

Scotland Excel

To: Executive Sub Committee

On: 17 November 2017

Report by the Clerk

Meetings of Scotland Excel Executive Sub Committee in 2018

1. Summary

1.1 The purpose of this report is to seek approval for the proposed dates for meetings of the Scotland Excel Executive Sub-committee in 2018.

2. Recommendation

2.1 That, if required, meetings of Scotland Excel Executive Sub-committee be held on:-

Date	Time	Venue
26 January 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
23 February 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
23 March 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
27 April 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
1 June 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
29 June 2018	9.45 am	City Chambers, Glasgow City Council (prior to meeting of Scotland Excel Joint Committee)
24 August 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
28 September 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
26 October 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
23 November 2018	10.45 am	Scotland Excel Meeting Room 1, Renfrewshire House
7 December 2018	9.45 am	City Chambers, Glasgow City Council (prior to meeting of Scotland Excel Joint Committee)

3. Background

3.1 In terms of Scotland Excel's Procedural Standing Orders:-

42(a). The Executive Sub-committee shall meet not less than four times in every calendar year. The time, dates and venues for all subsequent meetings will be approved by the Executive Sub-committee.

3.2 One of the main functions of the Executive Sub-committee is to consider reports on the award of contracts being let on behalf of Scotland Excel, therefore, the dates for the Executive Sub-committee meetings require to be fixed by referral to the planned award dates for these contracts. It is expected that all contract awards planned for 2018 can be accommodated within the timetable of meetings detailed in this report.