



To: Social Work, Health and Well-Being Policy Board

On: 19 May 2015

Report by: Chief Officer Designate, Renfrewshire Health and Social Care Partnership

Heading: Integration of Health and Social Care Services in Renfrewshire - Update report

1. Summary

- 1.1. The Public Bodies (Joint Working) (Scotland) Act 2014 puts in place the framework for the formal integration of health and social care services from April 2015, and has significant implications for the future governance and delivery arrangements of adult health and social care services in Renfrewshire.
- 1.2. The main implications of the legislation were set out in reports to Council on 19 December 2013, 9 October 2014 and 26 February 2015.
- 1.3. This report provides a further update on work being taken forward in Renfrewshire to prepare for the practical implementation of integrated working arrangements in relation to the following issues:
 - The establishment of the Integration Joint Board (IJB)
 - The development of the Strategic Plan for approval by the Integration Joint Board (IJB)
 - The programme of work, in addition to the Strategic Plan to progress the other key elements of integration, which the Council and the Health Board committed to in Renfrewshire's Integration Scheme
 - The appointment of the Chief Finance Officer to the Integration Joint Board (IJB)

2. Recommendations

Elected Members are asked to note:

- 2.1. The Integration Scheme has now been submitted to the Scottish Government. Once approved by Scottish Ministers, the Renfrewshire Integration Joint Board (IJB) will be formally constituted.
 - 2.2. A Shadow Integration Joint Board (IJB) has been established to ensure continuity in governance arrangements and oversight of integration arrangements during the period prior to the Integration Joint Board (IJB) being formally constituted.
 - 2.3. The work being undertaken to develop the Strategic Plan and a supporting programme of work which will ensure all the key elements of integration, which the Council and the Health Board committed to in Renfrewshire's Integration Scheme, are progressed.
 - 2.4. The recruitment process for the Chief Finance Officer is now underway.
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3. Background

- 3.1. The Public Bodies (Joint Working) (Scotland) Act 2014 puts in place the framework for the formal integration of health and social care services from April 2015, and has significant implications for the future governance and delivery arrangements of adult health and social care services in Renfrewshire.
- 3.2. The main implications of the legislation were set out in reports to Council on 19 December 2013, 9 October 2014 and 26 February 2015, and the Council agreed the following:
 - The establishment of a Partnership (Body Corporate) model for local integrated service delivery for adult services in terms of the Act in consultation with NHS Greater Glasgow and Clyde from April 2015.
 - There would be 8 members of the Integration Joint Board (IJB) with voting rights, 4 from each partner organisation. The Council would be represented on the Integration Joint Board by the Depute Council Leader, the Convener and Vice-convener of the Social Work, Health and Well-being Board, and the Convener of the Education Policy Board.
 - The delegation of all social care services for adults and older people to the Integration Joint Board (IJB), being the minimum requirement set out in the Act. In terms of the legislation this also included services which do not sit within the Adult Services division of service in Renfrewshire i.e. services related to Addictions, and to Domestic Abuse both of which currently sit within Children's Social Work Services, and to Aids and Adaptations which currently sits with Development and Housing Services.

- The submission of the Integration Scheme (the formal legal partnership agreement between Renfrewshire Council and NHS Greater Glasgow and Clyde) to the Scottish Government for approval.
- 3.3. At its meeting on 26 February 2015 Council noted the appointment of David Leese as the Chief Officer Designate for the Renfrewshire Health and Social Care Partnership. It was acknowledged that this post is interim or “designate” as under the legislation it must be formally endorsed by the Integration Joint Board once it is formally established. It is anticipated that this will take place by the end of June 2015.
- 3.4. At its meeting on 9 October 2014 Council was advised of a new statutory role, Chief Finance Officer, which was not envisaged in earlier iterations of the Bill. This role reflects advice to Scottish Government from the CIPFA Scotland Directors of Finance in relation to the need to ensure robust financial governance of the IJB’s combined resources.
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4. The establishment of the Integration Joint Board (IJB)

- 4.1. Following approval from Council on 26 February 2015 and the Greater Glasgow Health Board on 17 February 2015, the Renfrewshire Integration Scheme was submitted to the Scottish Ministers on 16 March 2015. It is anticipated that the approval process will take up to 12 weeks to complete.
- 4.2. The Integration Joint Board (IJB) cannot be formally constituted until the Scottish Ministers have approved the Integration Scheme for Renfrewshire. Work is however underway to prepare for its establishment.
- 4.3. A Shadow Integration Joint Board (IJB) has been created to ensure continuity in governance arrangements and oversight of integration arrangements during the period prior to the Integration Joint Board (IJB) being formally constituted.
- 4.4. The first meeting of the Shadow Integration Joint Board (IJB) took place on 20 March 2015 where the voting members agreed their remit and membership, Procedural Standing Orders for meetings, support arrangements for the Board and plans to establish a 2015/16 Integration Joint Board (IJB) Development Programme.
- 4.5. Once formally established, the Integration Joint Board (IJB) must appoint non-voting members from the groups prescribed in the legislation. It may also appoint such additional members as it sees fit, provided they are not additional Councillors or non-executive directors of the Health Board, as the maximum number is prescribed in the Regulations. In anticipation of the Board being established, the Shadow Integration Joint Board (IJB) has requested the Chief Officer Designate in cooperation with the Council’s Head of Corporate Governance identify suitable representatives.

