

## Notice of Meeting and Agenda Renfrewshire Community Planning Partnership Board

Date	Time	Venue
Tuesday, 18 April 2017	14:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillors M Macmillan and M Holmes; S Black, P MacLeod, S MacDougall, M Crearie, O Reid and D Amos (all Renfrewshire Council); D Leese, Renfrewshire Health & Social Care Partnership; A McNiven, Engage Renfrewshire; L de Caestecker, NHS Greater Glasgow & Clyde Valley; J Downie, Police Scotland; B Grant, Renfrewshire Chamber of Commerce; D Proctor, Scottish Fire and Rescue Service; G Gray, Scottish Government; S Kelly, Scottish Enterprise; G Hunt, University of the West of Scotland; and A Cumberland, West College Scotland.

### Chair

Councillor M Macmillan.

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

- |             |                                                                                                  |                |
|-------------|--------------------------------------------------------------------------------------------------|----------------|
| <b>1</b>    | <b>Minute of Previous Meeting</b>                                                                | <b>5 - 10</b>  |
|             | Minute of previous meeting held on 15 February 2017.                                             |                |
| <b>2</b>    | <b>Renfrewshire Community Planning Partnership Achievements</b>                                  |                |
|             | Presentation by Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council. |                |
| <b>3</b>    | <b>Renfrewshire Community Planning Partnership Governance Arrangements</b>                       |                |
|             | Presentation by Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council. |                |
| <b>4</b>    | <b>Community Planning Partnership Thematic Board Minutes</b>                                     |                |
| <b>4(a)</b> | <b>Children &amp; Young People Thematic Board</b>                                                | <b>11 - 14</b> |
|             | Minute of meeting held on 9 February 2017.                                                       |                |
| <b>4(b)</b> | <b>Jobs &amp; the Economy Thematic Board</b>                                                     | <b>15 - 20</b> |
|             | Minute of meeting held on 16 February 2017.                                                      |                |
| <b>4(c)</b> | <b>Community Care, Health &amp; Wellbeing Thematic Board</b>                                     | <b>21 - 24</b> |
|             | Minute of meeting held on 8 March 2017.                                                          |                |
| <b>4(d)</b> | <b>Forum for Empowering Communities Thematic Board</b>                                           | <b>25 - 26</b> |
|             | Minute of meeting held on 15 March 2017.                                                         |                |

**4(e) Children & Young People Thematic Board 27 - 28**

Minute of meeting held on 23 March 2017.

**4(f) Safer & Stronger Renfrewshire Thematic Board 29 - 32**

Minute of meeting held on 30 March 2017.

## Minute of Meeting Renfrewshire Community Planning Partnership Board

Date	Time	Venue
Wednesday, 15 February 2017	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors M Macmillan and M Holmes; S Black, S MacDougall, M Crearie and D Amos (all Renfrewshire Council); L De Caestecker, NHS Greater Glasgow & Clyde Valley; D Leese, Renfrewshire Health & Social Care Partnership; A McNiven, Engage Renfrewshire; B Grant, Renfrewshire Chamber of Commerce; A Cumberland, West College Scotland; and G Hunt, University of the West of Scotland; G Gray, Scottish Government; and S Kelly, Skills Development Scotland.

### CHAIR

Councillor M Macmillan, Chair, presided.

### IN ATTENDANCE

D Hawthorn, A Armstrong Walter, Y Farquhar, S Graham and C MacDonald (all Renfrewshire Council); D Reid, Renfrewshire Alcohol & Drug Partnership and B Kennedy and C Hendry, both Police Scotland.

### APOLOGIES

P MacLeod, Renfrewshire Council.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Community Planning Partnership Board held on 7 December 2016.

**DECIDED:** That the Minute be agreed.

2 **RENFREWSHIRE ALCOHOL & DRUG PARTNERSHIP**

A presentation was given by the Chief Officer, Renfrewshire Health & Social Care Partnership relative to the Renfrewshire Alcohol & Drug Partnership.

The presentation outlined the quality principles and the strategic priority outcome areas; highlighted the Community Planning Partnership outcomes and accountability arrangements; detailed performance and health and wellbeing statistics; gave a brief overview of intervention strategies and tools used; and indicated the Alcohol & Drug Partnership priorities and challenges.

Discussion took place on the performance statistics and in particular statistics pertaining to the Renfrewshire Council area. It was agreed that the Renfrewshire Health & Social Care Partnership would submit to a future meeting a more detailed breakdown of the performance statistics.

**DECIDED:**

(a) That the Renfrewshire Health & Social Care Partnership would submit to a future meeting a more detailed breakdown of performance statistics; and

(b) That the presentation be noted.

3 **POLICE SCOTLAND - RENFREWSHIRE & INVERCLYDE NEW SERVICE DELIVERY MODEL**

A presentation was given by R Kennedy, Police Scotland relative to the new 2026 model.

The presentation gave an overview of the key objectives; highlighted the factors driving the changes; outlined projected statistics of population and workforce for 2026; indicated the implications for policing; and outlined the details of changes to the delivery model.

**DECIDED:** That the presentation be noted.

4 **RENFREWSHIRE LOCAL OUTCOME IMPROVEMENT PLAN - TIMELINE PROGRESS UPDATE**

There was submitted a report and presentation by the Head of Policy & Commissioning, Chief Executive's Service relative to an update on the development of the Renfrewshire Local Outcome Improvement Plan (LOIP) and Locality Plans which would be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

The presentation detailed the timetable of events; highlighted the second phase of engagement; and gave a brief indication of finalisation and publication.

