

Notice of Meeting and Agenda Local Partnership - Gleniffer

Date	Time	Venue
Tuesday, 19 September 2023	18:00	Glenburn Community Centre,

MARK CONAGHAN
Head of Corporate Governance

Members

Councillor Stephen Burns; Provost Lorraine Cameron; Councillor Eddie Devine; Councillor Anne Hannigan; Councillor Marie McGurk; Councillor Kevin Montgomery and Bill Martin (The Thursday Club; Shirley McLean (Glenburn Community Tenants' & Residents' Association); Doreen Polson (Foxbar Rivers Community Building); Tony Lawler, (Foxbar & Brediland Community Council); and Yvonne Povah (Stronger Communities Glenburn).
Councillor Bruce MacFarlane (Chair); Jim Duffy (Vice Chair) West Region Scouts Association.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please email
democratic-services@renfrewshire.gov.uk

Apologies

Apologies from members.

Declarations of Interest and Transparency Statements

Members are asked to declare an interest or make a transparency statement in any item(s) on the agenda and to provide a brief explanation of the nature of the interest or the transparency statement.

Items of business

- | | | |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| 1 | Minute of the Previous Meeting
Minute of the meeting of Gleniffer Local Partnership held on 25 May 2023. | 5 - 8 |
| 2 | Gleniffer Local Partnership Budget Monitoring Report
Report by the Chief Executive. | 9 - 22 |
| 3 | Award Governance Arrangements
Report by the Chief Executive. | 23 - 42 |
| 4 | Applications To Gleniffer Local Partnership Deferred From Meeting Held On 25 May 2023
Report by the Chief Executive. | 43 - 46 |
| 5 | Celebrating Renfrewshire 2023 Results
Presentation by the Chief Executive and Community Learning & Development Team. | |
| 6 | Community Learning and Development Team Presentation <ul style="list-style-type: none">• Outcome of Youth and Family Learning Survey• Upcoming HM Inspectors Progress Visits For Community Learning and Development• Youth Voice Programme | |
| 7 | Community Mental Health and Wellbeing Fund
Presentation by Engage Renfrewshire. | |
| 8 | Update On Local Partnerships Review
Verbal report by Chief Executive. | |
| 9 | Date of Next Meeting
The next meeting is scheduled to take place at 6.00 pm on Wednesday, 12 December 2023 in Glenburn Community Centre. | |



Minute of Meeting Local Partnership - Gleniffer

Date	Time	Venue
Thursday, 25 May 2023	18:30	Foxbar Community Centre, Amochrie Road, Paisley,

PRESENT

Councillor Stephen Burns; Councillor Lorraine Cameron; Councillor Eddie Devine; Councillor Anne Hannigan; Councillor Bruce MacFarlane; Councillor Marie McGurk; Councillor Kevin Montgomery; Jim Duffy (West Region Scouts Association); Bill Martin (The Thursday Club); and Doreen Polson (Foxbar Rivers Community Building).

CHAIR

Councillor MacFarlane, presided.

IN ATTENDANCE

C Dalrymple, Lead Officer, Head of Facilities & Property Management; S Graham, Partnership Manager; L McLean, Senior Development Officer; J Long, Project Officer and E Gray, Senior Committee Services Officer (all Renfrewshire Council).

ALSO ATTENDING

J Hamilton, Engage Renfrewshire.

APOLOGIES

Yvonne Povah (Stronger Communities Glenburn) and Tony Lawler (Foxbar & Brediland Community Council).

DECLARATIONS OF INTEREST

Councillor Hannigan declared an interest in item 3 – Applications for Local Partnership Grant Funding – in respect of application FR1093 submitted by Paisley Opera as she was a volunteer for that organisation and intimated her intention to take no part in any discussion or voting thereon.

B Martin declared an interest in item 3 – Applications for Local Partnership Grant Funding – in respect of application FR1035 and FR1036 submitted by The Thursday Club as he was a member of that organisation and intimated his intention to take no part in any discussion or voting thereon.

1 MINUTE OF THE PREVIOUS MEETING

The minute of the previous meeting of Gleniffer Local Partnership held on 28 February 2023 was submitted and approved.

DECIDED: That the minute be approved.

2 GLENIFFER LOCAL PARTNERSHIP BUDGET MONITORING REPORT

There was submitted a report by the Chief Executive, Renfrewshire Council, relative to Gleniffer Local Partnership budget monitoring.

The report provided detail on the funding awarded by the Gleniffer Local Partnership in 2022/23 from the General Grant Fund, the Paisley Common Good Fund and through a Participating Budgeting exercise known as Celebrating Renfrewshire. The feedback which had been submitted by groups who had recieved grants was appended to the report.

DECIDED: That the report be noted.

3 APPLICATIONS FOR LOCAL PARTNERSHIP FUNDING TO GLENIFFER LOCAL PARTNERSHIP 2023/24

There was submitted a report by the Chief Executive, Renfrewshire Council, relative to applications for grant funding which had been submitted for consideration by the Gleniffer Local Partnership.

The report set out that there was a total of £52,914 available for dispersal and that the applications recieved totalled £98,539.88.

The Chair proposed that to manage the oversubscription fairly, that a cap of £2,500 be placed on applications, that application FR1140 be refused as it was not based in the Partnership area and that application FR1056 be refused as it did not meet the local priorities.

During discussion concerns were raised around application FR1073. It was proposed

that the application be deferred pending further information on the project being sought by officers. This was agreed unanimously.

The total value of the grants awarded was £48,385.27 resulting in a balance of £4,528.73 remaining available for dispersal.

