

To: Planning and Climate Change Policy Board

On: 29 August 2023

Report by: Chief Executive

Heading: Renfrewshire Local Development Plan - Development Plan Scheme 2023

1. Summary

- 1.1 The Planning (Scotland) Act 2019 requires planning authorities to prepare an annual Development Plan Scheme setting out the programme for preparing and reviewing their local development plan.
 - 1.2 The Renfrewshire Development Plan Scheme 2023 is attached at Appendix 1.
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2. Recommendations

- 2.1 It is recommended that the Board:
 - (i) Approves the Renfrewshire Development Plan Scheme 2023.
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3. Renfrewshire Development Plan Scheme 2023

- 3.1 The Development Plan Scheme is updated annually and sets out the timetable and key stages for preparing the next Renfrewshire Local Development Plan. The new local development plan will be informed by the National Planning Framework 4 (NPF4) and any local place plans prepared by local communities across Renfrewshire.
- 3.2 A key element of the development plan scheme is the participation statement which outlines when, how and with whom consultation will take place during the plan preparation process.

- 3.3 A draft participation statement was subject to a 4-week consultation from the 11th July until 8th August 2023 to gather the views of local communities and other key stakeholders on how the Council should engage with them during the plan preparation process.
- 3.4 81 (eighty one) responses were received from a wide range of participants including local residents, community groups, development trusts, key agencies, local businesses, landowners and developers.
- 3.5 Approximately 90% of the respondents supported the draft participation statement and all comments received were taken into account in finalising the Renfrewshire Development Plan Scheme 2023 (see Appendix 1 of this report).

4. Next Steps

- 4.1 The development plan scheme will be sent to the Scottish Ministers and will be available to view online at the [Get involved in preparing the new Local Development Plan](#) webpage.
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Implications of the Report

1. **Financial** – None.
2. **HR & Organisational Development** – None.
3. **Community/Council Planning** – The development plan is a key document in establishing a land use framework for supporting, encouraging and delivering economic development in Renfrewshire.
4. **Legal** - None.
5. **Property/Assets** – None.
6. **Information Technology** – None.
7. **Equality & Human Rights** -
 - (a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – None.
9. **Procurement** – None.

10. **Risk** – None.

11. **Privacy Impact** – None.

12. **COSLA Policy Position** - None.

13. **Climate Risk** – The local development plan supports the re-use of vacant and derelict land for a range of uses including those which can help address the climate crisis by managing flood risk and providing biodiversity enhancements.

Appendix 1 – Renfrewshire Development Plan Scheme 2023

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Development Plan Scheme 2023

Renfrewshire Local Development Plan

www.renfrewshire.gov.uk



Renfrewshire
Council

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1. Introduction

Renfrewshire Council is beginning extensive and ongoing engagement and consultation on the preparation of the next Renfrewshire Local Development Plan. This is to gather feedback, focus on priorities and empower people to shape the plan, our places and communities.

Input and feedback is invaluable for the preparation of the new Local Development Plan for Renfrewshire.

The Development Plan Scheme (DPS) sets out the timetable and key stages for preparing the next Renfrewshire Local Development Plan (LDP). It provides:

- an explanation of what the development plan for Renfrewshire is;
- a timetable for the preparation of Renfrewshire Local Development Plan 3 (LDP3); and,
- a statement outlining when, how and with whom consultation will take place during the plan preparation process (Participation Statement).

A 4-week consultation was undertaken to allow communities and stakeholders to share their views on the Participation Statement and Development Plan Scheme.

This consultation gathered the views of local communities and other key stakeholders on how the Council should engage with them during the plan preparation to help shape the plan and Renfrewshire's places.

Image: Map of Renfrewshire

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2. Renfrewshire's Current Development Plan

The development plan guides the future use of land by setting out where development or changes in land use should happen and where it should not.

The current statutory development plan for Renfrewshire consists of:

- National Planning Framework 4 (NPF4)
- the Renfrewshire Local Development Plan 2021.