The report advised that data analysis had been carried out to inform an initial set of community engagement meetings during February/March 2017 through Local Area Committees, the Community Councils Forum and other meetings of community groups. It was noted that further survey and engagement work with communities would take place electronically throughout spring 2017, with public engagement events scheduled for June 2017. A timeline of the timetable for development of the LOIP and Locality Plans was outlined within the report.

A number of partner engagement strategies had been put in place in relation to the strategic needs and transition to the new governance structures which were approved in December 2016. The Partnership Board, through the remaining meetings, would be invited to discuss the role that the Executive Group and Oversight Group would wish to play in the development of the LOIP; engagement with partners to ensure the positive elements of existing partnership working and delivery transitioned effectively to the new working arrangements; and a separate session on strategic needs analysis for community planning partners would be arranged for spring 2017.

**DECIDED:**

(a) That the timetable for development of the LOIP and Locality Plans as outlined within the report be agreed; and

(b) That it be agreed that a progress update report on development of the LOIP and Locality Action Plans be submitted to each meeting of the Community Planning Partnership Group/Executive Group until completion of the work by October 2017.

**5 RENFREWSHIRE LOCAL OUTCOME IMPROVEMENT PLAN - COMMUNITY JUSTICE**

There was submitted a report by the Head of Child Care and Criminal Justice, Children's Services, Renfrewshire Council relative to the Community Justice Local Outcomes Improvement Plan.

The report advised that the Community Justice Scotland Act 2016 required statutory partners to work together to prepare a plan for their local authority area, to be submitted to Community Justice Scotland by March 2017. A National Strategy for Community Justice and Outcomes, Performance and Improvement Framework was published on 24 November 2016 which partners had a duty to regard in their planning process.

Community Justice Renfrewshire had produced a Community Justice Local Outcomes Improvement Plan a copy of which was attached as an appendix. The plan set out their assessment against national outcomes and identified local priorities for action, along with a participation statement detailing actions taken to involve community bodies and third sector bodies in community justice and the preparation of the plan. It was noted that the draft had been sent for consultation to Community Justice Scotland and wider community consultation was also planned.

A McNiven indicated that discussion had taken place at the Forum for Empowering Communities Thematic Board relative to the Community Justice approach and it was agreed that this approach would be shared with the local housing associations through the FLAIR group.

**DECIDED:**

- (a) That the contents of the Community Justice Renfrewshire Local Outcomes Improvement Plan as outlined in appendix A be agreed;
- (b) That it be noted that the report had sought approval from the board to authorise the Lead Officer, Community Justice Renfrewshire to make such minor changes to the Plan that may arise through consultation; and
- (c) That it be noted that the Community Justice Renfrewshire Local Outcomes Improvement Plan was required to be submitted to Community Justice Scotland by 31 March 2017.

**6 JOINT INSPECTION OF SERVICES FOR ADULTS**

There was submitted a report by the Chief Officer, Renfrewshire Health & Social Care Partnership relative to a proposed joint inspection of services for adults in Renfrewshire during 2017/18.

The report advised that currently, no further details on the shape, focus and specific arrangements for the joint inspection had been shared and Renfrewshire Health & Social Care Partnership was seeking clarification on the joint inspection and how this would work in practice. The joint inspection of services for adults would encompass the work of a number of community planning partners and so part of the purpose of this report was to raise awareness of the upcoming inspection of fieldwork.

S Black reminded Members of the role that Partners had played in the Joint Inspection of Services for Children and Young People and advised that this Joint Inspection should also have a focus on the role of the wider Community Planning Partnership and not just the Services for Adults in Renfrewshire. In that respect it was important to prepare for the Inspection and it was agreed that a report detailing an action plan for Renfrewshire Community Planning Partnership in respect of the Joint Inspection of Services for Adults be submitted to a future meeting.

S Black also intimated that she would be contacting the Local Area Network to discuss concerns relative to the timing and notice given to Renfrewshire Council and Renfrewshire Health & Social Care Partnership in respect of the Joint Inspection.

**DECIDED:**

- (a) That a report detailing an action plan for Renfrewshire Community Planning Partnership in respect of the Joint Inspection of Services for Adults be submitted to a future meeting; and
- (b) That the report be otherwise noted.

**7 PROMOTING AND SUPPORTING THE THIRD SECTOR**

A presentation was given by the Chief Executive, Engage Renfrewshire relative to promoting and supporting the Third Sector.



The presentation outlined the purpose of the initiative to support and promote the third sector; indicated the type of professional support that was required; outlined the options available; and detailed the next steps.

**DECIDED:** That the presentation be noted.

## 8 **COMMUNITY PLANNING AND ASSET TRANSFER GUIDANCE**

There was submitted a report by the Head of Policy & Commissioning relative to further guidance which had been published by Scottish Government in November and December 2016 regarding different aspects of the Community Empowerment (Scotland) Act 2015, relevant to Community Planning and Asset Transfer.

The report advised that the Community Planning Guidance, (Part 2) of the Community Empowerment (Scotland) Act 2015, provided a summary of expectations for community planning partnerships in achieving their purpose of improving outcomes and tackling inequalities. Detailed supporting guidance was also provided in terms of the principles of effective community planning, development of the Local Outcome Improvement Plan and Locality Plans. The summary of expectations was attached as an appendix to the report and a link to the Community Planning Guidance in relation to Relevant Authorities and Community Transfer Bodies was provided within the report.

