 22 November 2024

Friday, 24 January 2025

Friday, 21 March 2025

Friday, 27 June 2025.

- 1.2 The next scheduled meeting of the IJB will be held at 10.00 am on 28 June 2024.

- 1.3 Members are further requested to consider arrangements for meetings of the IJB for 2024/25, noting that at the meeting of the IJB Audit, Risk and Scrutiny Committee held on 15 March 2024, the Committee approved its timetable of meetings of the Committee to June 2025 and agreed that meetings would be held remotely on MS teams at 10.00 am on:

Friday, 13 September 2024

Friday 15 November 2024

Friday 14 March 2025 and

Friday, 20 June 2025.

## 2. Recommendations

- 2.1 That it be noted that the next meeting of the IJB will be held 10.00 am on 28 June 2024 and that members consider the arrangements for this meeting;
  - 2.2 That the IJB approve the dates and times of the IJB meetings in 2024/25 as detailed in paragraph 1.1 of this report and consider the arrangements for these meetings; and
  - 2.1 That the IJB note the dates and times of the IJB Audit, Risk and Scrutiny Committee in 2024/25 as detailed in paragraph 1.3 of this report and note that these meetings will be held remotely on MS teams.
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### **3. Background**

- 3.1 Over recent years, meeting remotely on MS teams has been vital to the continuation of discussion of important issues whilst responding to and emerging from the COVID-19 pandemic. Throughout this time it has allowed members the flexibility to join meetings and allowed for optimum attendance.
- 3.2 At the meeting of the Joint Board held on 30 June 2023 the IJB decided that meetings of both the IJB and the IJB Audit, Risk and Scrutiny Committee to March 2024 would continue to be held remotely on MS teams. Further it was agreed that a report be submitted to the meeting of the IJB scheduled to be held on 24 March 2024 to consider arrangements for the agreed meetings in June 2024 and also to consider the timetable for meetings to June 2025 and the arrangements for these meetings.
- 3.3 At recent development sessions, IJB members have expressed a preference that, from June 2024, IJB meetings would be held in-person and that these meetings be 'hybrid' meetings allowing members to attend in-person or join remotely on MS teams.
- 3.4 Due to the limited options available to support a hybrid approach from external locations, it is proposed that meetings of the IJB from June 2024 be held in Renfrewshire Council's Council Chambers where the necessary technical configuration is available. The use of this venue will also allow members of the public to attend either in-person in the meeting venue if they so wish and also for the continued recording of all meetings via MS teams which are then uploaded to Youtube and the Council's website, allowing those not able to attend in-person the opportunity to view meetings.

### **Implications of the Report**

1. **Financial** - none.
2. **HR & Organisational Development** - none.
3. **Community Planning** - none.
4. **Legal** - none.
5. **Property/Assets** - none.

6. **Information Technology** - none.
  7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the website.
  8. **Health & Safety** - none.
  9. **Procurement** - none.
  10. **Risk** - none.
  11. **Privacy Impact** - none.
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**List of Background Papers** – none.

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