NPF4 was prepared by the Scottish Government and is a long-term plan for Scotland delivering sustainable, liveable and productive places. It sets out a national vision along with spatial principles, regional priorities, national developments and national planning policies.

The Renfrewshire Local Development Plan was adopted by the Council in 2021 and sets out the spatial strategy that guides the future use of land and preservation of assets in Renfrewshire.

A **delivery programme** also accompanies the local development plan. It sets out actions where partnership working is required to implement the policies and proposals in the Local Development

Plan, as well as protecting and enhancing our infrastructure, services and places to support local liveability and improve health and wellbeing.

The delivery programme also indicates who will be involved in implementing these actions and the time scales.

3. Preparing the next Local Development Plan for Renfrewshire

Preparing the next Local Development Plan for Renfrewshire will provide new opportunities for community involvement and community-focused delivery.

The aim is to deliver a place-based, people-centred and delivery-focused plan for Renfrewshire which will set out an ambitious vision for our places.

The key stages in preparing the plan are set out starting on page 8, including a proposed timeline.

Sitting alongside and influencing the preparation of the Renfrewshire Local Development Plan will be community-led **Local Place Plans** and a **Regional Spatial Strategy (RSS)** for the Glasgow city region.

An ‘indicative’ RSS was submitted to Scottish Government in June 2020 for the Glasgow city region. Renfrewshire Council will work with the other local authorities across the city region to prepare a final strategy.

Though not part of the statutory development plan, the RSS will help set the context for the next LDP, identifying cross-boundary opportunities across the region.

4. Prepare a Local Place Plan for your area

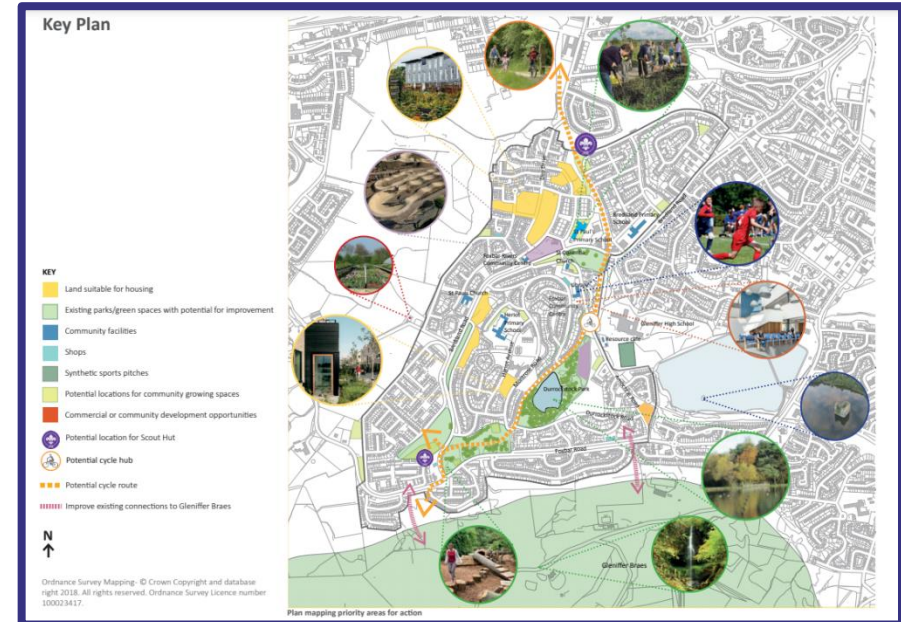
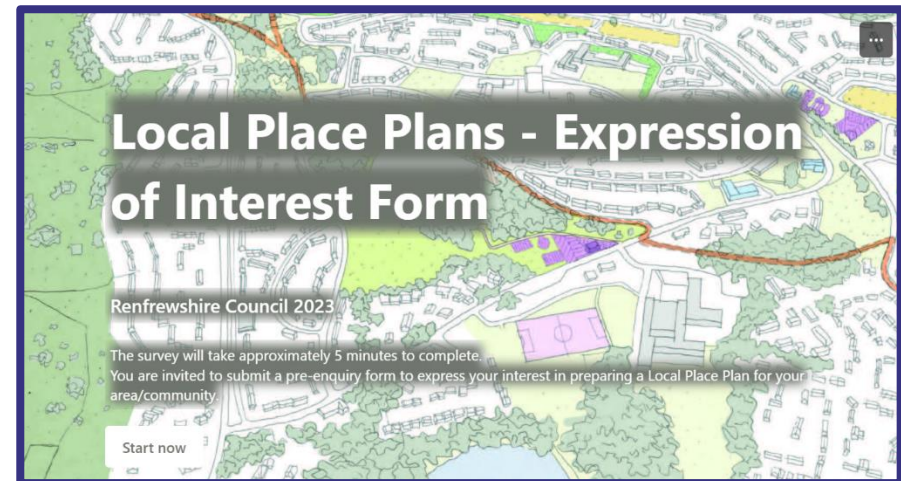
Local Place Plans offer communities an additional chance to shape their local area. They provide a new opportunity for local communities to set priorities for their area and influence planning decisions.