It was noted that each relevant authority would require to consider the implications of the Guidance within its own organisation and in this respect Renfrewshire Council would present a paper on Asset Transfer to the full Council meeting on 23 February 2017.

Although each individual Community Transfer Relevant Authority would require to take decisions on individual cases where asset transfer was requested by a Community Transfer Body, it was proposed that Renfrewshire Community Planning partners would work together to share experience and best practice on asset transfer, in association with Renfrewshire Forum for Empowering Communities. It was proposed that a paper for developing a common approach by relevant authorities in Renfrewshire to asset transfers be submitted to a future meeting of Renfrewshire Community Planning Partnership Board or its successor Executive Group.

**DECIDED:**

(a) That the provisions of the finalised Community Planning Guidance to be implemented in the development of the Local Outcome Improvement Plan and associated Locality Plans for Renfrewshire be noted;

(b) That the final Asset Transfer Guidance for Community Transfer Bodies and draft final Asset Transfer Guidance For Relevant Authorities be noted;

(c) That it be noted that guidance would be considered within partner organisation; and

(d) That it be agreed that a paper be submitted to a future meeting of the Community Planning Partnership Board/Executive Group on developing a common approach by partners to asset transfer.

9 **COMMUNITY PLANNING PARTNERSHIP THEMATIC BOARD MINUTES**

There were submitted and noted the Minutes of meetings of the following Thematic Boards:-

- (a) Greener Renfrewshire Thematic Board held on 30 January 2017.
- (b) Forum for Empowering Communities Thematic Board held on 1 February 2017.
- (c) Safer & Stronger Renfrewshire Thematic Board held on 7 February 2017.

## Minute of Meeting

### Children & Young People Thematic Board

Date	Time	Venue
Thursday, 09 February 2017	10:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

#### PRESENT

Councillors Henry, Bibby and McCartin, P MacLeod, D Hawthorn, J Trainer and G McKinlay (all Renfrewshire Council); L O'Brien, Barnardos; N Burns, Police Scotland; K Miller, Engage Renfrewshire; F MacKay and M Ferguson (both Renfrewshire Health & Social Care Partnership; A Lowe, Renfrewshire Child Protection Committee; M Gallacher, Scottish Fire and Rescue Services; S Graham, West College Scotland; and M Dunn, University of the West of Scotland.

#### CHAIR

Councillor Henry, Chair, presided.

#### IN ATTENDANCE

K Tobin, (Dartington Social Research Unit; and K Nowland, L Fingland, S Graham, Y Farquhar and C MacDonald (all Renfrewshire Council).

#### APOLOGIES

J Melrose, Area Support Team; and L King, Scottish Children's Reporter Administration.

#### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

## 1 MINUTES OF PREVIOUS MEETINGS

There was submitted the Minutes of the Children and Young People Thematic Board and the Joint Safer & Stronger, Jobs & the Economy and Children & Young People Thematic Boards which were both held on 10 November 2016.

**DECISION:** That the Minutes be approved.

## 2 ROLLING ACTION LOG

The Rolling Action Log was submitted for approval.

**DECIDED:**

That the Rolling Action Log be approved.

## 3 COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS

There was submitted a report by the Head of Policy and Commissioning, Chief Executive's Service, Renfrewshire Council relative to the proposed new Community Planning governance arrangements.

The report advised that following discussion with Conveners and Lead Officers of the Community Planning Thematic Boards and agreement by Renfrewshire Council Community Planning Partnership Board, community planning structures in Renfrewshire would be changed from the second quarter of 2017. The review of community planning arrangements recognised that much good work had been achieved through the community planning Boards since they were established in 2013. The purpose of the changes to the community planning structures was to build on existing strengths of the Renfrewshire Community Planning Partnership, take account of changes to the partnership landscape since 2013 and further strengthen and streamline community planning meeting arrangements. A report detailing the new governance arrangements had been agreed by Renfrewshire Community Planning Partnership Board on 7 December 2016 and was attached as an appendix.

The new arrangements would commence from May 2017, with an early focus on delivery of the Local Outcome Improvement Plan (LOIP) and associated Locality Plans by 1 October 2017. Engagement with communities on development of the LOIP/Locality Plans would take place in February/March and May/June 2017. The LOIP and Locality Plans would require to be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

It was noted that the remaining meeting of the existing Community Planning Board structure would play a key role in shaping the priorities of the new LOIP and ensure that the positive elements of existing partnership working and delivery would transition effectively to the new working arrangements. In particular, the Children and Young People Thematic Board was asked to consider at its next meeting key questions which were detailed within the report.

In terms of the Children and Young People Board, it was recognised that significant progress had been made in delivering the outcomes of this theme. The three-year performance report submitted to the Community Planning Partnership Board in

September 2016 recorded particular progress in a number of areas. The average school examination tariff score of the lowest attaining 20% of S4 pupils has increased significantly. School days lost through exclusion had improved at both primary level and secondary level. In addition, Renfrewshire was now one of the best performing local authorities in relation to the number of school leavers who were in positive and sustained destinations.

The report intimated that an Improving Life Chances Group would be established to take forward the remit of the Children and Young People Thematic Board and Tackling Poverty Steering Group. The work programme of the Children and Young People Board would now be included within the development of the Improving Life Chances Board. Work would take place over the first six months of 2017 to finalise the detail of new arrangements and ensure an effective transition to the new arrangements in the second quarter of 2017. The Children and Young People Thematic Board would have a key role to play in ensuring that its work programme was embedded effectively within the Improving Life Chances Board.