DECIDED:

That the following grants awards be approved:

FR1032 - Foxbar Keep Fit Club - £2,000
FR1033 - Foxbar Friday Bowling Club - £2,000
FR1034 - Foxbar Elderly Forum - £2,000
FR1035 - The Thursday Club - £2,500
FR1036 - The Thursday Cub Sub Group - £199
FR1041 - REEM (Renfrewshire Effort to Empower Minorities) - £2,000
FR1045 - REEM (Renfrewshire Effort to Empower Minorities) - £1,000
FR1049 - Dates-n-Mates - £1,000
FR1051 - Renfrewshire Toy Bank - £1,100
FR1055 - Renfrewshire Walking Network - £560
FR1056 - Paisley Peoples Archive - refuse
FR1061 - Paisley Pirates IHC - £1,836.27
FR1063 - Paisley Sea Cadets/Brediland Hall - £2,500
FR1064 - Fèis Phàislig - £2,500
FR1071 - Early Years Scotland - £2,500
FR1073 - Foxbar Resource Community Café - defer
FR1080 - Meikleriggs Cricket Foundation - £2,500
FR1083 - Kelburn Cricket Club Cricket Section - £240
FR1093 - Paisley Opera - £2,500
FR1100 - Rainbow Turtle - £2,500
FR1106 - PACE Theatre Company - £1,600
FR1110 - School of African Cultures - £2,500
FR1120 - Ferguslie Cricket Club - £2,500
FR1137 - Stronger Communities Glenburn - £2,500
FR1138 - Stronger Communities Glenburn - £2,500
FR1140 - Lamont Farm Project - refuse
FR1148 - Shop Mobility Paisley and District - £350
FR1150 - Renfrewshire Access Panel - £2,500
FR1157 - Glenburn Resource Centre - £2,500

DATE OF NEXT MEETING

DECIDED: It was noted that the next meeting of the Gleniffer Local Partnership was scheduled for Tuesday 19 September 2023 at 6.00pm at a venue in the Partnership area.



To: Gleniffer Local Partnership

On: 19 September 2023

Report by:
Chief Executive, Renfrewshire Council

TITLE:
Gleniffer Local Partnership Budget Monitoring Report

1. Summary

- 1.1 Gleniffer Local Partnership provides funding to community groups to undertake projects. This funding is allocated from the General Grant Fund, the Paisley Common Good Fund and, through a Participating Budgeting exercise known as Celebrating Renfrewshire.
- 1.2 A table setting out the funds allocated by Gleniffer Local Partnership in 2023/24 and current budget position is attached as an appendix to this report.

2. Recommendation

- 2.1 It is recommended that the budget monitoring report and feedback from recipients of funding in 2023/24 be noted.

Appendix 1

General Grant Fund	£42,714.00 (net of Members expenses)
Paisley Common Good Fund	£10,200.00
Total Funding Awards	£18,385.24
Available	£4,528.73

Grant Ref	Organisation	Awarded	Paid	Still to be paid
FR1032	Foxbar Keep Fit Club	£2,000.00	£2,000.00	£0.00
FR1033	Foxbar Friday Bowling Club	£2,000.00	£2,000.00	£0.00
FR1034	Foxbar Elderly Forum	£2,000.00	£2,000.00	£0.00
FR1035	The Thursday Club	£2,500.00	£2,500.00	£0.00
FR1036	The Thursday Club Subgroup	£199.00	£199.00	£0.00
FR1041	REEM (Renfrewshire Effort to Empower Minorities)	£2,000.00	£2,000.00	£0.00
FR1045	REEM (Renfrewshire Effort to Empower Minorities)	£1,000.00	£1,000.00	£0.00
FR1049	Dates-n-Mates	£1,000.00	£1,000.00	£0.00
FR1051	The Renfrewshire Toy Bank	£1,100.00	£1,100.00	£0.00
FR1055	Renfrewshire Walking Network	£560.00	£560.00	£0.00
FR1061	Paisley Pirates IHC	£1,836.27	£1,836.27	£0.00
FR1063	Paisley sea cadets/Brediland hall	£2,500.00	£2,500.00	£0.00
FR1064	Fèis Phàislig	£2,500.00	£2,500.00	£0.00
FR1071	Early Years Scotland	£2,500.00	£2,500.00	£0.00
FR1080	Meikleriggs Cricket Foundation	£2,500.00	£2,500.00	£0.00
FR1083	Kelburne Cricket Club Cricket Section	£240.00	£240.00	£0.00
FR1093	Paisley Opera	£2,500.00	£2,500.00	£0.00
FR1100	Rainbow Turtle	£2,500.00	£2,500.00	£0.00
FR1106	PACE Theatre Company	£1,600.00	£1,600.00	£0.00
FR1110	school of African Cultures	£2,500.00	£2,500.00	£0.00
FR1120	Ferguslie Cricket Club	£2,500.00	£2,500.00	£0.00
FR1137	Stronger Communities Glenburn	£2,500.00	£2,500.00	£0.00
FR1138	Stronger Communities Glenburn	£2,500.00	£2,500.00	£0.00
FR1148	Shopmobility Paisley and District	£350.00	£350.00	£0.00
FR1150	Renfrewshire Access Panel	£2,500.00	£0.00	£2,500.00
FR1157	Glenburn Resource Centre	£2,500.00	£0.00	£2,500.00

Celebrating Renfrewshire Fund	£19,861.00
Total Funding Awards Available	£19,861.00

