

To: Finance, Resources and Customer Services Policy Board

On: 8 February 2024

Report by: The Director of Finance and Resources and the Chief Officer,
Renfrewshire Health and Social Care Partnership

Heading: The Provision of Community Based Mental Health Services
incorporating Distress Brief Interventions Services Level 2
(RC-CPU-23-193)

1. **Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to enter into a contract for the Provision of Community Based Mental Health Services incorporating Distress Brief Interventions Services Level 2 with RAMH (Company Registration Number SC141458).
- 1.2 The recommendation to award this Contract follows a procurement exercise which was conducted as an Open Procedure for an above GPA threshold contract in accordance with the Public Contracts (Scotland) Regulations 2015, as amended, for Social and Other Specific Services.
- 1.3 A Contract Strategy for this Contract was approved by the Head of Mental Health, Learning Disability and Alcohol and Drugs Recovery Services on 2 November 2023, the Chief Finance Officer on 1 November 2023 and the Interim Corporate Procurement Manager on 3 November 2023.
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2. **Recommendations**

2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorises the Head of Corporate Governance to award this Contract:

- i) for the Provision of Community Based Mental Health Services incorporating Distress Brief Interventions Services Level 2, reference RC-CPU-23-193, to RAMH (Company Registration Number SC141458);
- ii) the Commencement Date of the Contract is anticipated to be 9 March 2024 for a contract period of 2 years, with the option to extend for up to 12 months on two occasions (the actual Commencement Date for this Contract will be confirmed in the Council's Letter of Acceptance); and
- iii) for a contract value of up to a maximum of £1,556,000 (£389,000 per annum) excluding VAT for the contract period, including use of the extensions.

3. **Background**

3.1 This new contract will replace an existing contract for Provision of a Community Based Mental Health Service that is due to expire on 8 March 2024.

3.2 The requirement is for a mental health service for adults over 16 providing flexible supports to individuals in Renfrewshire who are experiencing a crisis in their mental health and those who require time-limited and recovery-focussed interventions in their community. The service will also provide Distress Brief Interventions (DBI) level 2 as part of the DBI pathway and will work closely with Renfrewshire Health and Social Care Partnership (RHSCP) and other agencies as part of a recovery focussed system of care and support.

3.3 The procurement process was conducted using the Open Procedure in accordance with the Public Contracts (Scotland) Regulations 2015 for a Social and other Specific Services contract and the Council's Standing Orders Relating to Contracts.

3.4 A contract notice was published on 3 November 2023 on the Find a Tender Service with the Invitation to Tender also published and available on this date. The tender submission deadline was 12:00 on 4 December 2023.

- 3.5 During the tendering period, 13 economic operators viewed the tender opportunity; 2 submitted a tender response and 11 did not respond. A list of economic operators who submitted a tender response (tenderers) is detailed in 3.8 of this report. Feedback was sought from those who did not submit; responses included that the opportunity was out with the scope of organisations' expertise, and limited capacity within the organisation to complete the tender.
- 3.6 In accordance with the Council's Standing Order relating to Contracts 11.5, the tender submissions received were evaluated against a pre-determined set of criteria in the form of the Single Procurement Document (Scotland) (SPD (Scotland)) by representatives from Renfrewshire Health and Social Care Partnership, Corporate Procurement Unit, Risk Management, and Health and Safety. Both tenderers complied with the minimum selection criteria set within the SPD (Scotland).
- 3.7 Both tender submissions were then evaluated against the published award criteria of 100% Quality and as detailed in the Invitation to Tender, submitted pricing which was within the advertised maximum budget and provided a full breakdown of the budget.
- 3.8 The scores relative to the Award Criteria for each tenderer are noted below:

Tenderer	Quality (100%)	Price (Pass/Fail)	TOTAL
RAMH	75.00%	Pass	75.00%
Scottish Action for Mental Health	66.88%	Pass	66.88%

The evaluation of the tender submissions received identified that RAMH tender submission was the most economically advantageous tender.

- 3.9 Community Benefits were requested as part of this procurement process. RAMH has confirmed the following Community Benefits will be delivered as part of the Contract:

Community Benefit	Number Offered
Work Experience Placement for an individual 16+ years of age	1
S/NVQ (or equivalent) for <ul style="list-style-type: none"> • New Employee; or • Existing Employee; or • Supply Chain Employee 	2

Community Benefit	Number Offered
Industry Awareness Events	3
Business advice/support to an SME /Social Enterprise/ Voluntary organisation	1

Implications of the Report

1. **Financial** - Service costs are up to a maximum value of £1,556,000 (£389,000 per annum over four years) excluding VAT and will be met by the RHSCP Mental Health Services budget.
2. **HR & Organisational Development** - None arising directly from this report.
3. **Community/Council Planning –**
 - Place – working together to enhance wellbeing across communities
- Developing local plans that reflect the voices of our communities, alongside strengthening our local partnerships, working together to deliver local priorities.
 - Economy – building an inclusive, green and resilient economy (matching people, skills and opportunities) –supporting our citizens into employment.
 - Fair – nurturing bright, happy and healthy futures for all –
 - Reducing inequalities in Renfrewshire, focusing on supporting our communities through the cost-of-living crisis with dignity and empowering people to live fulfilled lives;
 - Working with a range of partners to support the improved health and wellbeing of our citizens, including for people experiencing loneliness and isolation.
4. **Legal** - This procurement was carried out in accordance with the procedures for an above GPA Threshold contract under the Public Contracts (Scotland) Regulations 2015, as amended, for Social and Other Specific Services contracts and the Council’s Standing Orders Relating to Contracts.
5. **Property/Assets** - None arising directly from this report.
6. **Information Technology** - None arising directly from this report.

7. **Equality & Human Rights** - The recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – RAMH Health and Safety submission has been evaluated by Corporate Health and Safety and meets the Council's requirements.
9. **Procurement** - The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk** - RAMH insurances have been assessed by Renfrewshire Council's Risk Officer and meet the minimum requirements regarding insurable risk.
11. **Privacy Impact** - The Contract contains Renfrewshire Council's General Conditions of Contract including Data Protection, Security and Recording. RAMH will be a Data Controller and, as such, have a legal responsibility to comply with Data Protection legislation when collecting, processing and storing personal data to those receiving a care at home service under this Contract.
12. **Cosla Policy Position** - None arising directly from this report.
13. **Climate Risk** - The level of impact associated with provision of this service has been assessed using the Scottish Government Sustainability Test and no climate change implications were noted as part of the contract.

List of Background Papers - None.

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