

Joint Negotiating Committee For Teachers – Action Log

Date of JNC Meeting	Report	Action to be taken	Officer responsible	Due date <i>(default date is the date of the next meeting unless either the report or the Joint Secretaries suggests an alternative date)</i>	Status <i>(this section requires to be completed by the two Joint Secretaries to be included as an update at the next meeting)</i>
6 February 2024	Item 2 Minute of Previous Meeting	Amend Item 9 of the Minute of 14 November 2023 to include reference to “the number of specialist ASN staff”	Clerk	6 February 2024	Actioned 15/02/24 Amended by Clerk and Minute published
6 February 2024	Item 3 Matters Arising	(a) Set up working group to discuss JNC/15 Grievance Procedures (b) Discuss provision of an action tracker (c) Standard Circular access work (d) Safeguarding triggers in SEEMIS	(a) EH - Interim Head of Education (b) Clerk and Joint Secretaries (c) JC - Education Manager (Development) (d) EH - Interim Head of Education	26 March 2024 26 March 2024 26 March 2024 26 March 2024	<i>To be arranged for Term 4</i> Actioned Meeting 01/03/24 Tracker on agenda next meeting. <i>To be arranged for Term 4</i>

		(e) Let's be Heard Covid Enquiry	(e) MT - Education Manager (Development)	26 March 2024	
6 February 2024	Item 4 Violence and Aggression Update	(a) Provide examples of BW glitches (b) Update on national H&S working group	(a) Teachers' Side (b) Principal HR&OD Adviser	26 March 2024 26 March 2024	
6 February 2024	Item 5 JNC/20 Scheme	Change submission date to 30 November	All	Ongoing	Do you want this on as an action - I've included for now as it was quite a significant change?
6 February 2024	Item 6 Mobile Phone Use	(a) Staff advised that policy would be reviewed (b) Working group to be set up to facilitate review of policy (b) Mobile phone policy reissued to schools with caveat that phones can only be used as directed by staff	GL - Interim Head of Education	Ongoing	
6 February 2024	Item 7 ASN Provision	(a) Discuss specific ASN issues	(a) EH - Interim Head of	26 March 2024	Members to arrange meeting with EH if required

			Education with Teachers' Side as required		
		(b) Meet to discuss ASN support	(b) Joint Secretaries	26 March 2024	
6 February 2024	Item 8 In Service Days and Time for TU Meetings	Headteachers to be reminded of the need for time for union meetings during in-service days	EH - Interim Head of Education	26 March 2024	Actioned

NOTES

Reports with no actions, i.e. reports that are purely for noting not included in the log.

The log will be sent to the Joint Secretaries a couple of weeks before each meeting, probably around the same time I am finalising the previous minute/requesting agenda items, to allow you time to update the 'status' column to be returned to the Clerk for the next meeting.

The log can be an item on the Agenda following the approval of the previous minute.

Once an action has been completed and reported to JNC it can drop off the log.