Grant Ref	Organisation	Awarded	Paid	Still to be paid
CE1004	30th Paisley & District Scout Group (St Peter's)	£3,500.00	£3,500.00	£0.00
CE1005	7th Paisley & District J.N.I. Scout Group	£1,000.00	£0.00	£1,000.00
CE1007	Bungalow Enterprises CIC	£1,000.00	£1,000.00	£0.00
CE1009	Create Paisley	£997.16	£0.00	£997.16
CE1018	Gleniffer High School PTA	£3,500.00	£0.00	£3,500.00
CE1028	Loud n Proud	£1,000.00	£1,000.00	£0.00
CE1032	Paisley Pirates Ice Hockey Supporters Club	£3,500.00	£3,500.00	£0.00
CE1033	Paisley Rugby Football Club	£1,000.00	£1,000.00	£0.00
CE1036	Rainbow Turtle	£1,000.00	£1,000.00	£0.00
CE1041	Renfrewshire Effort to Empower Minorities	£363.84	£363.84	£0.00
CE1042	Renfrewshire Youth Voice	£1,000.00	£0.00	£1,000.00
CE1051	Storm Gymnastics	£1,000.00	£1,000.00	£0.00
CE1057	Who Cares? Scotland	£1,000.00	£1,000.00	£0.00

Feedback On Local Partnership Awards 2022/23

Community groups awarded funding from the Local Partnership in 2022/23 were asked to provide feedback regarding the progress of their project and benefit to the local community.

Feedback received is as follows:

Feedback previously reported.

FR No.	Organisation Name	Project Name	Award
FR1039	The Thursday Club	The Thursday Club	£2,900.00
FR1042	Paisley Pirates IHC	Provision of Ice	£460.00
FR1048	The Thursday Club - Trophy Subgroup	Trophy Subgroup	£250.00
FR1058	C-Change Scotland	Dates n Mates	£460.00
FR1062	Renfrewshire Toy Bank	Renfrewshire Toy Bank	£460.00
FR1078	Paisley West Church	Community Outreach	£460.00
FR1089	Shopmobility Paisley & District	Partnership Working with Inchinnan Development Trust and Paisley Darkside Historical Walking Tours	£460.00
FR1093	30th St Peter's Scout Group	Outdoor Activities Project	£2,000.00

FR1110	Friends of Montrose	Reducing Loneliness and Isolation through Activity	£4,000.00
FR1071	Rainbow Turtle	Fair Trade Education & Promotion	£3,000.00
FR1072	Oakshaw Trinity Friendly Hour	Oakshaw Trinity Friendly Hour	£460.00
FR1096	Meikleriggs Cricket Foundation	Community Cricket Coaching	£460.00
FR1119	Ferguslie Cricket Club	Ground Equipment Investment	£460.00
FR1128	Paisley Sea Cadets/Brediland Hall	Hall improvements/Running costs	£4,000.00
FR1148	Renfrewshire Access Panel	Accessibility for All	£460.00
FR1150	School of African Cultures	Karibu Hub Centre	£460.00
FR1157	Foxbar Friday Bowlers	Foxbar Friday Bowlers	£2,560.80
FR1158	Foxbar Keep Fit Club	Foxbar Keep Fit Club	£2,000.00
FR1170	Pachedu	Pamoja	£460.00
FR1178	Glenburn Resource Centre	Upkeep of Centre	£4,000.00
FR1179	Stronger Communities Glenburn	Holiday Club	£4,000.00
FR1180	Stronger Communities Glenburn	Miles of Smiles	£4,000.00

Feedback received since May 23 meeting.

Section 1

1.1 Organisation Name: Bungalow Enterprises CIC

Section 2

2.1 Project Name: Older Adults Music Club

2.2 Total Amount Received: £2874.58

2.3 What priorities did you tell us your project would meet?

The aim of our project was to reduce isolation and kick-start an Older Adult Music Club. It was an opportunity for older adults to meet people, socialize and laugh whilst investing in their physical and mental health through this wellbeing project.

2.4 What did you want to do with the money & what did you spend it on?

The grant paid for a sound engineer and an entertainment host who delivered a quiz, introduced a weekly act and organized a jam session. There was tea/coffee and a buffet each week.

Section 3 – Impact

3.1 How many people benefitted from/accessed your project?

A regular group of 20 on average attended every week for 10 weeks giving a total of 200 over the period of the project.

3.2 How did your project benefit people in the community?

The project introduced people to a new place to go and meet new friends. The feedback from those who attended

- Got them out of the house.
 - Walking to the Bungalow helped their general fitness and well-being.
 - It was the first day out they had had for a long time.
 - Some got up on stage and sang or played an instrument for the first time in a long time which made them feel that they had achieved something.
-

Section 1

1.1 Organisation Name: Loud n Proud

Section 2

2.1 Project Name: Future Music

2.2 Total Amount Received: £2060

2.3 What priorities did you tell us your project would meet?

Education was our main priority. We wanted to provide a new generation with opportunities to learn new skills on computer-based music using the latest sound equipment and keyboards. This was an introduction to using the latest tools in music.

2.4 What did you want to do with the money & what did you spend it on?

We wanted to deliver workshops and lessons in Music Production to help young people explore and develop new skills in music and nurture their talents using a digital multimedia studio.

Section 3 – Impact

3.1 How many people benefitted from/accessed your project?

We had a total of 43 young people who attended the workshops.

3.2 How did your project benefit people in the community?

The project gave young people new skills that they will be able to use in music, mainly recording and song writing. The skills are transferable and added to their general digital skills and other IT based areas.

Section 1

1.1 Organisation Name: 18th Paisley & District Coats Scout Group

Section 2

2.1 Project Name: Community Building Fund

2.2 Total Amount Received: £2000

2.3 What priorities did you tell us your project would meet?

To build a new community hub, for which the Scouts will be the main driving force to the project and also the main tenants. Other tenants will be sought for long term residence as well as short term and one-off occasions as well. Complementing the existing availability of community spaces on offer in the Gleniffer and Foxbar area.

2.4 What did you want to do with the money & what did you spend it on?

We will use these funds to further develop the relationship and expertise of DWS Associates or others to ensure that we most effectively manage the process from acquisition to building and eventual ongoing management of the building.

Section 3 – Impact

3.1 How many people benefitted from/accessed your project?

Our scouting group is growing in numbers and influence in the area. We are progressing well with plans to secure the land and from that secure further funding to progress to build stage.

