

# Appeals Board

## Terms of Reference

The following shall comprise the areas of responsibility of the Appeals Board:

### **I. Personnel Appeals and Applied Conditions of Service**

1. To determine any appeals referred to it in terms of the Council's disciplinary and grievance procedures policies.
2. To determine appeals arising from termination of service on the grounds of ill health or lack of capability.
3. To consider and make recommendations to the Finance, Resources & Customer Services Policy Board regarding submissions made by the trade unions concerning the personnel policies of the Council.

### **II. Bursaries and Endowments Appeals**

4. To determine appeals relating to higher school bursaries and education maintenance allowances.
5. To determine appeals relating to education endowments.

### **III. Placing Requests and Exclusions**

6. To determine appeals relating to:
  - (a) placing requests; and
  - (b) exclusions.

### **IV. Non-Domestic Rates Appeals**

7. To determine appeals against the application of the Council's policy relating to the discretionary relief of rates.
8. To determine appeals under section 238 of the Local Government (Scotland) Act 1947.