

## Notice of Meeting and Agenda Scotland Excel Executive Sub-committee

Date	Time	Venue
Friday, 17 May 2024	09:30	Remotely by MS teams,

MARK CONAGHAN  
Clerk

### Membership

Councillor John Shaw (Renfrewshire Council) (Convener) and Councillor Altany Craik (Fife Council) (Vice Convener).

Councillor David Keating (Aberdeenshire Council): Councillor Brenda Durno (Angus Council): Councillor Mandy Watt (City of Edinburgh Council): Councillor Kenny Macleod (Comhairle Nan Eilean Siar): Councillor Carolyne Wilson (Dumfries & Galloway Council): Councillor Ruairi Kelly (Glasgow City Council): Councillor Derek Loudon (Highland Council): Councillor Christina Larsen (North Ayrshire Council): Councillor Michael McPake (North Lanarkshire Council): Councillor Dennis Leask (Shetland Islands Council): Councillor Chris Cullen (South Ayrshire Council): Councillor Walter Brogan (South Lanarkshire Council).

### Further Information - online meetings only

This meeting is on-line only but is a meeting which is open to members of the public by prior arrangement. A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk)

## **Members of the Press and Public - contact details**

Members of the press and public wishing to attend the meeting should contact [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) to allow the necessary arrangements to be made.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest and Transparency Statements

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

- |             |  |                |
|-------------|--|----------------|
| <b>1</b>    | <b>Minute</b>  | <b>5 - 12</b>  |
|             | Minute of meeting of the Executive Sub-committee held on 19 April 2024.            |                |
| <b>2</b>    | <b>Revenue Budget Monitoring</b>   | <b>13 - 18</b> |
|             | Joint report by Treasurer and Chief Executive of Scotland Excel.                   |                |
| <b>3</b>    | <b>Internal Audit Annual Report 2023/24</b>  | <b>19 - 28</b> |
|             | Report by Chief Auditor.   |                |
| <b>4</b>    | <b>Update on the Contract Delivery Plan</b>  | <b>29 - 42</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |
| <b>5</b>    | <b>Contract for Approval: Supply and Delivery of Technology Enabled Care Goods</b> | <b>43 - 54</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |
| <b>6</b>    | <b>Net Zero Strategy Update 2023/24</b>  | <b>55 - 66</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |
| <b>7</b>    | <b>Request for Associate Membership: The University of the West of Scotland</b>    | <b>67 - 68</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |
| <b>8(a)</b> | <b>Project Proposal: Commercial Analysis</b>                                       | <b>69 - 70</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |
| <b>8(b)</b> | <b>Project Proposal: Capital Project Procurement Support</b>                       | <b>71 - 72</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |
| <b>9</b>    | <b>Strategic Risk Register</b>   | <b>73 - 96</b> |
|             | Report by Chief Executive of Scotland Excel.                                       |                |

## **10 Date of Next Meeting**

Note that the next meeting of the Executive Sub-committee will be held remotely on MS teams at 9.30 am on 21 June 2024.