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**To: Education Policy Board**

**On: 5 March 2015**

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**Report by: Director of Children's Services**

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**Heading: Distribution of funding to support services for children and families - out-of-school care support 2015/16**

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## **1. Summary**

- 1.1. Renfrewshire Council continues to support and develop out-of-school care services through grant assistance to independent organisations.
  - 1.2. A separate report submitted on 5 March 2015 to this education policy board entitled 'Distribution of Funding to Support Services for Children and Families – funding allocation for 2015/16' recommends the allocation of £219,800 to support out-of-school care services during the financial year 2015/16.
  - 1.3. The funding assistance made available from this allocation for out-of-school care services is used to support individual out-of-school care providers and play scheme services during the spring and summer holiday periods for children with additional support needs as detailed in appendix 1 of this report.
  - 1.4. This report provides details of applications and makes recommendations for resource allocation for out-of-school care services and play schemes for children with additional support needs during financial year 2015/16.
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## **2. Recommendations**

- 2.1 The education policy board is asked to:
  - (i) note the funding previously committed to Capability Scotland to deliver holiday playschemes as outlined in paragraphs 4.1 and 4.2 of this report;
  - (ii) agree the proposals for the allocation of resources as detailed in appendix 1 and 2 attached to this report; and
  - (iii) agree that the current points value of £200 for awarding grant assistance should be retained.

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### **3. Background**

- 3.1. Renfrewshire Council has been committed to supporting out-of-school care provision for many years. The current number of out-of-school care places is 1228.
- 3.2. On 6 March 2014, the education policy board approved the allocation of £209,800 of grant funding to support out-of-school care providers during financial year 2014/15. On 6 November 2014 the education policy board approved the allocation of funds to groups who applied during the financial year. The level of grant allocation was agreed in line with the criteria set for allocating grant funding.
- 3.3. The criteria agreed for disbursement of the resources continues to ensure an equal and fair allocation of the resources. Each point awarded translates into a sum of money, with the funding allocated to each group agreed by the education policy board on an annual basis. The current point value is £200 per point as recommended in 2.1 (ii) of this report.

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### **4. Allocation of Resources 2015/16**

#### **Capability Scotland**

- 4.1. Capability Scotland has delivered holiday playschemes on behalf of Renfrewshire Council for children with additional support needs for a number of years. On 13 November 2013 the procurement sub-committee approved the award of the contract to Capability Scotland from 1 January 2014 for a period of 3 years plus up to a maximum extension period of 2 years.
- 4.2. An allocation of £130,000 for the provision of holiday playschemes by Capability Scotland has previously been committed which includes the contract value of £114,921 as specified in the contract award, and additional costs of £15,079 for transport and school lets, the latter amount will be paid by children's services direct to the relevant council services.

#### **Other Funding**

- 4.3. A total of 34 out-of-school care groups have applied for funding. Appendix 2 attached to this report outlines the overall proposed funding allocations to out-of-school care groups for financial year 2015/16 on the basis of the criteria and related points applied to each group. All applications being presented for approval have been subject to satisfactory financial checks and officer reports. Applying the criteria for disbursing funding to the recommended out-of-school care groups will result in an allocation of £71,038 for 2015/16.
- 4.4. In previous years a separate allocation of £10,000 has been made to support the provision of out-of-school care to children attending the two nurseries operated by Childcare First Limited as these nurseries provide a service to residents living within the targeted data zone areas. It is proposed that the grant of £10,000 continues during 2015/16, as detailed in Appendix 1.

- 4.5. The West of Scotland Playscheme Advisory Forum (WOSPAF) supports out of school care groups across Renfrewshire by providing insurance cover, travel passes, annual handbooks, training and conferences. This service also acts in an advisory capacity keeping groups updated on new legislation and guidance in relation to out of school care provision. It is proposed that a grant of £2,000 is provided to the WOSPAF to continue its support to out of school care groups, keeping this in line with previous allocations. This is also shown in Appendix 1.
- 4.6. The proposals outlined in this section of the report, which includes the committed allocation to Capability Scotland through the contract agreement, will result in a total allocation of £213,038 being made for 2015/16, leaving £6,762 to be disbursed from the overall allocation of £219,800 for out-of-school care provision by the way of separate grants.
- 4.7. Grants under £1,500 will be approved by the director of children's services using delegated authority on the basis of the council's existing Scheme of Delegation Functions. Any award greater than £1,500 will be presented to future education policy boards for approval.