In preparing the next Local Development Plan, the Council will take into account any registered Local Place Plans.

An invitation to prepare Local Place Plans was sent to local communities across Renfrewshire in May 2023. Communities have been asked to express an interest in preparing a Local Place Plan and identify any support that may be needed from the Council and other stakeholders.

Local Place Plans should be completed and submitted to the Council by summer 2025 so they can be taken into account when preparing the next Local Development Plan.

Make a difference in your community and get involved by creating a Local Place Plan. [Find more information about Local Place Plans on the Council website.](#)



5. Key stages in preparing LDP3

1. Early Preparation and Scoping Report (proposed timescale: Q2 2023 to Q3 2024)

Scope out the matters that will be addressed in the Evidence Report and examine the performance of the existing Local Development Plan. Prepare Strategic Environmental Assessment (SEA) Scoping Report and submit to SEA gateway. During this stage, engagement will include:

- Invitation to prepare Local Place Plans
- Consultation on Participation Statement
- Have your say on Renfrewshire's places and call for ideas.

2. Evidence Report (Q1 2024 to Q4 2024)

A summary of the baseline data and information needed to inform a deliverable, place-based and people focused Local Development Plan

- After this stage, engagement will include supporting and engaging with communities during Place Plan preparation.

- Engage with stakeholders on requirements for the Evidence Report, identifying areas of agreement, potential dispute and any gaps in the evidence base.

3. Gate Check (Q4 2024 to Q2 2025)

Evidence Report is submitted to Scottish Ministers. The Department for Planning & Environmental Appeals (DPEA) undertakes an independent assessment whether the report contains sufficient evidence to proceed to Proposed Plan:

- Place Plans submitted for verification by the Council.

6. Key stages in preparing LDP3

4. Proposed Plan (proposed timescale: Q3 2025 to Q2 2026)

The Council's settled view on the proposals and local policies that will make up LDP3. Prepare and publish the SEA and Habitats Regulations Appraisal which includes assessment of all sites submitted through call for ideas. During this stage, engagement will include:

- Place Plans taken into account when preparing Proposed Plan.
- Call for ideas update.

5. Consultation (Q3 2025 to Q2 2026)

Minimum 16-week consultation with local communities and all stakeholders. If modifications made to plan, then modification report published. During this stage, engagement will include:

- Consultation on Proposed Plan and Environmental Report.

6. Examination (Q3 2026 to Q2 2027)

Proposed Plan submitted to Scottish Ministers for examination by a reporter, who will examine any unresolved representations.

7. Adopted Plan (Q3 2027 to Q4 2027)

Following consideration of reporter's recommendation in Examination Report and any modifications, if required, the plan will be adopted, supported by a delivery plan. Finalised Environmental Report is published and, finally, the SEA Post-Adoption Statement is published.