Councillor Henry indicated that the Board was presently well attended, had full agendas and had made good progress with the action plan. There would require to be careful consideration given to the agenda balance and board membership in order to keep the focus on Children and Young People.

Discussion noted that there was a need for the Board to engage with the Community Planning Team in the next few months to ensure the key drivers/agenda issues and substructures were detailed and it was agreed that a small working group would be established to look at the key issues.

**DECIDED:**

(a) That the changes to the governance structure of Renfrewshire Community Planning Partnership and, in particular, the arrangements for discontinuing the Children and Young People Board and continuing the remit of the Board through the Improving Life Chances Board be noted; and

(b) That it be agreed that Members would participate in work taking place during the first six months of 2017 to finalise details of the new arrangements and ensure an effective transition to new working arrangements for activity within the current Children and Young People Action Plan to the new arrangements under the Improving Life Chances Board.

**4 DEVELOPING RENFREWSHIRE'S CHILDREN'S SERVICE PLAN**

There was submitted a report and presentation by the Director of Children's Services relative to the Statutory Guidance: Part 3 Children and Young People (Scotland) Act 2014 – Children's Services Planning.

The presentation outlined the details of the Children's Service Plan; gave a brief overview of the Children & Young People (Scotland) Act 2014 and where Part 3 of the Guidance would fit in; detailed the wellbeing data 2013; gave a brief overview of the achievements to date and the actions to be taken forward; indicated the feedback from the Children's Champions Board; and highlighted the next steps.

The report advised that Part 3 of the Act extended the statutory duty on local

authorities and health boards to produce three-yearly Children's Services Plans. Statutory guidance for children's services planning was released on 23 December 2016. The Guidance sought to further embed GIRFEC into all aspects of service planning, delivery and evaluation and to make joined-up, evidence-based, strategic planning the catalyst for transformational change of children's services. A link to the Guidance was contained within the report.

The Guidance included extensive provisions which regulated the aims, processes for development, implementation and review of children's services plans. The new provisions presented opportunities for Renfrewshire to further strengthen its strategic planning activity by drawing together related workstreams towards shared objectives to improve the lives of children, young people and families.

A presentation was given by K Tobin, Researcher from Dartington Social Research Unit which detailed the initial findings of the school survey which had been completed at the end of last year.

The presentation gave a brief overview of the timeline; outlined the type of data received; highlighted a series of innovations in the methodology; looked at the data products and accompanying materials; gave an overview of the aspects of wellbeing that was measured; looked at a sample of the data and matched it to needs and services; and detailed population statistics.

It was noted that once the portal was loaded it was the intention to undertake tutorial sessions with interested Community Planning Partners.

Discussion took place on the Children's Services Plan and it was agreed that a short term writing group would be established to produce the new plan. Membership would include Community Planning Partners.

**DECIDED:**

(a) That the implications of the new Statutory Guidance for Renfrewshire's Children's Services Planning processes be noted;

(b) That the review of the progress and achievements of the current Children's Services Plan be noted;

(c) That it be noted that a strategic commissioning approach would be undertaken to develop the new Children's Services Plan: A strategic needs assessment would be carried out which would include analysis of children's wellbeing data (due February 2017, along with the range of other data already available to partners), to identify priorities for next period;

(d) That it be noted that the statutory and non-statutory planning and reporting activity would be mapped out and opportunities for improvement would be identified;

(c) That it be agreed that a writing group would be established to produce the new Plan which was due to be completed by 31 March 2017; and

(d) That the presentations be noted.

## Minute of Meeting Jobs & the Economy Thematic Board

Date	Time	Venue
Thursday, 16 February 2017	10:00	Tweedie Hall, Ardlamont Square, Linwood, PA3 3DE

### PRESENT

B Grant, Chamber of Commerce; M Crearie, A Morrison, R Cooper and S Graham (all Renfrewshire Council); I McLean, Renfrewshire Forum for Empowering our Communities; H Cunningham, Renfrewshire Health & Social Care Partnership; and A Dick, West College Scotland.

### CHAIR

In the absence of Councillor Glen it was agreed that Mary Crearie chair the meeting.

### IN ATTENDANCE

C MacDonald, Renfrewshire Council.

### APOLOGIES

Councillor Glen, Renfrewshire Council; N Shields, Scottish Enterprise; and J McLaughlin, DWP

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

## 1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minutes of the Jobs & the Economy Thematic Board held on 5 September 2016 and the Joint Safer & Stronger, Jobs & the Economy and Children & Young People Thematic Boards held on 10 November 2016.

**DECISION:** That the Minutes be agreed.

## 2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

(a) That actions J&E.27.03.13(2.3iii) and J&E.09.01.14(6) be removed from the Action Log as they were now complete; and

(b) That the Rolling Action Log be otherwise approved.

## 3 **SCOTTISH INDEX OF MULTIPLE DEPRIVATION 2026 RELEASE: RENFREWSHIRE RESULTS**

There was submitted a report by the Head of Policy & Commissioning, Chief Executive's Service, Renfrewshire Council relative to an overview of the Scottish Index of Multiple Deprivation (SIMD).

The report indicated that a new release of the SIMD was issued on the 31 August 2016 providing new data on relative deprivation across Scotland at local authority and small area level. The report highlighted the key findings of the new release for Renfrewshire in terms of jobs and the economy, partnership engagement and current and planned programmes of work.