3.2 How did your project benefit people in the community?

As this funding was provided to develop and secure the assistance and help of DWS Associates to help the management team to continue progress. The direct and measurable impact on the local community will not be known and felt directly till the community building is up and running.

Section 1

1.1 Organisation Name Renfrewshire Witch Hunt 1697

Section 2

2.1 Project Name Renfrewshire Witch Hunt 1697/Gallow Green Project

2.2 Total Amount Received £2474.58

2.3 What priorities did you tell us your project would meet?

- RWH Outreach – Engage with community. Setting up engaging workshops to breakdown isolation within the community. Through the retelling of this dark history with youth and charity groups, learning about intolerance within society and how it is viewed today through digital and social media.
- Gallow Green Project – To create a greenspace in the westend of Paisley with historical significance. Engaging the local community into the maintenance and use of the Gallow Green.

2.4 What did you want to do with the money & what did you spend it on?

RWH Outreach – we did not receive the financial support we requested so our achievable parameters were severely downgraded.

- Buying new sewing equipment to make new re enactment costumes. Not funded.
- Buying and upcycling fabric etc for costumes. Not funded.
- Outreach workshops (storytelling, awareness raising, seed bomb making,) Bought new display boards and generating new information for boards. Buying supplies for seed bombing. Achieved funding.
- Taking outreach workshops and community engagement throughout Renfrewshire. Not Funded.
- Development of the Gallow Green site as a contemplative garden Engaging with community in maintenance of site – two community litter picks. Achieved.
- Promoting events to publicise the story of the witch hunt and the last known site of the Gallow Green as a historical site – promoting, advertising, sourcing an all weather shelter, buying of safety equipment. Achieved.
- Marketing and promotions (signage for the garden with a QR code telling the story)
- Buying plants and seeds for site and seed bombing – due to the funding being awarded late (Nov'22), we missed the window of opportunity to plant in the autumn. -we bought various indigenous wildflower seeds, for events, saplings for site.

Section 3 – Impact

3.1 How many people benefitted from/accessed your project?

- We requested funding from all LAP areas.
- Gallow Green project request from Paisley West and Paisley East – through onsite events and walks we estimate a reach of 350+
- RWH Outreach requested funding from all areas (apart from above Paisley areas,) but only Gleniffer supported funding – through onsite events at Gallow Green site, walks, Girlguiding #Renfriends events, talks at SWI, talks with 'Witches of Scotland' at 'Aye write' festival, increase our social media presence - we estimate a reach of 450+ within Renfrewshire, 421+ nationally.

3.2 How did your project benefit people in the community?

- Local people learning about the story of Christian Shaw raising awareness of the injustices of 17th Century witch hunt.
- Girls aged of all ages learned of an important piece of local history and the importance of fighting against intolerance, intolerance and bullying.
- Girls of all ages making seed bombs and planting them in the garden as well as taking them home for their own outdoor spaces.
- Long term unemployed/people with long term conditions learning new skills in Augmented Reality, filming and editing for the QR code plaque in the garden.
- Local people attending events x 3, participating in walks, storytelling and music

- Local community groups engaging in the storytelling of the history of the witch hunt.

<https://studiofv.co.uk/video-production/>

Section 1

1.1 Organisation Name: CREATE Paisley

Section 2

2.1 Project Name: Primary School Programme

2.2 Total Amount Received: £460.00

Feb - Ongoing. In partnership with Active Communities, we have been providing youth work support and creative arts activities for children in P6&P7 from St. Mary's Primary School. 'Games & Grub' provides children who have been identified as at risk and most affected by the cost-of-living crisis a three-course meal each week along with fun and creative activities.

Challenges

- CREATE has gone through a huge period of transition this year, its founder & CEO left after 14 years.
 - We were understaffed until April 2023.
 - We now have a new senior leadership team and have appointed a new CEO. We have more than doubled our staff team which means we can now focus on the steady growth and development of CREATE.
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1.1 Organisation Name Renfrewshire Effort to Empower Minorities

2.1 Project Name Drop-in Centre.

2.2 Amount Received £4625 (£460 from Gleniffer)

2.3 What priorities did you tell us your project would meet?

- Tackling isolation & loneliness
- Health & wellbeing
- Young people and/or intergenerational work

2.4 What did you want to do with the money?

The grant helped to cover the running costs for the Drop – in Centre and enabling it to serve the community.

2.5 What did you spend it on?

We spent the grant Rent ,Telephone Bill , Accountancy fee Activities, Insurance

3.1 How many people benefitted from/accessed your project?

Over 200 people benefited from

- Paisley North around 80 people benefited with Housing issues, Employment, CV writing, ESOL Classes, Mental Health issues.
- Paisley South Around 46 people benefited.
- Renfrew Around 25 people benefited.
- Johnstone Around 42 people benefited.
- Linwood Around 13 people benefited.

3.2 How did your project benefit people in the community?

The project benefited not just people who had previously accessed services through REEM, but also new people most referred through housing associations, Health visitors and the local council. Individuals living alone benefited a lot through weekly visits to their doorstep as well as phone calls that helped to reduce isolation and related consequences. 21 children have been regulars in activities organised under the project, while 30 parents were active in online meetings about parenting and home schooling. The children continue to participate in outdoor activities and crafting activities.

3.3 How can you evidence the impact of your project?

A case in point is a single parent who lived in a privately rented studio flat with 3 children of varying ages. We supported her to apply for a house through a housing association and now the family has a more suitable 2-bedroom flat.