7. Timeline for preparing the next Local Development Plan

	2023				2024				2025				2026				2027			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Early preparation		→																		
Evidence report and SEA scoping report					→															
Gate check									→											
Proposed plan and draft environmental report and HRA											→									
Examination													→							
Adoption and publication of finalised environmental report and SEA post adoption statement																			→	

8. Local, regional and national strategies that influence LDP3

- National plans and strategies

E.g., National Transport Strategy, Scotland's National Strategy for Economic Transformation, Scotland's Draft Energy Strategy and Just Transition Plan, The Environment Strategy for Scotland, Scotland's Forestry Strategy, Scottish Biodiversity Strategy to 2045, Retail Strategy for Scotland, Circular Economy Strategy for Scotland, Scotland's Land Use Strategy 2021-2026, A Culture Strategy for Scotland.

- Regional plans and strategies

E.g., Regional Economic Strategy, Regional Economic Recovery Plan, Green Network Blueprint, Forestry and Woodland Strategy for the Glasgow City Region, Regional Transport Strategy, Planning for Green Infrastructure.

- Council plans and strategies

E.g., Renfrewshire Community Plan, Renfrewshire Council Plan, Renfrewshire's Local Housing Strategy, Renfrewshire's Economic Strategy Renfrewshire Local Transport Strategy, Renfrewshire Strategic Housing Investment Plan, Renfrewshire's Outdoor

Access Strategy, Renfrewshire Core Path Plan, Local Biodiversity Action Plan, Renfrewshire Food Growing Strategy.

- National Planning Framework 4
- Local Place Plans
- Regional Spatial Strategy
- RENZERO – Council's Plan for Net Zero

9. Get involved in preparing the Plan

Everyone will have an opportunity to get involved in the preparation of the next Renfrewshire Local Development Plan.

Effective consultation and engagement is vital, as the Local Development Plan can affect where people live, work, shop, play and travel in Renfrewshire. Your involvement and feedback can help us understand priorities for Renfrewshire and deliver a spatial strategy that addresses the issues important to communities.

We want to make it as easy as possible for everyone who has an interest to engage in the process.

The following pages (**the participation statement**) sets our **who** we propose to engage with in the preparation of LDP3, **when** we will engage with groups and individuals and **how** we will undertake this engagement.

Opportunities to become involved in the preparation of LDP3 will be advertised through social media, updates on the Councils website, emails, letters to everyone who has registered on the Local Development Plan mailing list, and advertisements in the local newspapers.

Those with protected characteristics under The Equality Act 2010, including disability, race, age, gender, sex and sexual orientation, religion and people from a range of socio-economic backgrounds and their representatives will be supported where required to get involved in the preparation of the new plan.

There are a number of key stages to get involved in the plan preparation. The participation statement starting on page 14 illustrates these stages, the purpose of the consultation, the timescales and how we propose to undertake the consultation.

Image: LDP3 stakeholders

Stakeholders include:

- key agencies
- Scottish Government
- local communities
- community groups
- Homes for Scotland
- landowners and developers
- local businesses and industries
- community councils
- key groups (e.g., Gypsy/Travellers, children and young people)
- other agencies/organisations and infrastructure providers.



10. Participation Statement (1)

The following section outlines the draft participation statement, which sets out **who** we propose to engage with in the preparation of LDP3, **when** we plan to engage and consult with groups and individuals, and **how** you can get involved in preparing the plan.

Stage	Purpose	Timescales	How
Draft Development Plan Scheme and Participation Statement and early evidence gathering	<ul style="list-style-type: none"> Have a say in how the Council engages in the preparation of LDP3 Inform stakeholders about the start of the plan preparation process 	Autumn 2023 to spring 2024	<ul style="list-style-type: none"> Issue a call to register for updates on the Local Development Plan mailing list Consult with stakeholders on how they want to be involved in LDP3 preparation Update website and publicise through social media, mailing list updates and LDP3 webpage Send draft SEA indicators to the SEA gateway Invitation to Community Councils and Groups to prepare Local Place Plans Published finalised Development Plan Scheme and Participation Statement and make available online and as hard copies in libraries and Renfrewshire House