**DECIDED:**

(a) That the publication of SIMD 2016 and the summary information provided at a Renfrewshire and national level in the report be noted;

(b) That it be noted that the SIMD 2016 information released would inform the development of Renfrewshire's Strategic Needs Assessment and Local Outcome Improvement Plan which would be developed in early 2017; and

(c) That it be noted that information available from SIMD would inform service and corporate planning activities going forward, particularly in relation to the Tackling Poverty and Raising Attainment programmes of work.



#### 4 COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS

There was submitted a report by the Head of Policy and Commissioning, Chief Executive's Service, Renfrewshire Council relative to the proposed new Community Planning governance arrangements.

The report advised that following discussion with Conveners and Lead Officers of the Community Planning Thematic Boards and agreement by Renfrewshire Council Community Planning Partnership Board, community planning structures in Renfrewshire would be changed from the second quarter of 2017. The review of community planning arrangements recognised that much good work had been achieved through the community planning Boards since they were established in 2013. The purpose of the changes to the community planning structures was to build on existing strengths of the Renfrewshire Community Planning Partnership, take account of changes to the partnership landscape since 2013 and further strengthen and streamline community planning meeting arrangements. A report detailing the new governance arrangements had been agreed by Renfrewshire Community Planning Partnership Board on 7 December 2016 and was attached as an appendix.

The new arrangements would commence from May 2017, with an early focus on delivery of the Local Outcome Improvement Plan (LOIP) and associated Locality Plans by 1 October 2017. Engagement with communities on development of the LOIP/Locality Plans would take place in February/March and May/June 2017. The LOIP and Locality Plans would require to be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

It was noted that the remaining meeting of the existing Community Planning Board structure would play a key role in shaping the priorities of the new LOIP and would ensure that the positive elements of existing partnership working and delivery would transition effectively to the new working arrangements. In particular, the Jobs & the Economy Renfrewshire Thematic Board had been successful in developing joint working to improve job opportunities for young people. The Board was asked to consider at its next meeting key questions which were detailed within the report.

In terms of the Jobs and Economy Board, it was recognised that significant progress had been made in delivering the outcomes of this theme. The three year performance report submitted to the Community Planning Partnership Board in September 2016 recorded particular progress in a number of areas. These included an increase in the number of VAT/PAYE registered businesses and an improvement in the survival rate of businesses.

Work would take place over the first six months of 2017 to finalise the detail of new arrangements to ensure an effective transition to the new arrangements in the second quarter of 2017.

#### **DECIDED:**

(a) That the changes to the governance structure of Renfrewshire Community Planning Partnership and, in particular, the arrangements for discontinuing the Jobs and Economy Thematic Board and continuing the remit of the Board through the new governance arrangements be noted; and

(b) That it be agreed that the Board would participate in work taking place during the first six months of 2017 to finalise details of the new arrangements and ensure an

effective transition to new working arrangements for activity within the current Jobs and Economy Action Plan to the new arrangements under the new governance arrangements.

## 5 **RENFREWSHIRE ECONOMIC PANEL UPDATE**

A verbal report was given by the Head of Regeneration, Development & Housing Services, Renfrewshire Council relative to an update on the proposed Renfrewshire Economic Panel.

The establishment of the Renfrewshire Economic Leadership Panel would act as a forum for collaboration, integration of ideas, actions and resources from the Renfrewshire business community. It was anticipated that the Panel would play an important role in overseeing the implementation of the Economic Framework and its priorities; facilitate collaborative working and coordination of activities among those across Government and from the private and community and voluntary sectors; would ensure transparent and open communications and identification of opportunities, or the unblocking of any obstacles to growth for Renfrewshire, and develop in partnership the longer term economic strategy for Renfrewshire.

It was noted that the Panel was currently being set up and would likely commence after the summer recess.

**DECIDED:** That the verbal update be noted.

## 6 **RENFREWSHIRE CHAMBER OF COMMERCE - QUARTERLY ECONOMIC INDICATOR**

There was submitted a report by the Chief Executive, Renfrewshire Chamber of Commerce relative to the Quarterly Economic Indicators in respect of Scotland and the Renfrewshire Area.

**DECIDED:** That the report be noted.

## 7 **RENFREWSHIRE CHAMBER OF COMMERCE - UPDATE ON ACTIVITIES**

A verbal update was given by the Chief Executive of Renfrewshire Chamber of Commerce on the recent activities of the Chamber.

**DECIDED:** That the verbal update be noted.

## 8 **REGENERATION UPDATE**

There was submitted a report by the Head of Regeneration, Renfrewshire Council relative to an update on some of the key regeneration initiatives which were currently underway or planned within Renfrewshire.

The report advised that the new Renfrewshire Economic Framework, which had been presented to the Board in June 2016, emphasised the importance of economic and social

regeneration to the future of Renfrewshire. Over a number of years the Council along with its community planning partners, the private and third sectors had planned and undertaken a wide variety of regeneration initiatives to support local communities and boost the local economy. The report drew out some of the current initiatives and future plans that the Council aimed to co-ordinate the delivery of in the next few years.

**DECIDED:** That the report be noted.

9 **RENFREWSHIRE ECONOMIC DEVELOPMENT NEWSLETTER - JANUARY 2017**

There was submitted a newsletter by Economic Development which provided an overview of employment activity and economic development in Renfrewshire to January 2017. The newsletter illustrated the Renfrewshire labour market position and advised how Renfrewshire fared in comparison to the rest of the country.