3.4 How has the grant been spent?

- | | |
|-------------------|---------|
| • Rent | £2700 |
| • Telephone Bills | £628.35 |
| • Accountancy fee | £450 |
| • Activities | £376.39 |
| • Insurance | £470.26 |

1.1	Organisation Name	Rainbow Turtle
2.1	Project Name	Fair Trade Education and promotion
2.2	Amount Received	£6,409.72

2.3 What priorities did you tell us your project would meet?

- Tackling isolation & loneliness.
- Community facilities & public assets
- Community identity & civic pride
- Young people and/or intergenerational work

2.4 What did you spend the money on and was it fully spent?

This report covers May 22-April 23

- The main spend was for the part-time Educational Officer's salary.
- The remainder was spent on conferences, school and community meetings, materials for the Educational Officer's events and office rent.

The money was fully spent.

3.1 How many people in your community benefited from your project and how?
(What outcomes did you achieve? Please describe the impact your project had on its

We estimate we have reached over 1500 people in Renfrewshire in the past year. This includes schools across all of Renfrewshire, meetings, competitions, street stalls, stalls at the University and the podcast among others. We have enhanced our social media presence on Facebook, Twitter (@rainbowturtleUK) and Instagram (rainbowturtleUK).

Our new part-time Education Officer has been in post for over a year now. She is now up to speed and has been very active. The pandemic is still affecting access to schools and the cost-of-living crisis has reduced schools ability to pay for any supplies, but has not dimmed their enthusiasm.

We tackled loneliness and isolation by providing an outlet for volunteers to be involved in a community project, especially the shop.

As part of Renfrewshire's Fair Trade status we provided a community asset with the Rainbow Turtle shop and the Education Officer is a free asset to all schools and community organisations across Renfrewshire.

Scotland is a Fair Trade Nation and Rainbow Turtle provides a Renfrewshire identity as part of the National movement and is held up as beacon of fair trade activity in Scotland and is something for all of Renfrewshire to be proud of. We represented Renfrewshire at the celebration of Scotland being a Fair Trade nation for 10 years in Glasgow and will doing the same at the Scottish Parliament later in May 23.

We provide lots of work for and with young people and working in the shop is very intergenerational. We work with all young people but have also specifically given opportunities with people different abilities. Young people volunteering in the shop has been very positive for all volunteers.

We ran several interviews on our podcast <https://www.rainbowturtle.org.uk/our-podcasts/>

We have held stalls and educational events at the University. These have gone down well and increased our reach into the student population. We had a stall and educational activity at One Ren Many Nations event in June 22.

Work within the charity and linked to the Rainbow Turtle shop involved the volunteers and getting them out the house and linking with other volunteers, old and young, and members of the public.

We have linked with the Gatehouse coffee roasters in Paisley to promote a premium Fair Trade coffee. This has been very successful and helped promote local business as well Fair Trade.

We celebrated 20 Years of rainbow Turtle in Renfrewshire with events in the shop and a well—attended ceilidh in Methodist halls.

We arranged a very popular Fair trade Bake-off open to all Renfrewshire schools in FairTrade Fortnight

We attended Christmas fair at the UWS campus and educated about Fair Trade with students from Renfrewshire and across the world.

We ran a Fair trade coffee-tasting morning in the Life Church in Moss St. we had presentations from around the world. Again very well attended and very well received.

The Education Officer has been out to lots of Renfrewshire schools and the number of interested schools is rising as the effects of covid lockdowns are receding.

1.1	Organisation Name	Renfrewshire Model Railway Club
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2.1	Project Name	Rendering Repairs
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2.2	Amount Received	£4766.50
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2.3 What priorities did you tell us your project would meet?

- Tackling isolation & loneliness
- Health & wellbeing
- Community facilities & public assets
- Young people and/or intergenerational work

2.4 What did you want to do with the money?

Our primary objective goal was the repair, removal, and replacement of the external render of our club building, which had large areas of broken or loose render and which was causing damp and water ingress within the building.

2.5 What did you spend it on?

As the partial grant award and available club funds would not cover the complete re-render of the entire club building, we had the building partially re-rendered with the worst parts being stripped back and renewed, and other smaller areas of damaged render patched and sealed.

3.1 How many people benefitted from/accessed your project?

The primary beneficiaries have been the members of and visitors to the club. The club has 40 members and numerous visitors which attend on a regular basis. Members

and visitors come from all over Renfrewshire, with the majority being from Paisley, Johnstone, and Elderslie.

3.2 How did your project benefit people in the community?

The repairs to the render have addressed the issues of localised damp which had been occurring in the worst affected parts of the building. Together with other recent improvements (notably the new windows purchased with local community grant funding during 2021-2022) this has helped to greatly improve the warmth and water tightness of the building. This has been of benefit to the club members and visitors by making the building more comfortable and welcoming. A majority of members and visitors are at either end of the age spectrum (i.e. elderly people and children/young people), and several of the young members have additional support needs.

3.3 How can you evidence the impact of your project?

Pictures of the external render repairs can be supplied if needed. Along with invoices for the work carried out. As for feedback, although no written feedback has been received, all verbal and non-formal feedback has been very positive.

3.4 How has the grant been spent?

- Render Repairs by local builder £3500
- Render washing, sealing, & painting (although not spent, price has been secured and work contracted for future completion once render has had time to fully set and there is better weather) £1266.50

Organisation Name	18th Paisley & District Coats Scout Group
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2.1 Project Name	Community Building Fund
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2.2 Total Amount Received	£2000
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2.3 What priorities did you tell us your project would meet?

To build a new community hub, for which the Scouts will be the main driving force to the project and also the main tenants. Other tenants will be sought for long term residence as well as short term and one-off occasions as well. Complementing the existing availability of community spaces on offer in the Gleniffer and Foxbar area.

2.4 What did you want to do with the money & what did you spend it on?

We will use these funds to further develop the relationship and expertise of DWS Associates or others to ensure that we most effectively manage the process from acquisition to building and eventual ongoing management of the building.