11. Participation Statement (2)

Stage	Purpose	Timescales	How
Have your say on Renfrewshire's Places / call for ideas	Consult on what the planning issues are that influence the places where people live, work and spend time, and provide an opportunity for ideas and sites to be proposed	Winter 2023	<ul style="list-style-type: none"> • Undertake consultation with stakeholders through an online, place-standard-based survey seeking views on important issues like the climate emergency, local economy, affordable homes, transport, community facilities, green spaces and play facilities • Opportunity to submit ideas for use of land across Renfrewshire • Hard copies available in public libraries and Renfrewshire House • Internal and external engagement with statutory and key stakeholders in the form of 1-to-1 or group meetings

12. Participation Statement (3)

Stage	Purpose	Timescales	How
Evidence Report Submit SEA Scoping Report	<p>Preparation: Gather information from organisations and communities to help the Council prepare the Evidence Report</p> <p>Consultation: Identify any areas of disagreement ahead of the gate check</p>	Spring 2024 to autumn 2024	<p>Preparation</p> <ul style="list-style-type: none"> Engage with Council services and elected members to gather views on priorities for LDP3 Engage with key agencies, organisations and all stakeholders to gather specific evidence. Targeted workshops and 1-to-1 meetings Engage with specific target groups including disability groups, Gypsy/Travellers and travelling showpeople, and children and young people to seek their views on the places where they live Key agencies and other key stakeholders will be engaged with in preparing a site assessment methodology Engage with stakeholders to prepare a statement which sets out where evidence is agreed/disputed and where gaps have been identified and what steps are to be taken next Prepare SEA Scoping Report and submit to the SEA Gateway Hold LDP3 Stakeholders Forum <p>Consultation</p> <ul style="list-style-type: none"> Undertake consultation on the content of the draft Evidence Report. Inform local communities and other stakeholder through social media, mailing list updates and LDP3 webpage Evidence Report published online and made available in Council offices and public libraries Targeted engagement through workshops, 1-to-1 meetings and/or written requests

13. Participation Statement (4)

Stage	Purpose	Timescales	How
Gate check	<ul style="list-style-type: none"> Publish Evidence Report and Position Statement for examination through gate check process No stakeholder engagement at this stage 	Winter 2024 to spring 2025	<ul style="list-style-type: none"> The Council will publicise the submission of the Evidence Report to Scottish Ministers and the outcome of the Gate Check Inform local communities and other stakeholders through social media, mailing list updates and LDP3 webpage Report published online and made available in Council offices and public libraries

14. Participation Statement (5)

Stage	Purpose	Timescales	How
Proposed Plan, Draft Delivery Programme and Environmental Report	<p>Update call for ideas: Provide another opportunity for stakeholders to put forward ideas and sites for inclusion in the proposed plan</p> <p>Consultation on proposed plan: Publicise and explain the content of the proposed plan and allow people to make formal representations to it</p>	Spring 2025 to spring 2026	<p>Update call for ideas</p> <ul style="list-style-type: none"> Undertake online consultation with stakeholders for use of land across Renfrewshire. Hard copies available in public libraries and Council offices Consultation and engagement with statutory and key stakeholders, internal council services and elected members through workshops and 1-to-1 meetings. SEA site assessment consultation with SEA gateway <p>Consultation on proposed plan</p> <ul style="list-style-type: none"> See next page.

