

Minute of Meeting

Joint Renfrewshire Licensing Forum and Licensing Board.

Date	Time	Venue
Monday, 27 November 2023	14:00	Council Chambers and Hybrid,

Present

D Edmonds, (Renfrewshire Alcohol & Drug Partnership); Sergeant I Robertson (Police Scotland); F Hewitt, Development Officer - Health and Wellbeing (Children's Services); C Dickson, Licensing Standards Officer and J Hampsay, Fair Trading Officer (both Environment, Housing & Infrastructure); and M Dymond (all Renfrewshire Licensing Forum).

Councillor McEwan; Councillor Gray; Councillor MacFarlane; Councillor McDonald; and Councillor Paterson (all Renfrewshire Licensing Board).

In Attendance

C Young and S McFarlane, both Fair Trading Officers (Environment, Housing & Infrastructure); R Graham, Senior Solicitor (Litigation & Regulatory Services), E Currie, Senior Committee Services Officer and D Cunningham, Committee Services & Licensing Officer (all Finance & Resources).

Apologies

Councillors Campbell, Leishman, and Steel and T Mills.

Declarations of Interest and Transparency Statements

There were no declarations of interest or transparency statements intimated prior to the commencement of the meeting.

Resignation

Prior to the commencement of the meeting, members were advised that Mr Mills had resigned as a member of the Renfrewshire Licensing Forum.

1 Election of Chair

It was noted that in terms of the Licensing (Scotland) Act 2005 the Forum must elect one of its members to Chair the meeting. Councillor MacFarlane, seconded by C Dickson, moved M Dymond. There being no other nominations, M Dymond assumed the Chair.

DECIDED: That M Dymond chair this meeting.

2 Minute

There was submitted the Minute of the meeting of the Renfrewshire Licensing Forum held on 11 September 2023.

DECIDED: That the Minute be approved.

3 Matters Arising

There were no matters arising.

DECIDED: That it be noted that there were no matters arising.

4 Police Scotland Update

Sergeant Robertson, Police Scotland provided a verbal update on local licensing issues which had arisen during the period 1 January to 27 November 2023.

He advised that Police Scotland had attended 249 incidents; carried out 412 proactive visits to licensed premises and were involved in licensing campaigns, such as Pubwatch and Talk To.

DECIDED: That the update be noted.

5 Licensing Standards Officer Update

C Dickson, Licensing Standards Officer (LSO) provided a verbal update relative to licensing activity undertaken since 11 September 2023.

The LSO provided information on the number of licensed premises in the Renfrewshire area with a breakdown of on and off-sale premises; provisional licences pending; occasional licences; and outstanding Premises Licence fees.

DECIDED: That the update be noted.

6 **Publication of Statement of Licensing Policy**

The Senior Solicitor (Regulatory and Litigation Services) provided an update on the Statement of Licensing Policy.

DECIDED: That the update be noted.

7 **Festive Hours 2023/24**

The Senior Solicitor (Regulatory and Litigation Services) provided an update on the Festive Hours Policy for 2023/2024.

DECIDED: That the update be noted.

8 **Alcohol Focus Scotland**

There were submitted the Alcohol Focus Scotland Newsletters for September and October 2023.

DECIDED: That the September and October 2023 newsletters be noted.

9 **General Discussion**

The Chair requested that members pass on details of the Forum to all their relevant contacts to attempt to increase the number of Forum members. Current vacancies included members of the licensed trade, a local resident and a young person.

No local licensing issues were raised.

DECIDED:

(a) That members pass on details of the Forum to all their relevant contacts to attempt to increase the number of Forum members; and

(b) That it be noted that there were no local licensing issues raised.

10 **Date of Next Meeting**

DECIDED: That it be noted that the next meeting of the Renfrewshire Licensing Forum would be held on 19 February 2024.