**DECIDED:** That the newsletter be noted.





## Minute of Meeting Community Care, Health & Wellbeing Thematic Board

Date	Time	Venue
Wednesday, 08 March 2017	14:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillor I McMillan and L Muirhead, Development & Housing Services (both Renfrewshire Council); D Reid, Renfrewshire ADP; S McDonald, Active Communities; J McLaughlin, DWP; J Ferrie, Engage Renfrewshire; S McLellan, Forum for Empowering Our Communities; A Kennedy, Police Scotland; D Goodwin, Renfrewshire Carers; F MacKay, I Beattie, R Robertson, and C Walker (all Renfrewshire Health & Social Care Partnership); R Telfer, Scottish Care; and A Campbell, West College Scotland.

### CHAIR

Councillor McMillan, Chair, presided.

### IN ATTENDANCE

M Savage, S Graham, Y Farquhar, S Tkacenko and C MacDonald (all Renfrewshire Council).

### APOLOGIES

Councillor M Brown and L Muirhead (both Renfrewshire Council); D Leese, Renfrewshire Health & Social Care Partnership; Dr A Van der Lee, GP Representative; and M Gallacher, Scottish Fire and Rescue Service.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Community Care, Health and Wellbeing Thematic Board held on 25 October 2017.

**DECIDED:** That the Minute be noted.

2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

(a) That actions CCH&WB.04.09.14(6) and CCH&WB.04.09.14(9) be removed from the action log as they were now complete; and

(b) That the action log be noted.

3 **HEARTY LIVES FINAL REPORT**

There was submitted a report by the Head of Strategic Planning and Health Improvement, Renfrewshire Health and Social Care Partnership relative to the Hearty Lives Renfrewshire project funded by the British Heart Foundation and delivered by Active Communities (Scotland) Ltd.

The report advised that Hearty Lives was set up in 2014 as a partnership project led by the Paisley Heart Town Steering Group to address some of the known health inequalities in Renfrewshire. It targeted young people aged 11-18 in St Benedict's and Linwood High Schools to reduce the coronary heart disease risk factors of low physical activity, poor eating habits, smoking and low self-esteem. The report noted that the project had taken place in all 11 Renfrewshire Secondary schools and had been funded from June 2013 to June 2016.

**DECIDED:** That the report be noted.

4 **CHALLENGING THE IMPACT OF LOSS, LONELINESS AND ISOLATION IN RENFREWSHIRE**

There was submitted a report by the Chief Executive, Recovery Across Mental Health relative to the challenging impact of loss, loneliness and isolation in Renfrewshire.

The report intimated that Renfrewshire's Tackling Poverty Commission had encouraged joint working between statutory and third sector organisations to challenge the causes and determinants of poverty. A working group had been established in order to explore key areas where there was greatest scope for joint action.

It was the intention of the working group to consult with local individuals across Renfrewshire to develop potential interventions and solutions to the issues which created a sense of loneliness and unwanted isolation. A minimum of two public events were to be hosted in Paisley and Johnstone/Linwood to seek the views of local people, in association with individual surveys of people who were disengaged and harder to reach. A follow up event would take place to represent the findings of the initial public events.

The report advised that the working group would seek external and complementary funding to augment existing resources to develop interventions to help combat loss, isolation and loneliness.

**DECIDED:**

(a) That the establishment of a consultation process to identify key issues which contributed to issues of loss, isolation and loneliness in Renfrewshire be noted; and

(b) That it be agreed that the working group would seek external and complementary funding to augment existing resources to develop interventions to help combat loss, isolation and loneliness.

**5 COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS**

There was submitted a report by the Head of Policy and Commissioning, Chief Executive's Service, Renfrewshire Council relative to the new Community Planning governance arrangements.

The report advised that following discussion with Conveners and Lead Officers of the Community Planning Thematic Boards and agreement by Renfrewshire Council Community Planning Partnership Board, community planning structures in Renfrewshire would be changed after the Local Government Elections in May 2017. The review of Community Planning arrangements recognised that much good work had been achieved through the community planning Boards since they were established in 2013. The purpose of the changes to the community planning structures was to build on existing strengths of the Renfrewshire Community Planning Partnership, take account of changes to the partnership landscape since 2013 and further strengthen and streamline community planning meeting arrangements. A report detailing the new governance arrangements had been agreed by Renfrewshire Community Planning Partnership Board on 7 December 2016 and was attached as an appendix.

The new arrangements would commence from May 2017, with an early focus on delivery of the Local Outcome Improvement Plan (LOIP) and associated Locality Plans by 1 October 2017. Engagement with communities on development of the LOIP/Locality Plans would take place in February/March and May/June 2017. The Local Outcome Improvement Plan and Locality Plans would be signed off by all community planning partners by September 2017 prior to publication by 1 October 2017.

In terms of the Community Care, Health and Wellbeing Board, it was recognised that significant progress had been made in delivering the outcomes of this theme. The three year progress report submitted to the Community Planning Partnership Board in September 2016 recorded particular progress in a number of areas.

It was noted that the Renfrewshire Health and Social Care Partnership Strategic Planning Group would take forward the remit of the Community Care, Health and Wellbeing Thematic Board and work was ongoing to finalise the detail of the new arrangements to ensure an effective transition to the new arrangements.

In order to meet the objectives of the workshop the Board focused on key questions around agenda, membership and key learning. It was noted that the results from the workshop would be circulated to members who were not present at the meeting to

afford them an opportunity to comment and to ensure that members who participated were satisfied with the feedback recorded.

