

Minute of Meeting Renfrewshire Appointment Board - Assistant Director - Schools

| Date | Time | Venue |
|----------------------------|-------|--|
| Tuesday, 13 September 2016 | 11:00 | CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN |

PRESENT

Councillors Cameron, Glen, Henry, Lawson, M Macmillan and McCartin,

CHAIR

Councillor M Macmillan, Convener, presided.

IN ATTENDANCE

P MacLeod, Director of Children's Services and R Laouadi, HR Manager (Finance and Resources)

APOLOGY

Councillor Holmes

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

EXCLUSION OF PRESS AND PUBLIC

The Board resolved that the press and public be excluded from the meeting during consideration of the following item of business as it was likely, in view of the nature of the business to be transacted, that if members of the press and public were present, there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of schedule 7A of the Local Government (Scotland) Act 1973.

1 **APPOINTMENT OF ASSISTANT DIRECTOR - SCHOOLS - SHORT LEET**

There were submitted copies of the forms of application for the candidates for the post of Assistant Director - Schools. The Board considered the applications in detail and agreed the short leet of candidates who would be invited to attend the assessment centre on 20 September 2016 and the interviews to be held on 5 October 2016.

DECIDED: That the candidates as agreed be short-leeted for attendance at the assessment centre on 20 September 2016 and the interviews to be held at the meeting of the Board to be held on 5 October 2016.