

Notice of Meeting and Agenda Joint Consultative Board (Non Teaching)

Date	Time	Venue
Wednesday, 10 February 2016	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Audrey Doig: Councillor Roy Glen: Councillor Allan Noon:

Councillor Jim Harte (Convener): Councillor Tommy Williams (Depute Convener)

Representing APT&C Staff

Mr M Ferguson (and 5 APT&C staff)

Representing Manual Workers

Manual Spokesperson (and 4 Representatives of Manual Trade Unions)

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

Items of business

- 1 Appointment of Chairperson for the Meeting**
- 2 Minute of Previous Meeting** **5 - 8**
Minute of previous meeting held on 10 December, 2015
- 3 Developments in Health and Safety** **9 - 12**
Report by the Head of HR and Organisational Development and Workforce Strategy
- 4 Agency Workers** **13 - 14**
Report by the Head of HR and Organisational Development and Workforce Strategy
- 5 Absence Management Statistics** **15 - 24**
Report by the Head of HR and Organisational Development and Workforce Strategy
- 6 Details of Grievances** **25 - 26**
Report by the Head of HR and Organisational Development and Workforce Strategy
- 7 Date of next meeting**
Note that the next meeting of the JCB Non-Teaching is scheduled for Wednesday 27 April, 2016 at 3.00pm