15. Participation Statement (6)

Stage	Purpose	Timescales	How
Proposed Plan, Draft Delivery Programme and Environmental Report	<p>Update call for ideas: Provide another opportunity for stakeholders to put forward ideas and sites for inclusion in the proposed plan</p> <p>Consultation on proposed plan: Publicise and explain the content of the proposed plan and allow people to make formal representations to it</p>	Spring 2025 to spring 2026	<p>Update call for ideas</p> <ul style="list-style-type: none"> • See previous page. <p>Consultation on proposed plan</p> <ul style="list-style-type: none"> • Consult on the proposed plan, proposed Delivery Programme and Environmental Report for a minimum of 16 weeks • Publish documents on LDP3 webpage and publicise through social media, mailing list updates and LDP3 webpage. Hard copies made available in Council offices and public libraries • Publish accompanying background reports including Equalities Impact Assessment, Public Sector Equality Duty Assessment, Fairer Scotland Duty Assessment, Strategic Environmental Assessment; and Habitats Regulations Appraisal • Notify neighbours of sites proposed for development in the proposed plan • Hold local events to publicise and explain the proposed plan. Internal and external engagement with statutory and key stakeholders in the form of 1-to-1 or group meetings • Presentations to Local Area Partnerships, community groups and community planning partners, elected members and other interested groups

16. Participation Statement (7)

Stage	Purpose	Timescales	How
Examination	No stakeholder engagement at this stage	Autumn 2026 to spring 2027	<ul style="list-style-type: none"> • Notify all parties with unresolved representations of the examination process • Make available the examination documentation, including the final examination report and reporter's recommendations
Adoption	No stakeholder engagement at this stage	Spring 2027	<ul style="list-style-type: none"> • Publicise the adoption of LDP3 and the Delivery Programme • Prepare SEA Post-Adoption Statement and commence monitoring of LDP3 • Notify all parties who engaged in the process • Publish statutory notices and distribute LDP3 to libraries

17. Participation Statement: engagement activities (1)



- Social media

We will use the [Council's Twitter account](#) to share updates.



- Mailing list

To be added to the mailing list, please email:
localplanconsultation@renfrewshire.gov.uk.



- Website

We will update the Council's website regularly:
<https://www.renfrewshire.gov.uk>. Documents will be made available in an accessible format.



- Adverts

We will place adverts in local newspapers.



- 1-to-1 meetings

We will hold 1-to-1 and group meetings with stakeholders.

18. Participation Statement: engagement activities (2)



- Targeted consultation with key groups

E.g., children and young people, Gypsy/Travellers and travelling showpeople.



- Consultation events, workshops, stakeholder forum, and online information sessions

The type of event used will vary depending on the consultation and who we are consulting with.



- Community councils and local partnerships

Officers will attend community council and local partnership meetings.



- Libraries

All documents will be available in local libraries and at Renfrewshire House in Paisley.