3.1 How many people benefitted from/accessed your project?

Our scouting group is growing in numbers and influence in the area. We are progressing well with plans to secure the land and from that secure further funding to progress to build stage.

3.2 How did your project benefit people in the community?

As this funding was provided to develop and secure the assistance and help of DWS Associates to help the management team to continue progress. The direct and measurable impact on the local community will not be known and felt directly till the community building is up and running.



To: Gleniffer Local Partnership

On: 19 September 2023

Report by:
Chief Executive, Renfrewshire Council

TITLE:
Award Governance Arrangements

1. Summary

- 1.1 Following a discussion at the meeting of Gleniffer Local Partnership held on 25 May 2023, it was agreed to submit a paper on governance of grants by the Local Partnership to applicants.
- 1.2 The particular issue raised was the necessity of requiring applicants to provide to the Council receipts for items purchased with Local Partnership grant awards and provision for checking this spend to ensure good governance.
- 1.3 Attached at Appendix 1 is the Renfrewshire Council Conditions Of Grant. All office holders of applicants who are offered a grant award by Gleniffer Local Partnership are required to sign an undertakings form. This form states that the applicants will abide by the Conditions of Grant.
- 1.4 Paragraph 7 of the Conditions of Grant makes specific reference to the requirement that, *"all expenditure and income associated with the Grant is properly recorded and that all invoices and receipts are retained by the Grantee for inspection by the Authorised Officer, other authorised Council officers and the Council's external auditors for the duration of the Project or at least six years whichever is the longer"*.
- 1.5 Applicants are also required to provide information on request to assure that funds have been used appropriately. Paragraph 7 states that, *"information is provided as the Council reasonably requires to show that the Grant has been used in accordance with the Conditions to achieve the Project. Invoices or receipts for all expenditure must be submitted to the Authorised Officer upon request"*.

- 1.6 Where there are concerns, Paragraph 7 states that, *“The Council and its external auditors reserve the right to conduct an audit of the Grantee’s financial records, including those relating to all other sources of income and expenditure, at any time and to discontinue and reclaim the Grant partly or completely in cases where these Conditions of Grant are not being adhered to”*.
- 1.7 As outlined in Paragraph 7, the Conditions of Grant provide the Council with sufficient powers to request information from grant recipients to evidence appropriate use of resources without the need to require all grant recipients to submit all receipts to the Council as a matter of course.
2. **Recommendation**
- 2.1 It is recommended that members of Gleniffer Local Partnership note the Conditions of Grant that Local Partnership grant recipients are required to agree to and the authority this gives the Council to assure compliance.



RENFREWSHIRE COUNCIL

CONDITIONS OF GRANT:
£1,000 OR MORE BUT LESS THAN £10,000

Any Grantee which accepts Grant funding from The Renfrewshire Council (hereinafter "the Council") must comply with these Conditions of Grant where the value of the Grant awarded is £1,000 or more, but less than £10,000.

1. Glossary & Interpretation

In these Conditions, the Glossary section contains an explanation of words used which have a special meaning, together with clauses which help interpret the Conditions.

2. General Conditions

2.1 The Grantee receiving a Grant from the Council shall have a written constitutional document which clearly defines the responsibility, accountability and liability for public funds and establishes transparent and democratic procedures for the management of the Grantee.

2.1.1 In particular, the constitutional document shall be deemed to include the following provisions, which shall be observed throughout the period of the Grant:-

- (a) where the Grantee is an unincorporated association there shall be an obligation to appoint an executive or management committee (or any other body of persons, whatever its title, which exercises the functions of an executive or management committee) being all the executive members including all office bearers (such as Chairperson, Treasurer and Secretary); where the Grantee is a company the Board of Directors shall be deemed to exercise the functions of an executive or management committee;
- (b) the Grantee shall be obliged to intimate in writing to the Council's Authorised Officer the name of the Treasurer who shall be deemed to have principal responsibility for accounting, auditing and any other legal requirements of the Grantee's finances;
- (c) a prohibition on any person who is employed by the Grantee from being a member of the executive or management committee or any other committee (whatever its title) of the Grantee which seeks to exercise executive powers;
- (d) a provision for the holding of annual general meetings and for the preparation and submission of accounts to the Authorised Officer or other nominated officer accounting for Grant funds awarded by the Council in accordance with the requirements of these Conditions. Separate accounts should be prepared for each Grant award;

- (e) a provision that cheques drawn on the Grantee's bank account may only be signed by any two of no more than four authorised signatories all of whom must be members of the executive or management committee; provided that if the Council is satisfied that the Grantee's existing or proposed procedures for signing cheques provides for adequate and appropriate safeguards, the Council may advise the Grantee that this clause shall not apply; and
- (f) a provision that the names and addresses of all members for the time being of the executive or management committee shall be given in writing to the Authorised Officer. Any changes to membership of the executive or management committee shall be given in writing to the Authorised Officer within ten working days of the resignation, retiral or appointment prompting the change.

2.1.2 In addition to the foregoing provision, the constitution of the Grantee must contain:-

- (a) a description of the functions of the executive or management committee and the powers and duties of each office bearer; and
- (b) a definition of the quorum for general meetings, executive committee meetings, management committee meetings and separately for the election of office bearers and the admission of new members to the Grantee.

2.2 The Grant is allocated to the Grantee for the purposes of carrying out the Project and for no other purpose whatsoever. It must be spent only on the purposes for which it is allocated. No part of the Grant shall be used to fund any activity or material which is party political in intention, use, or presentation or appears to be designed to affect support for a political party. Activities with a political bias and political campaigning are specifically prohibited.

2.3 The receipt of a Grant from the Council is no guarantee that further Grants will be available. Further in the event of any variation to the budget available to the Council for payment of Grant during the period of award, the Grant may be withheld, reduced or terminated.

