

Notice of Meeting and Agenda Scotland Excel Joint Committee

Date	Time	Venue
Friday, 21 June 2024	10:45	Remotely by MS teams,

MARK CONAGHAN
Clerk

Membership

Councillor Shaw (Convener) and Councillor Altany Craik (Vice Convener)

Councillor Alex McLellan and Councillor Sandra Macdonald (Aberdeen City Council); Councillor David Keating and Councillor Alastair Forsyth (Aberdeenshire Council); Councillor Brenda Durno (Angus Council); Councillor Reeni Kennedy-Boyle (Argyll and Bute Council); Councillor Adam McVey and Councillor Mandy Watt (City of Edinburgh Council); Councillor Ellen Forson (Clackmannanshire Council); Councillor Kenny Macleod (Comhairle Nan Eilean Siar); Councillor Carolyn Wilson (Dumfries and Galloway Council); Councillor Heather Anderson (Dundee City Council); Councillor Stephen Canning (East Ayrshire Council); Councillor Calum Smith (East Dunbartonshire Council); Councillor John McMillan (East Lothian Council); Councillor Tony Buchanan (East Renfrewshire Council); Councillor Margaret Anslow (Falkirk Council); Councillor Ross Vettraino (Fife Council); Councillor Ruairi Kelly and Councillor Rashid Hussain (Glasgow City Council); Councillor Derek Loudon and vacancy (Highland Council); Councillor Martin McCluskey (Inverclyde Council); Councillor Colin Cassidy (Midlothian Council); Councillor Neil McLennan (Moray Council); Councillor Christina Larsen (North Ayrshire Council); Councillor Michael McPake and Councillor Denis Johnston (North Lanarkshire Council); Councillor Sheila McCole (Perth and Kinross Council); Councillor Mark Rowley (Scottish Borders Council); Councillor Dennis Leask (Shetland Islands Council); Councillor Chris Cullen (South Ayrshire Council); Councillor Eileen Logan and Councillor Walter Brogan (South Lanarkshire Council); Councillor Rachel Nunn (Stirling Council); Councillor Daniel Lennie (West Dunbartonshire Council); and Councillor Anne McMillan (West Lothian Council).

Further Information - online meetings only

This meeting is on-line only but is a meeting which is open to members of the public by prior arrangement. A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email democratic-services@renfrewshire.gov.uk

Members of the Press and Public - contact details

Members of the press and public wishing to attend the meeting should contact democratic-services@renfrewshire.gov.uk to allow the necessary arrangements to be made.

Items of business

Apologies

Apologies from members.

Declarations of Interest and Transparency Statements

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

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|-----------|---|------------------|
| 1 | Minute of Joint Committee | 5 - 12 |
| | Minute of meeting of this Joint Committee held on 8 December 2023. | |
| 2 | Minutes of Executive Sub-committee | 13 - 46 |
| | Minutes of meetings of the Executive Sub-committee held on 8 December 2023 and 26 January, 16 February, 15 March, 19 April and 17 May 2024. | |
| 3 | Presentation | |
| | Presentation by Chief Executive of Scotland Excel. | |
| 4 | Scotland Excel Unaudited Annual Accounts 2023/24 | 47 - 88 |
| | Report by Treasurer. | |
| 5 | Operating Plan Update 2023/24 | 89 - 100 |
| | Report by Chief Executive of Scotland Excel. | |
| 6 | Annual Procurement Report | 101 - 136 |
| | Report by Chief Executive of Scotland Excel. | |
| 7 | Procurement Commercial Improvement Programme (PCIP) Update | 137 - 142 |
| | Report by Chief Executive of Scotland Excel. | |
| 8 | Strategic Risk Register Update | 143 - 164 |
| | Report by Chief Executive of Scotland Excel. | |
| 9 | Supporting Attendance, Special Leave and Hospitality | 165 - 168 |
| | Report by Chief Executive of Scotland Excel. | |
| 10 | Membership of Scotland Excel Chief Executive Officers Management Group | 169 - 170 |
| | Report by Clerk. | |

11 **Date of Next Meeting**

Note that the next meeting of the Joint Committee will be held at 10.45 am on 6 December 2024.