**DECIDED:**

(a) That the changes to the governance structure of Renfrewshire Community Planning Partnership and, in particular, the discontinuation of the Community Care, Health and Wellbeing Board, subject to ensuring that all the business of the Community Care, Health and Wellbeing Board was fully covered by the Health and Social Care Partnership Strategic Planning Group be noted;

(b) That it be agreed that Board members would participate in work to finalise details of the new arrangements and ensure an effective transition of the current Community Care, Health and Wellbeing Action Plan to the new arrangements under the Health and Social Care Partnership Strategic Planning Group; and

(c) That it be agreed that the results from the workshop would be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the feedback recorded.





## Minute of Meeting Forum for Empowering Communities

Date	Time	Venue
Wednesday, 15 March 2017	16:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

### PRESENT

LO'Brien, Barnardos; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; S Graham, Renfrewshire Council; and R Robertson, Renfrewshire Health & Social Care Partnership.

### CHAIR

A McNiven, Chair, presided.

### IN ATTENDANCE

J Divers, Scottish Fire and Rescue Service; I Cunningham, S Miller, J Ferrie, and K Miller (all Engage Renfrewshire); and S Tkacenko and C MacDonald (both Renfrewshire Council).

### APOLOGIES

I McLean, Bridgewater Housing Association; S McLellan, RAMH; K Wallace, Renfrewshire Wide Credit Union; K Taylor, Renfrewshire Citizens Advice Bureau; and M Gallacher, Scottish Fire and Rescue Service.

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Forum for Empowering Communities Thematic Board held on 16 November 2016.

**DECIDED:** That the Minute be agreed.

2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

(a) That actions RF.01.09.13(8), RF.27.01.15(2) and RF.01.09.15(8) be removed from the action log as they were now complete; and

(b) That the action log be noted.

3 **UPDATE FROM THEMATIC BOARDS**

Feedback reports from the members who had been present at the various Thematic Boards were submitted for noting.

**DECIDED:** That the feedback provided within the reports be noted.

4 **COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS**

Under reference to the Minute of the meeting of the Forum for Empowering Communities Thematic Board held on 1 February 2017, relative to the Community Planning governance arrangements a workshop was held to develop and ensure an effective transition to new working arrangements for the Forum for Empowering Communities Group.

In order to meet the objectives of the workshop the Board focused on key questions around agenda, learning, governance and membership. It was noted that the results from the workshop would be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the feedback recorded.

**DECIDED:**

(a) That it be agreed that the results from the workshop be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the feedback recorded; and

(b) That the workshop be noted.

## Minute of Meeting

### Children & Young People Thematic Board

Date	Time	Venue
Thursday, 23 March 2017	14:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

#### PRESENT

Councillors Henry and Bibby, P Macleod, D Hawthorn, G McKinlay and J Trainer, (all Renfrewshire Council); F MacKay, Renfrewshire Health & Social Care Partnership; J Melrose, Area Support Team; N Harkness, Scottish Children's Reporter Administration; M Gilligan, Skills Development Scotland; S Graham, West College Scotland; K Miller, Engage Renfrewshire; and M Dunn, University of the West of Scotland.

#### CHAIR

Councillor Henry, Chair, presided.

#### IN ATTENDANCE

N Anderson, Bamardos; J Dougall, Renfrewshire Health & Social Care Partnership; Y Farquhar, S Tkacenko and C MacDonald (all Renfrewshire Council).

#### APOLOGIES

Councillor McCartin, Renfrewshire Council; N Burns, Police Scotland; A Lowe, Renfrewshire Child Protection Committee; and M Gallacher, Scottish Fire and Rescue Services.

#### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Children & Young People Thematic Board held on 9 February 2017.

**DECIDED:** That the Minute be agreed.

2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:** That the action log be noted.

3 **COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS**

Under reference to the Minute of the meeting of the Children & Young People Thematic Board held on 9 February 2017, relative to the Community Planning governance arrangements, a workshop was held to develop and ensure an effective transition to new working arrangements.

A presentation was given by the Head of Early Years and Inclusion which gave a brief overview of the Dartington research data; outlined the function of the data; highlighted a series of innovations in the methodology; looked at a sample of the data and statistics; and gave a demonstration of how the data could be used to interrogate specific communities.

In order to meet the objectives of the workshop the Board focused on key questions around agenda, key learning, and membership. It was noted that the results from the workshop would be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the solutions presented.

**DECIDED:**

(a) That it be agreed that the results from the workshop be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the solutions presented; and

(b) That the workshop be noted.

## Minute of Meeting Safer & Stronger Renfrewshire Thematic Board

Date	Time	Venue
Thursday, 30 March 2017	10:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### PRESENT

Councillors Williams, O Reid, D Hawthorn (all Renfrewshire Council); S Miller (Engage Renfrewshire); R Kennedy (Police Scotland); S Cruickshank (Renfrewshire Access Panel); and A Dick (West College Scotland).

### CHAIR

Councillor T Williams, Chair, presided.

### IN ATTENDANCE

J McLaughlin, Renfrewshire Health & Social Care Partnership; P Sale, S Graham, Y Farquhar, C Grainger, C Dalrymple, S Tkacenko and C MacDonald (all Renfrewshire Council).

### APOLOGIES

S MacDougall and F Carlin (both Renfrewshire Council); M Gallacher (Scottish Fire and Rescue Service); and K Phillips (Renfrewshire Health & Social Care Partnership).

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

## 1 **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the Safer & Stronger Renfrewshire Thematic Board held on 7 February 2017.

**DECISION:** That the Minute be approved.

## 2 **ROLLING ACTION LOG**

The Rolling Action Log was submitted for approval.