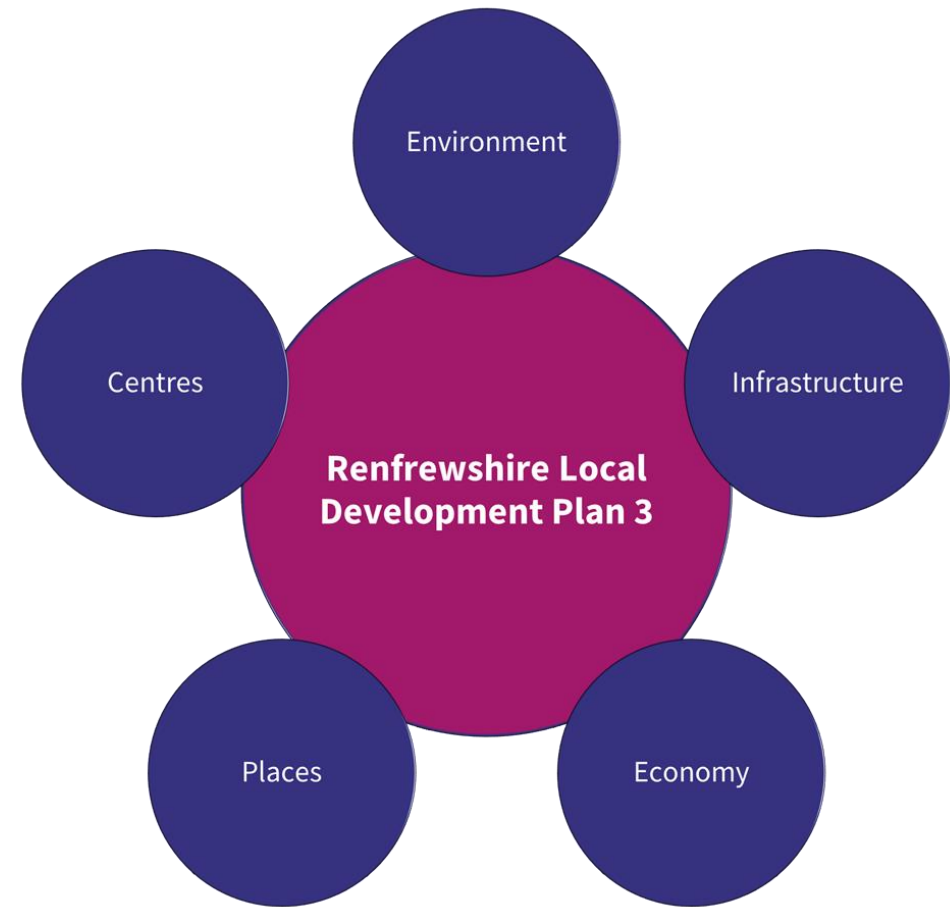
Image: LDP3 themes

The plan's key themes are:

- environment
- infrastructure
- economy
- places
- centres.

We plan to involve stakeholders across the five themes. These stakeholders include participants from:

- the public sector
- the private sector
- Renfrewshire Council
- the community
- organisations.



19. Participation Statement: stakeholder involvement and thematic themes of LDP3 (1)

Public sector participants

- Scottish Government
- Transport Scotland
- Key agencies: NatureScot, SEPA, Scottish Water, Scottish Enterprise, SPT, NHS Greater Glasgow and Clyde, Historic Environment Scotland
- National Agencies (e.g., Marine Scotland, HSE, Public Health Scotland, Coal Authority, Sport Scotland, Scottish Forestry, Neighbouring Local Authorities and Glasgow City Region Local Authorities, Clyde Muirshiel Regional Park, Zero Waste Scotland, Climate Ready Clyde, Police Scotland, Scottish Fire and Rescue Service, Skills Development Scotland)

Private sector participants

- Landowners, developers, housebuilders, and housing associates
- Homes for Scotland
- Local businesses, business organisations, Chamber of Commerce
- University of the West of Scotland
- West College Scotland

20. Participation Statement: stakeholder involvement and the thematic themes of LDP3 (2)

Renfrewshire Council participants

- Councillors
- Council services
- Renfrewshire Health & Social Care Partnership
- OneRen
- Local nursery, primary and secondary schools

Community participants

- Local residents
- Community councils and community groups
- MPs and MSPs
- local partnerships
- Engage Renfrewshire and community development trusts
- tenant groups

- key groups, e.g. children and young people, Gypsy/Travellers and travelling showpeople, disabled people and older people.

Organisations

- Transport, e.g., Sustrans, First Bus, McGill's, Scotrail
- Environmental, e.g., RSPB, Scottish Wildlife Trust
- Energy, waste and utility companies, e.g., Scottish Power, Scottish Gas Network
- Energy suppliers
- Scottish Renewables

21. Mailing list

Our Local Development Plan mailing list records the details of all individuals and organisations wishing to be kept up to date with the Local Development Plan process. Interested individuals or organisations can have their details added to the database by contacting the Council through the methods below:

- Email : localplanconsultation@renfrewshire.gov.uk
- Telephone : 0300 300 0144

22. Working Together

The Council will work with all stakeholders to discuss any issues which could lead to potential challenges/concerns throughout the plan preparation process. One method that can be used to support this is mediation, which can help aid discussions.

The preparation of the Evidence Report will provide the opportunity for any concerns/disputes in the evidence base to be discussed and negotiated. Mediation may also be used in the latter stages of the plan preparation when the proposed plan is published and subject to further representations.

The Council will be open to considering any requests from stakeholders to use mediation, taking into account the potential benefits in terms of saving time and cost, and fostering better relationships going forward. This could be on an informal basis or through an independent third party.



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