

## Notice of Meeting and Agenda Finance, Resources and Customer Services Policy Board

Date	Time	Venue
Thursday, 18 April 2024	10:00	Via Teams Platform,

MARK CONAGHAN  
Head of Corporate Governance

### Membership

Councillor John Shaw (Convener): Councillor Fiona Airlie-Nicolson (Depute Convener):

Councillor Alison Ann-Dowling: Councillor Jacqueline Cameron: Provost Lorraine Cameron:  
Councillor Graeme Clark: Councillor Audrey Doig: Councillor Chris Gilmour: Councillor Edward  
Grady: Councillor Neill Graham: Councillor Robert Innes: Councillor Bruce MacFarlane:  
Councillor David McGonigle: Councillor Sam Mullin: Councillor Iain Nicolson:

### Further Information - online meetings only

This meeting is on-line only but is a meeting which is open to members of the public by prior arrangement. A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk)

### Webcasting of Meeting

This meeting will be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed. To find the webcast please navigate to

<https://renfrewshire.public-i.tv/core/portal/home>

## Items of business

### Apologies

Apologies from members.

### Declarations of Interest and Transparency Statements

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Joint Consultative Board (Non-Teaching)</b>  | <b>5 - 6</b>   |
|          | Note of inquorate meeting of the Joint Consultative Board (Non-Teaching) held on 8 February 2024. |                |
| <b>2</b> | <b>Revenue and Capital Budget Monitoring as at 5 January 2024</b>                                 | <b>7 - 19</b>  |
|          | Report by the Director of Finance and Resources.  |                |
| <b>3</b> | <b>Revenue and Capital Budget Monitoring – Council Overview as at 5 January 2024</b>              | <b>20 - 31</b> |
|          | Report by the Director of Finance and Resources.  |                |
| <b>4</b> | <b>Business Services Performance Report</b>   | <b>32 - 41</b> |
|          | Report by the Director of Finance and Resources.  |                |
| <b>5</b> | <b>Customer Services Performance Report</b>   | <b>42 - 46</b> |
|          | Report by the Director of Finance and Resources.  |                |
| <b>6</b> | <b>Civic Hospitality</b>  | <b>47 - 51</b> |
|          | Report by the Director of Finance and Resources.  |                |
| <b>7</b> | <b>Administration of Medication and Medical Treatments Policy</b>                                 | <b>52 - 64</b> |
|          | Report by the Director of Finance and Resources.  |                |
| <b>8</b> | <b>Facilities and Property Services - Service Update Report</b>                                   | <b>65 - 74</b> |
|          | Report by Director of Environment, Housing & Infrastructure.                                      |                |

<b>9</b>	<b>Contract Authorisation Report for an Automated Assistant for Customer Services (Reference: RC-CPU-23-330)</b>	<b>75 - 79</b>
	Report by the Director of Finance & Resources.	
<b>10</b>	<b>Contract Authorisation Report for The Provision of a Microsoft 365 Backup Solution</b>	<b>80 - 84</b>
	Report by the Director of Finance and Resources.	
<b>11</b>	<b>Contract Award: Hire of 5 x 18T Gritters (RC-CPU-23-254)</b>	<b>85 - 89</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>12</b>	<b>Installation and Replacement Streetlighting (5 and 6 metres)</b>	<b>90 - 93</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>13</b>	<b>Prieston Road, Bridge Of Weir New Streetlighting Installation</b>	<b>94 - 97</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>14</b>	<b>Provision of Community Based Alcohol &amp; Drug Prevention &amp; Treatment Service (RC-CPU-23-204)</b>	<b>98 - 102</b>
	Joint report by the Director of Finance & Resources and the Chief Officer, Renfrewshire Health and Social Care Partnership.	
<b>15</b>	<b>Contract Award: Sheltered Housing Warden Call General and Reactive Maintenance MTC (RC-CPU-23-154)</b>	<b>103 - 108</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	
<b>16</b>	<b>Contract Award: Lot 2 – Asbestos Removal and Disposal (RC-CPU-23- 005)</b>	<b>109 - 115</b>
	Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.	

- 17 **City Deal and Infrastructure Projects – Notification of Cost Increases on External Consultant Appointments**  
Not available - copy to follow.
- 18 **Contract Authorisation Report - Replacement of running track, On-X Sports Centre Linwood (RC-CPU-23-209)** 116 - 121  
Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.
- 19 **National Framework Contract for the Supply of Water and Waste Water Billing Services** 122 - 125  
Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.
- 20 **Scottish Procurement Framework for the Supply of Electricity** 126 - 129  
Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.
- 21 **Contract Award: Our Lady of Peace Primary School Rewire (RC-CPU- 23-190)** 130 - 134  
Joint report by the Directors of Finance & Resources and Environment, Housing & Infrastructure.
- 22 **Castlehead Roof Strengthening Works**  
Not available - copy to follow.