

RENFREWSHIRE COUNCIL JOBS & THE ECONOMY THEMATIC BOARD ROLLING ACTION LOG

	Action is on track
	Areas for concern that will impact on completion date if not fixed.
	Action required to bring up to satisfactory level
	Past deadline date and action required.

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
J&E.27.03.13(1.5ii)	Manage Performance & Delivery	Lead Officer		June 2014		J&E.29.05.14(3(a)) Action Plan reviewed and progress monitored. (see below at 04.01.15 – CPP Board Meeting)
J&E.27.03.13(1.5ii)	Determine Targets	All Partners		June 2014		J&E.29.05.14(3(a)) Partners were asked to provide the missing information on the action plan relating to milestones/targets as soon as possible. 22/8/14 Partners were asked to complete timescales and update progress on action plan and return for discussion at meeting on 5/9/14 04.02.15 – CPP Board Meeting CPP Board noted the progress made in the delivery of the objectives of the Jobs and Economy Thematic Board in 2014 and agreed that further consideration be given to the performance targets and that this be delegated to the Jobs and Economy Thematic Board and reported to a future meeting of the Partnership Board.
J&E.27.03.13(2.3iii)	Consideration be given to holding a joint meeting with Children & Young People Board in the future			Future meeting		J&E.21.08.13 Arrange for hour overlap with Children & Young People TB once action plans have been formulated. J&E.10.10.13(3) Agreed that a joint meeting would not take place until Children & Young People Action Plan established. J&E.09.01.14(3) M Crearie & R Naylor to meet April 2014.

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J&E.21.08.13	<u>Key Statistics for Renfrewshire</u> SE to submit a further statistical report to a future meeting of the Board and include more detail and a Scottish comparison.	ES		27.06.14		J&E.09.01.14(3) SE to come back with report at June meeting. J&E.29.05.14 Interim report to be submitted at meeting on 29 th May and full report to meeting in September. 20/8/14 At present no area profile for Renfrewshire has been created.
J&E.09.01.14(6)	School Leaver Destination Returns to be discussed with C&YP TB	RC/SDS/ UWS Lead Officer/RN		Future meeting		
J&E.09.01.14(7)	Development of Community Transport Engage to organise meeting with relevant partners to look at setting up working group with view to conducting feasibility study and report back to a future meeting	Forum/ Engage/rel evant partners		Future meeting		February 2014 Engage currently identifying attendees in order to schedule a meeting regarding community transport development. Update will be provided at meeting on 6 th March. March 2014 Meeting held on 6 March. Participants included Strathclyde Partnership For Transport, Renfrewshire Council, Glasgow Airport, Engage Renfrewshire and a member of Renfrewshire Forum For Empowering Communities. Agreed to identify third sector organisations interested in leading community transport in Renfrewshire. The next phase of work would be seeking agreement to commission a feasibility study on the operation of community transport. 05.09.14(8b(i)) The Greener Thematic Board Transport Sub-Group had its first meeting in August and part of the discussion centered around Community Transport. A feasibility study to be undertaken.
J&E.29.05.14(3(a))	Progress on Action Plan Principal of UWS be invited to a future meeting.	UWS				
J&E.29.05.14(3(c))	Strategic Sub Groups i) That a strategic sub group be set up to look at local provision, unemployment trends and issues/barriers with WCS leading the Sub-Group; and	WCS				05.09.14(4) First meeting of group was held in June. They are looking to gather information for SDS syllabus.

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	ii) RCoC, SE and RC investigate the possibility of establishing an Expo Partnership Sub Group and report back to the next meeting.	RCoC/ SE/RC				<u>05.09.14(5)</u> First meeting of group has taken place. Chamber to prepare information for Invest website.
J&E.05.09.14(6)	<u>City Deal</u> development session be held at the next meeting of the Board to look at targets and prioritisation of outcomes.	MC				<u>19.12.14</u> Development Session held at Abercorn Conference Centre.
J&E.05.09.14(8)	Scottish Enterprise Local Activity Report For Renfrewshire 2013-2014 A copy of the bi-annual report to be circulated to members when it became available	SE				