



Renfrewshire Valuation Joint Board

Report to : Renfrewshire Valuation Joint Board

Meeting on : 23rd November 2018

Subject : Accommodation Update

Author : Assessor & Electoral Registration Officer

1.0 Introduction

This report is to inform the Board of the progress on the split of the Robertson Centre following the August 2018 report to the Board.

2.0 Progress

A Licence to Occupy was signed with effect from 1st October 2018, effectively meaning that the Board has surrendered the upper floor and is no longer financially responsible for the rent and rates etc attributable to this part of the building from that date.

The works to enable the split of the building into two have now essentially been completed and the first of the new occupiers for the first floor have moved in. The whole process should be finished, i.e. the last of the new occupiers moving in, should be by January 2019.

A new lease reflecting this situation will require to be drafted, the final terms of the lease have yet to be negotiated.

A further Licence to Occupy was also signed for premises in Clarke St which Renfrewshire Council have provided free of charge for one year to allow off site secure storage for scanned files.

3.0 Conclusion

I would like to note my thanks to all the staff in RVJB who have accepted and worked through some less than ideal working environments and have done so with no disruption to service delivery, it has been much appreciated.

I am seeking the Boards approval to allow me continue discussions with Renfrewshire Council on the terms of a new lease.

Recommendations

- i. The Board is asked to consider the above and approve continued negotiations.

Kate A Crawford - 15th August 2018
Assessor & Electoral Registration Officer

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