2.4 The Council's liability will be to make payment of the Grant to the Grantee in accordance with these Conditions. All other liabilities or claims are the responsibility of the Grantee.

2.5 The Grantee shall:-

- (a) provide the Council with such information concerning the Grantee as the Council shall require. In particular the Grantee shall allow officers of the Council and the Council's external auditors access to the accounts and other financial records and data of the Grantee during the period of Grant; and

- (b) disclose to the Council immediately any material change in the financial circumstances of the Grantee including any changes to the information contained in the Grant Application Form submitted by the Grantee to the Council.
- 2.6 Any Grantee receiving a Grant from the Council should acknowledge the support of the Council in all publicity material.
- 2.7 The overall aims and practices of the Grant funded activity must be consistent with the Renfrewshire Community Plan.
- 2.8 All sums (including but not restricted to rent and rates) due by the Grantee to the Council must be paid timeously.
- 2.9 Grantees which do not comply with these Conditions of Grant will not normally be eligible to apply for Grants in future years.
- 2.10 Additional Conditions may be set by the Council at its discretion. In this event Grantees will be notified in writing.
- 2.11 In the case of Grantees covering more than one local authority area, or at the Council's sole discretion, the Council shall be entitled to relax or waive specific Conditions at any time but reserves the right to reinstate them. If Conditions are relaxed, waived or reinstated the Grantee will be notified of this in writing.
- 2.12 All funding is subject to satisfactory progress in achieving any outcomes, standards and targets specified between the Grantee and the Council.
- 2.13 The Council reserves the right to withhold, reduce or terminate the Grant or any part of the Grant if it appears that the Project or any part of it has not been undertaken in a satisfactory manner or in accordance these Conditions.
- 2.14 The Grantee shall ensure that in relation to the Project, it and anyone acting on its behalf shall comply with Law and Guidance. It will also indemnify and keep indemnified the Council (both for itself and also acting on behalf of any other funding partner as the case may be), its employees, agents and anyone acting for them against all actions, claims, demands, costs and expenses incurred by or made against the Council or any other funding partner where relevant and their respective foresaids in respect of loss, damage or personal injury (including death) which arises directly or indirectly from any advice given or anything done or omitted to be done under the Project.
- 2.15 Payment of Grant will not be made to meet shortfalls, delays or any other circumstances relating to any other source of funding.

3. Personnel Procedures

3.1 The Grantee is required to recruit, employ and manage staff and volunteers in accordance with the applicable Law and Guidance and, without prejudice to the foregoing, must ensure that it:-

- (a) recruits and manages employees and volunteers fairly and provides equal opportunity for all as a continuing feature of its management practices;
- (b) handles disciplinary matters in accordance with the applicable legislation;
- (c) creates and maintains a safe and healthy working environment;
- (d) adheres to the requirements of the Protection of Vulnerable Groups (Scotland) Act 2007 together with any amendments made to it or Guidance passed under it (the "PVG Act") for the duration of the Grant where it requires any individual to undertake "regulated work" in terms of the said PVG Act;
- (e) has employers' liability insurance in accordance with current legislation; public or third party liability insurance; and property and/or third party liability insurance for any Grant funded acquisition of property including motor vehicles; and
- (f) can evidence and exhibit to the satisfaction of the Council, on request, proof that adequate insurances have been arranged and maintained by the Grantee.

4 Arrangements for Grant Payment

4.1 All Grant payments will be made by the Council to the Grantee in accordance with the terms herein.

The period of funding will start from the date of receipt by the Supervising Department of completed 'Acceptance of Grant Offer and Conditions of Grant' form and related undertakings. These must be received no later than one month from the date of offer of Grant unless otherwise agreed in writing with the Council. For the avoidance of doubt expenditure of the Grant will not take place prior to this date without the written consent of the Council.

The Council will not be bound to pay to the Grantee and the Grantee shall have no claim against the Council in respect of any instalment of the Grant which has not been paid to the Grantee by 31 March of the appropriate Financial Year due to any Default or non compliance with these Conditions unless otherwise agreed, in advance, in writing by the Council.

4.2 All Grant payments will be authorised by the Council subject to satisfactory compliance with the bookkeeping and accounts procedures outlined herein and subject to scrutiny of receipts/invoices by the Council.

Once agreed all Grant payments will normally be made in one instalment and may be paid in advance at the Council's discretion.

- 4.3 Budget limits agreed between the Council and the Grantee for the Project(s) must be adhered to. No additional unapproved expenditure for the Project(s) should be made by the Grantee at any time.

5. Assets and Equipment

- 5.1 The Grantee shall ensure that any assets or equipment purchased with a Grant are fully and properly maintained and are used only for the purpose for which their purchase was intended. It will, at any time, if requested, make any assets or equipment purchased with a Grant available for inspection by officers of the Council and the Council's external auditors.
- 5.2 The Council reserves the right to adjust the payment of the Grant, or require repayment, in the event of equipment or facilities provided with the aid of the Grant being disposed of or appropriated to other users. Similarly, if equipment or facilities have been lost, stolen or damaged and not replaced to the same standard, the Council reserves the right to be reimbursed by the Grantee once they have obtained any insurance monies due.
- 5.3 The Grantee shall keep an inventory of all assets acquired or improved with a Grant provided by the Council and shall provide a copy of this to the Council on request. The Grantee shall be responsible for maintaining assets acquired or improved with a Grant provided by the Council and providing appropriate insurance for same.
- 5.4 Any assets acquired or improved with a Grant will not be sold or otherwise disposed of without the prior written approval of the Council (and in particular such approval may be withheld, if in the Council's opinion the disposal is not justified or the disposal would result in the assets being used for a purpose which would not otherwise attract funding from public money). In the event that money or money's worth is received on disposal of any such asset the Grantee shall repay said sum to the Council unless the Council consents to the application of the money towards an objective of the Grantee.
- 5.5 In addition to Condition 5.4, above, unless the Council agrees otherwise:-
- (a) all land and buildings;
 - (b) all moveable property with a value of £50,000 or more;

purchased with the aid of a Grant shall not be disposed of without the prior consent of the Council. The Council shall be entitled to specify the terms and conditions under which such assets shall be held by the Grantee.