## Implications of this report

### 1. Financial Implications

Funding for these proposals is contained within allocated resources.

### 2. HR and Organisational Development Implications

None.

### 3. Community Plan/Council Plan Implications

Children and Young People	- Ensuring the best start in life for children and young people.
Community Care, Health and Well-being	- Earlier intervention will lead to healthier outcomes for young children.
Empowering our Communities	- Children, young people and families will benefit from local services in the community
Jobs and the Economy	- Flexible and childcare placements will support parents back into and sustain employment, training or education.
Safer and Stronger	- The quality of community life is enhanced by supporting parents, children and young people.

### 4. Legal Implications

In accordance with the council's conditions of grant, where applicable, service level agreements will be entered into between Renfrewshire Council and all partner organisations in receipt of out of school care grant funding incorporating the Council's approved conditions of grant.

A contract has been entered into between Renfrewshire Council and Capability Scotland as noted in paragraphs 4.1 and 4.2 of this report.

**5. Property/Assets Implications**

None.

**6. Information Technology Implications**

None.

**7. Equality and Human Rights Implications**

The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report because there is no decrease to the level of funding or to the criteria for awarding funds therefore no diminution of service. Services comply with the Equality Act 2010.

**8. Health and Safety Implications**

None.

**9. Procurement Implications**

None.

**10. Risk Implications**

- All grant awards issued by the Council are subject to the Council's approved conditions of grant and to compliance with appropriate risk management procedures.
- Applicants receiving grants of over £5,000 are required to submit annual accounts produced by a competent independent person. There is also a requirement of each board member to submit personal undertakings for grants over this level.
- All organisations are required to be constituted and have an active bank account.
- Applicants require to submit accounts to the Council in order to satisfy the provisions within the Council's conditions of grant.
- All organisations require to submit a statement showing expenditure against the agreed purpose of the award.
- A financial statement is required prior to the release of each instalment of the award which is scrutinised by an appropriate officer.
- Recommendations are based on knowledge of each applicant group and their contribution to enhancing opportunities for residents of Renfrewshire.

**11. Privacy Impact**

Personal information will only be held as required in order to deliver the service. This will be done in accordance with all data protection legislation.

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## List of Background Papers

- (a) Distribution of funding to support services for children and families – funding allocation for 2014/15, education policy board, 5 March 2015;
- (b) Distribution of funding to support services for children and families – funding allocation for 2014/15, education policy board, 6 November 2014;
- (c) Distribution of funding to support services for children and families – funding allocation for 2014/15, education policy board, 6 March 2014;

The foregoing background papers will be retained within ELS for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Mary Gill, Partnership Support Officer. 0141 618 5684. [mary.gill@renfrewshire.gsx.gov.uk](mailto:mary.gill@renfrewshire.gsx.gov.uk)

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*Children's Services  
MG/DG/KMcD/LG  
20 February 2015*

**Author: Mary Gill, Partner Support Officer – 0141 618 5684**



## Allocations of Funding

	£
Out of School Care	71,038
WOSPAP	2,000
Childcare First Limited	10,000
Capability Scotland - funding committed and authorised	130,000
Residue for future allocation	6,762
<b>Total</b>	<b>219,800</b>





