

## Notice of Meeting and Agenda Audit, Risk and Scrutiny Board

Date	Time	Venue
Monday, 20 May 2024	15:00	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

MARK CONAGHAN  
Head of Corporate Governance

### Membership

Councillor Andy Doig (Convener): Councillor Janis McDonald (Depute Convener):

Councillor Jennifer Adam: Councillor Chris Gilmour: Councillor John Gray: Councillor Lisa-Marie Hughes: Councillor Robert Innes: Councillor James MacLaren: Councillor Ben Smith:

### Hybrid Meeting

Please note that this meeting is scheduled to be held in the Council Chambers. However, it is a hybrid meeting and arrangements have been made for members to join the meeting remotely should they wish.

### Webcasting of Meeting

This meeting will be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed. To find the webcast please navigate to

<https://renfrewshire.public-i.tv/core/portal/home>

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online

at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email

[democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk)

## **Apologies**

Apologies from members.

## **Declarations of Interest and Transparency Statements**

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

## **AUDIT**

- |          |   |                |
|----------|---|----------------|
| <b>1</b> | <b>Summary of Internal Audit Reports for period 01 January to 13 May 2024</b>               | <b>1 - 18</b>  |
|          | Report by Chief Auditor.  |                |
| <b>2</b> | <b>Summary of Internal Audit Activity in Partner Organisations April 2023 to April 2024</b> | <b>19 - 42</b> |
|          | Report by Chief Auditor.  |                |
| <b>3</b> | <b>Unaudited Annual Governance Statement 2022 - 2023</b>                                    | <b>43 - 52</b> |
|          | Report by Director of Finance & Resources.  |                |
| <b>4</b> | <b>Internal Audit Annual Report 2023/24</b>   | <b>53 - 74</b> |
|          | Report by Chief Auditor.  |                |
| <b>5</b> | <b>Development Programme for Audit, Risk and Scrutiny Board Members</b>                     | <b>75 - 78</b> |
|          | Report by Chief Auditor.  |                |

## **MONITORING & REVIEWING SERVICE DELIVERY PERFORMANCE POLICIES AND PRACTICE**

- |          |  |                 |
|----------|--|-----------------|
| <b>6</b> | <b>Actions Monitoring Report - Dargavel Primary School</b> | <b>79 - 126</b> |
|          | Report by Chief Executive.                                 |                 |

7	<b>Local Government Benchmarking Framework 2022/23</b>	127 - 148
	Report by Chief Executive.	
8	<b>Risk Report May 2024</b>	149 - 192
	Report by Director of Finance & Resources.	
9	<b>Risk Management Annual Report 2023/24</b>	193 - 202
	Report by Director of Finance & Resources.	
10	<b>Audit, Risk &amp; Scrutiny Board Annual Report 2023/24</b>	203 - 218
	Report by Director of Finance & Resources.	

## **ANNUAL PROGRAMME**

11	<b>Audit, Risk &amp; Scrutiny Board Annual Programme 2023/24 - 2024/25</b>	219 - 224
	Report by Director of Finance & Resources.	
12	<b>Neighbour Disputes - Lead Officer Roz Smith</b>	225 - 230
	Report by Lead Officer.	

## **EXCLUSION OF PRESS AND PUBLIC**

## **AUDIT**

13	<b>Summary of Internal Audit Investigation Reports for period 01 January to 30 April 2024</b>	
	Report by Chief Auditor.	

# **ANNUAL PROGRAMME**

## **14 Cyber Security**

Presentation by Head of Digital Transformation and Customer Services.