5. The development of the Strategic Plan

- 5.1. The Public Bodies (Joint Working) (Scotland) Act 2014 places a duty on Integration Joint Boards (IJB) to develop a Strategic Plan. The Strategic Plan is the document that will set out the arrangements for the carrying out of integration functions in the Renfrewshire area.

- 5.2. The first Strategic Plan must be prepared for approval by the Integration Joint Board (IJB) once formally constituted in order to allow functions to be delegated to it by April 2016.
- 5.3. The Act states that the IJB must establish a Strategic Planning Group (SPG) before it prepares its first strategic plan. The IJB must seek the views of the SPG on its proposals for what the Strategic Plan should contain and take account of the views expressed when it prepares a first draft. The SPG is then consulted in the same way on the first draft and thereafter, the IJB must undertake wider consultation on a second draft.
- 5.4. The Strategic Planning Group must have the following representation:
 - Users of health care
 - Carers of users of health care
 - Commercial providers of health care
 - Non-commercial providers of health care
 - Health professionals
 - Social care professionals
 - Users of social care
 - Carers of users of social care
 - Commercial providers of social care
 - Non-commercial providers of social care
 - Non-commercial providers of social housing
 - Third sector bodies carrying out activities related to health or social care
- 5.5. In addition to these representatives, the Council and the Health Board will each nominate at least one representative to the Strategic Planning Group. Furthermore, during the period of developing a Strategic Plan the Group must also include a person to represent the interests of each locality as set out in the Plan.
- 5.6. The Shadow Integration Joint Board has asked the Chief Officer Designate, in consultation with the Chair and Vice-Chair of the IJB, to progress the appointment of members of this group prior to approval by the Shadow Integration Joint Board (IJB) at its 19th June 2015 meeting.
- 5.7. An Officer group, overseen by the Chief Officer Designate, has been established to develop preferred options for identifying or appointing appropriate individuals to the Strategic Planning Group (SPG). A report detailing the progress made and recommendations will be submitted to the Shadow Integration Joint Board (IJB) at its 19th June 2015 meeting.
- 5.8. In accordance with Scottish Government guidance, work is underway to develop and agree a strategic framework, which will provide the Health and Social Care Partnership with an overall planning structure to support its other plans, particularly the strategic plan. A report detailing the progress made and recommendations will be submitted to the Shadow Integration Joint Board (IJB) at its 19th June 2015 meeting.

6. The programme of work

- 6.1. In addition to the development of the Strategic Plan, work is also underway to scope and develop plans for the other key elements of integration, which the

Council and the Health Board committed to in Renfrewshire's Integration Scheme, including:

- Governance
- Finance
- Workforce including Organisational Development and Learning and Development
- Delivering for Localities
- Clinical and Care Governance
- Consultation, communication and engagement
- Outcomes and Performance Management
- Information sharing and ICT

Further information on the wider Integration Programme for 2015/16 will be shared with the Board as it is developed.

7. The appointment of the Chief Finance Officer (CFO)

- 7.1. The recruitment process to appoint a Chief Finance Officer is now underway.
- 7.2. The post holder will work with the Director of Finance and Resources as the Council's Section 95 Officer to ensure compliance with all applicable Standing Orders and Financial Regulations, and in order to support the Council's financial strategy and maintain budget stability for the council as a whole.

8. Progress Reports to Elected Members

- 8.1. Reports will be brought to future meetings of the Social Work, Health and Well-Being Policy Board or Council to update Elected Members on the progress achieved towards integrated arrangements for adult services in line with the Public Bodies (Joint Working) (Scotland) Act 2014, and to seek any necessary approvals pending formal delegation of functions to the Integration Joint Board by April 2016.

Implications of this report

- 1. Financial Implications** - The proposed model of integration through integrated budgets, will have significant implications for how the budget of adult services and addictions is governed.
- 2. HR and Organisational Development Implications** – existing terms and conditions will remain in place as staff move into the new integrated arrangements.
- 3. Community Plan/Council Plan Implications** – Integrated service arrangements will require to link effectively to community planning structures and to the local authority to ensure appropriate levels of scrutiny and

accountability are maintained.

4. **Legal Implications** – Integrated service arrangements for adult health and social care services will be developed in accordance with the legislation.
5. **Property/Assets Implications** – Opportunities for further consolidation of the existing asset base may arise through new integrated service arrangements.
6. **Information Technology Implications** – appropriate data sharing supported by IT systems will be required under new integrated arrangements as these are developed.
7. **Equality and Human Rights Implications**
The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because it is for noting only. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health and Safety Implications** - none.
9. **Procurement Implications** – Integrated service arrangements will need to be supported by flexible, yet robust procurement systems.
10. **Risk Implications** – Risk management arrangements would require to be developed on an integrated basis.
11. **Privacy Impact** -

List of Background Papers

- (a) Background Paper 1: Report to Council 19 December 2013 - Integration of Health and Social Care Services in Renfrewshire
- (b) Background Paper 2: Report to Council 9 October 2014 - Integration of Health and Social Care Services in Renfrewshire
- (c) Background Paper 3: Report to Council 26 February 2015 - Integration of Health and Social Care Services in Renfrewshire

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