

To: Finance, Resources and Customer Services Policy Board

On: 18 April 2024

Joint Report by: Director of Finance and Resources and Director of Environment, Housing and Infrastructure

Heading: Contract Authorisation Report - Replacement of running track, On-X Sports Centre Linwood (RC-CPU-23-209)

1. Summary

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to award a Works Contract for Replacement of running track, On-X Sports Centre Linwood (RC-CPU-23-209) to Allsports Construction & Maintenance Limited.
 - 1.2 The recommendation to award the Contract follows a procurement exercise conducted in accordance with the Council's Standing Orders Relating to Contracts 1 January 2024 for a below GPA Quick Quote procedure for a works contract.
 - 1.3 A Contract Strategy was approved by the Strategic Commercial Category Manager on 11 January 2024 and approved by the Head of Facilities and Property Services on 15 January 2024.
-

2. Recommendations

- 2.1 It is recommended that the Finance, Resources and Customer Service Policy Board authorises:

- (a) the Head of Corporate Governance to award a Building Contract in the form of SBCC Design and Build Contract for use in Scotland (DB/Scot) (2011 Edition) as supplemented by the Employer's Amendments for the Replacement of running track, On-X Sports Centre Linwood (RC-CPU-23-209) to Allsports Construction & Maintenance Limited.
 - (b) the Tendered Contract Sum of £339,789.08 excluding VAT;
 - (c) a contingency spend of £45,000 excluding VAT, which equates to 13.24% of the Contract Sum;
 - (d) a total Approved Contract Value of £384,789.08 excluding VAT (which is the total of the Contract Sum plus the contingency spend).
- 2.2 and notes the Date for Commencement of the Works is anticipated to be 3 June 2024 and the Date for Completion of the Works is anticipated to be 26 August 2024. Any changes to these dates will be confirmed in the Council's Letter of Acceptance.
-

3. Background

- 3.1 Renfrewshire Council requires a specialist experienced contractor to carry out the installation of a new Polyurethane Athletics Running Track Surface at the On-X Sports Centre in Linwood. The Contractor will be required to install the running track surface to Work Athletics and International Association of Athletics Federations accreditation standards.
- 3.2 7 organisations were invited to submit a quote on 15 January 2024 and the tender documentation was available for downloading from the Public Contracts Scotland Tender portal from this date.
- 3.3 The Contract was tendered using the Quick Quote procedure for a works contract in accordance with the Council's Standing Orders relating to Contracts 1 January 2024.
- 3.4 By the closing date set for tender submissions, 12 noon on 12 February 2024, 4 organisations had submitted a tender submission.
- 3.5 In accordance with section 11.5 of the Council's Standing Orders Relating to Contracts 1 January 2024, Bidders were required to complete a Single Procurement Document (Scotland) (SPD) to be submitted with their tender submission.

All 4 tender submissions were evaluated against a predetermined set of criteria in the form of the SPD by representatives from the following Council Services: Property Services, the Corporate Procurement Unit, Corporate Risk and Corporate Health & Safety.

- 3.6 3 of the tender submissions received, complied with the minimum selection criteria of the SPD(Scotland).
- 3.7 1 of the tender submissions received was incomplete, and that Tenderer was excluded from the tender process as the tender submission did not comply with the information and instructions to tenderers detailed in the Invitation To Tender.
- 3.8 The remaining 3 tender submissions were each evaluated against the Award Criteria of 40% Quality and 60% Price.
- 3.9 The scores relative to the Award Criteria for each tender submission are noted below:

Tenderer	Quality (40%)	Price (60%)	Total Score
Allsports Construction & Maintenance Limited	35.00%	56.94%	91.94%
Tony Patterson Sports Grounds Ltd	30.50%	60.00%	90.50%
Sportsmasters (UK) Limited	28.00%	52.35%	80.35%

- 3.10 The evaluation of tender submissions received identified that the submission by Allsports Construction & Maintenance Limited was the most economically advantageous tender submission.
- 3.11 The Form of Contract is SBCC Design and Build Contract for use in Scotland (DB/Scot) (2011 Edition) as supplemented by the Employer's Amendments.
- 3.12 Community Benefits were requested as part of the procurement process and Allsports Construction & Maintenance Limited confirmed that the following Community Benefits would be made available to the Council for this Contract:

Community Benefit Description	No of People/ Activities
Industry Awareness Events	1
Business advice/support to an SME /Social Enterprise/ Voluntary organisation	1
Non-financial support for a Community Project	1

Implications of the Report

1. Financial – The cost for this Building Contract will be up to £384,789.08 exclusive of VAT met by the Capital General Services budget, which is currently £354k. Further to this, additional external funding of £100k has been secured and is in the process of being signed off.

2. HR & Organisational Development – None arising directly from this report.

3. Community/Council Planning –

- **Our Renfrewshire is thriving** – maximising economic growth, which is inclusive.
- **Our Renfrewshire is well** – supporting the wellness and resilience of our citizens.
- **Place**
 - Working together to ensure our neighbourhoods are safe, vibrant, and attractive places to live.
 - Developing our relationships with and working alongside communities on decisions that affect them.
- **Economy**
 - Linking opportunities to enhance economic benefits for Renfrewshire.
 - Ensuring that all people can benefit from the inclusive growth in Renfrewshire.
 - Equipping all children and young people to achieve success in life.
- **Fair**
 - Reducing inequalities.
 - Supporting improved health and wellbeing for our citizens.
 - Creating inclusive and supportive learning environments for children and young people.

- **Green**
 - Protecting, enhancing and supporting equal access to nature across all our communities.
- **Living our Values**
 - Ensuring our organisation is financially sustainable.
 - Delivering Best Value for our citizens and customers.

4. Legal - The Procurement of this Contract was conducted as a below GPA Quick Quote procedure for a works contract in accordance with the Council's Standing Orders Relating to Contracts 1 January 2024.

5. Property/Assets - The Contract will facilitate the replacement of the running track at the On-X that will ensure the Council's assets are upgraded and maintained to a proper standard.

6. Information Technology – None arising directly from this report.

7. Equality & Human Rights - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report.

8. Health & Safety – Allsports Construction & Maintenance Limited health and safety credentials were evaluated by Corporate Health and Safety and met the Council's requirements regarding health and safety.

9. Procurement – The procurement procedures outlined within this report ensures that the Council meets its statutory requirements in respect of procurement procedures, efficiency, and modern Government.

10. Risk – Allsports Construction & Maintenance Limited insurances have been assessed and evaluated to confirm that they meet the Council's requirements regarding insurance risk.

11. Privacy Impact – No Privacy Impact implications have been identified or are anticipated.

12. Cosla Policy Position – No COSLA Policy Position implications have arisen or are anticipated.

13. Climate Risk – The level of impact associated with provision of these works have been assessed using the Scottish Government Sustainability Test and is considered High Risk. The Scottish Procurement Document (SPD) Environmental Management question 4D was utilised and the Contractor is ISO 9001 and ISO 14001 accredited.

List of Background Papers - None

Author: Louise Bishop, Procurement Advisor, Corporate Procurement Unit,
louise.bishop@renfrewshire.gov.uk