Appendix 2

OUT-OF-SCHOOL CARE SUPPORT 2015/16

March 2015

Criteria										
Name of Group	Private 0 Points Voluntary 1 point	Renfrewshire Council Targeted Data Zones Area 5 points	Subsidised Places 1 Point per 8 places	Equipment 1 point per 8 existing places	Expansion of childcare places 2 points per 8 places for existing providers	Expansion of childcare places 5 points per 8 places For New Provider	Holiday cover 1 point Per 8 Places	Use Schools or Community halls Term Time Only - 1 Point Year Round -2 Points	Points Accrued	Award Recommended £
3 Bears Nursery Limited (Linwood)	0	0	0	2	0	0	2	0	4	800
3 Bears Nursery Limited (Renfrew)	0	0	0	1.5	0	0	1.5	0	3	600
Bredland Out of School Care Limited	0	5	0	5	0	0	5	0	15	3,000
Cairlot Nursery Limited	0	0	0	7.5	0	0	5	0	12.5	2,500
Carl's Kindergarten Limited t/a CK's Childcare (Erskine)	0	0	1.25	3	0	0	3	-2	5.25	1,050
Carl's Kindergarten Limited t/a CK Childcare (Langbank)	0	0	0	3	6	0	0	-1	8	1,600
Chatterbox Childcare Limited	0	0	2.75	3.75	0	0	0	-1	5.5	1,100
Cherrie Day Care Nursery & Out of School Care	1	5	0	5	0	0	5	0	16	3,200
Child's Play Out of School Care Limited	0	0	1	3.75	0	0	3.75	-2	6.5	1,300
Crazy Capers Limited (Bushes)	0	5	2.5	5.5	0	0	5.5	-2	16.5	3,300

<b>Criteria</b>										
<b>Name of Group</b>	<b>Private 0 Points Voluntary 1 point</b>	<b>Renfrewshire Council Targeted Data Zones Area 5 points</b>	<b>Subsidised Places 1 Point per 8 places</b>	<b>Equipment 1 point per 8 existing places</b>	<b>Expansion of childcare places 2 points per 8 places for existing providers</b>	<b>Expansion of childcare places 5 points per 8 places For New Provider</b>	<b>Holiday cover 1 point Per 8 Places</b>	<b>Use Schools or Community halls Term Time Only -1 Point Year Round -2 Points</b>	<b>Points Accrued</b>	<b>Award Recommended £</b>
Crazy Capers Limited (Langcraigs)	0	0	1.5	5	0	0	0	-1	5.5	1,100
Lorraine McGrath t/a Glencoats Out of School Care	0	5	0	4	0	0	4	-2	11	2,200
Insafehandschild care Limited.	0	0	0	7	0	0	7	0	14	2,800
Johnstone Out of School Service	1	0	1.75	5	0	0	5	-2	10.75	2,150
Kilbarchan Community Nursery	1	0	0	5	0	0	0	-1	5	1,000

## Criteria

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KLAS Care C.I.C (Partnership) Linwood Community Childcare	0	0	1.25	3.13	0	0	3.13	-2	5.51	1,102
Momags Kids Club Limited (Arkleston)	0	0	1.25	3.75	0	0	0	-1	4	800
Momags Kids Club Limited (Kirklandneuk)	0	5	2	3.75	0	0	3.75	-2	12.5	2,500
Angela Bradley t/a Oscars	0	5	0	4.38	0	0	4.38	-2	6.76	1,352
Paisley Out of School Care Limited	0	5	1.38	5.12	0	0	5.12	0	16.62	3,324
Primary Out of School Care	0	5	1.38	4.38	0	0	4.38	0	15.14	3,028
Ralston Primary Out of School Care	1	0	1.25	8.75	1.25	0	8.75	-2	19	3,800
Rascels (Renfrew After School Care – Essential Local Service SC10)	1	0	0	4.75	0	0	4.75	-2	8.5	1,700
Roin Limited (Lochfield)	0	0	1.13	4	0	0	0	-1	4.13	826
Roin Limited (Todholm)	0	0	2.13	6.25	0	0	2	-1	9.38	1,876

## Criteria

Name of Group	Private 0 Points Voluntary 1 point	Renfrewshire Council Targeted Data Zones Area 5 points	Subsidised Places 1 Point per 8 places	Equipment 1 point per 8 existing places	Expansion of childcare places 2 points per 8 places for existing providers	Expansion of childcare places 5 points per 8 places For New Provider	Holiday cover 1 point Per 8 Places	Use Schools or Community halls Term Time Only - 1 Point Year Round -2 Points	Points Accrued	Award Recommended £
Christina Logue t/a Schools Out – (Bargarran )	0	0	1.5	5	0	0	5	-2	9.5	1,900
Christina Logue t/a Schools Out (Barsail Project)	0	0	1.88	5	0	0	5	-2	9.88	1,976