**DECIDED:**

(a) That actions S&S.16.05.16(6) and S&S.16.05.16(10) be removed from the Rolling Action Log as they were now complete; and

(b) That the Rolling Action Log be approved.

## 3 **RENFREWSHIRE COMMUNITY SAFETY PARTNERSHIP TACKLING POVERTY INITIATIVES**

There was submitted a report by the Director of Community Resources, Renfrewshire Council relative to an update on the Community Safety Partnership Tackling Poverty Initiatives.

The report noted the progress that had been made with the four tackling poverty workstreams in relation to the Alternative Breakfast Club Model; the expanded Street Stuff Programme; the Employability Initiative; and the Private Landlords Registration and Enforcement.

At the Council meeting on 16 February 2017 additional funding of £1.5 million had been allocated to the Tackling Poverty projects thereby ensuring that Community Resources would continue to work on Breakfast Clubs, Street Stuff and Landlord registration.

**DECIDED:**

(a) That the progress with the four workstreams impacting on the Safer and Stronger action plan within the Tackling Poverty Action Plan be noted; and

(b) That it be noted that an additional £1.5 million had been allocated for the Tackling Poverty initiatives and that Community Resources would continue to work on Breakfast Clubs, Street Stuff and Landlord registration.

## 4 **POLICE 2026 - 10 YEAR STRATEGY TO POLICING IN SCOTLAND CONSULTATION**

There was submitted a report by the Director of Community Resources relative to the Police 2026 – 10 Year Strategy for Policing in Scotland consultation which would end on 8 May 2016.

The report intimated that the 10 year strategy was the foundation for fulfilling the strategic Scottish policing priorities of localism, inclusion, prevention, response, collaborative working, accountability and adaptability. The strategy would be subject to a three yearly planning process throughout the period of the strategy to ensure that the focus and priorities remained accurate and valid. The strategy would be reviewed and refreshed by the Scottish Police Authority and Police Scotland every three years.

**DECIDED:**

- (a) That the consultation on the Police 2026 strategy be noted; and
- (b) That it be noted that the consultation was currently open with responses required by the closing date of 8 May 2017.

**5 COMMUNITY SAFETY & PUBLIC PROTECTION UPDATE**

There was submitted a report by the Director of Community Resources, Renfrewshire Council which provided an update for the Safer & Stronger Renfrewshire Thematic Board on recent activities carried out in relation to community safety and public protection.

**DECIDED:** That the progress update report be noted.

**6 RENFREWSHIRE MARAC AUDIT BY SAFELIVES**

There was submitted a report by the Director of Community Resources relative to an update on the outcomes and observations raised in a recent audit of the Renfrewshire Multi Agency Risk Assessment Conference (MARAC) process which had been undertaken by SafeLives, a national charity dedicated to ending domestic abuse. The audit had been carried out in October 2016, a year after MARAC had been established in Renfrewshire as part of the Scottish MARAC Development Programme.

The report advised that the audit looked at all aspects of the working of MARAC and covered the following areas with observations, recommendations and examples of good practice being noted where appropriate: identification of domestic abuse; referrals; multi-agency engagement; support for victims; information sharing; action planning; number of cases; equality; operational support; and governance.

The report intimated that overall the audit had been positive and demonstrated the strong approach and excellent partnership working that was delivering real meaningful results in relation to tackling domestic abuse in Renfrewshire. Section 3 of the report highlighted seven areas of good practice.

The audit had been reviewed by the Gender Based Violence Steering Group and an action plan was being created to ensure recommended improvements were implemented. Progress against implementation of the action plan would be overseen by the Community Safety and Public Protection Steering Group.

**DECIDED:** That the recent audit of the Renfrewshire MARAC process which was carried out by SafeLives as part of the Scottish MARAC Development Programme be noted.

## 7 **HMICS INDEPENDENT ASSURANCE REVIEW OF POLICE SCOTLAND - CALL HANDLING UPDATE REPORT**

There was submitted a report by the Director of Community Resources, Renfrewshire Council relative to progress made by Police Scotland and the Scottish Police Authority in response to the HMICS Independent Assurance Review of Police Scotland's Call Handling published in 2015.

The report advised that the review into call handling which had been carried out by HMICS in 2015/16 was one of the issues that was reported to Renfrewshire Council's Housing and Community Safety Policy Board on 17 May 2016 that led to the review of governance in Policing.

The assurance review, which took place over the past 12 months, included over 50 visits to call handling facilities across Scotland as well as other scrutiny activity. Of the 30 recommendations made in the report, overall progress was noted as being good with 16 recommendations fully discharged and 12 recommendations partly discharged.

Police Scotland and the SPA have committed to building improved call handling facilities that focused on customer service, identified risk and vulnerability and made best use of resources to effectively manage demand.

**DECIDED:** That the content of the report and the progress and improvements in call handling over the past year be noted.

## 8 **COMMUNITY PLANNING GOVERNANCE ARRANGEMENTS**

Under reference to the Minute of the meeting of the Safer & Stronger Renfrewshire Thematic Board held on 7 February 2017, relative to the Community Planning governance arrangements, a workshop was held to develop and ensure an effective transition to new working arrangements.

In order to meet the objectives of the workshop the Board focused on key questions around agenda, key learning, and membership. It was noted that the results from the workshop would be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the solutions presented.

**DECIDED:**

(a) That it be agreed that the results from the workshop be circulated to members who were not present at the meeting to afford them an opportunity to comment and to ensure that members who participated were satisfied with the solutions presented; and

(b) That the workshop be noted.