5.6 The Grantee must ensure that:

- (a) moveable property with a value of less than £50,000 which has been acquired or improved with the aid of a Grant will not be sold or otherwise disposed of, or appropriated to users other than those approved by the Council and disclosed by the Grantee in the Grant Application Form before the Council has been consulted; and
- (b) any such disposal will not realise for any other person a cash benefit from public funds.

5.7 The Council or any officer authorised on its behalf, shall have a right to enter upon any land and buildings and to inspect any moveable property or books of account where the land or buildings or moveable property have been acquired with the aid of a Grant.

6. The relationship between the Council and the Grantee – Performance Monitoring

6.1 For each Grantee in receipt of a Grant the Council will appoint an Authorised Officer who shall ensure that:-

- (a) expenditure is made only on items included in the Grant Application Form or as specified by the Council and that purchases are made in a fair and open manner;
- (b) proper accounting and book-keeping arrangements are introduced and maintained by the Grantee;
- (c) the Grantee complies with the arrangements for Grant payment detailed in Condition 4;
- (d) the Grantee complies with these Conditions of Grant; and
- (e) reports on the funding and operation of the Grantee are provided to the Council as and when required.

6.2 To enable the Authorised Officer to carry out the above duties, he/she, any other officer authorised by the Council or the Council's external auditors, as required, must be allowed access to the Grantee's premises at all times. This includes access to books and records (including financial records) on request, and attendance at the Grantee's management and/or board meetings.

6.3 The Authorised Officer will be the main source of contact between the Grantee and the Council. Grantees shall request assistance or guidance and shall seek independent advice when necessary.

- 6.4 In the event that any sum of money becomes due to the Council in terms of these Conditions as a result of the negligence or dishonesty of a specific member or specific members of the executive or management committee (which, for the avoidance of doubt, will include directors of limited companies), that member or those members shall on demand pay to the Council the sum due to the Council. Prior to payment of Grant each director and member of the executive or management committee of the Grantee shall sign a legally binding document, in a form specified by the Council, accepting personal liability for payment in such circumstances.
- 6.5 If any of the circumstances described below exist, or the Council reasonably believes that any of the circumstances exist or may come to exist, then the Grant shall be repaid wholly or in such part as the Council shall determine and the Council may take whatever action it deems necessary to safeguard property purchased with a Grant including taking delivery of that property. Circumstances which may lead to such action are:-
- (a) where the Grantee commits a Default;
 - (b) where any part of the Grant or any asset(s) purchased with Grant is/are not being applied for purposes for which the Grant was allocated or where there is a change or departure from the purpose for which the Grant was awarded or any delay in using the Grant without the prior written approval of the Council;
 - (c) where the affairs of the Grantee are, in the Council's opinion, not properly managed, or where in the Council's opinion the progress on the Project is unsatisfactory;
 - (d) where any executive member, any employee of the Grantee or anyone else associated with the Grantee, has unreasonably failed to observe guidance from the Authorised Officer or any other officer of the Council;
 - (e) where records of the Grantee are not kept complete, accurate and up-to-date;
 - (f) where liabilities of the Grantee to a third party (including the payment of wages, income tax and national insurance contributions) are not being honoured;
 - (g) where the Grantee has failed to follow advice or directions given by the Authorised Officer or any other officer of the Council to provide documents or information sought by the Authorised Officer or any other officer of the Council;
 - (h) where the Grantee has an executive member, member or employee who, in the opinion of the Council, is not a fit and proper person;
 - (i) where Surplus Funds have been used without the necessary prior written approval;
 - (j) where, in the Council's opinion, the future of the Project is in jeopardy;
 - (k) where the Grantee fails to carry out the Project.

7. Book-keeping, Accounting and Audit

7.1 Grantees must ensure that:

- (a) all expenditure and income associated with the Grant is properly recorded and that all invoices and receipts are retained by the Grantee for inspection by the Authorised Officer, other authorised Council officers and the Council's external auditors for the duration of the Project or at least six years whichever is the longer. The Grantee should also take account of the need to keep records for certain periods specified by other agencies such as Her Majesty's Revenue and Customs (HMRC) and the European Commission; and
- (b) information is provided as the Council reasonably requires to show that the Grant has been used in accordance with the Conditions to achieve the Project. Invoices or receipts for all expenditure must be submitted to the Authorised Officer upon request.

7.2 Annual accounts, produced by a competent independent person, preferably a qualified accountant, must be submitted to the Authorised Officer on request. Failure to comply with such a request will result in funding being withheld until such time as accounts have been submitted and found to be satisfactory by the Council.

7.3 Where the Grantee's accounts include an auditor's report which is qualified, whether or not the Council has requested sight of the accounts, the Council shall be informed forthwith and shall be sent a copy of the qualification. In such an event, the Council may review the Grant awarded to the Grantee.

7.4 The Council and its external auditors reserve the right to conduct an audit of the Grantee's financial records, including those relating to all other sources of income and expenditure, at any time and to discontinue and reclaim the Grant partly or completely in cases where these Conditions of Grant are not being adhered to.

8. Surplus Funds

8.1 Surplus Funds will be treated as follows:-

- (a) if the Council is providing ongoing financial support to the Grantee, the Surplus Funds will be deducted from subsequent Grant allocations;
- (b) if the Council has no further funding interest in the Grantee the Surplus Funds will be repaid to the Council.

9. Grants to be used for works, land or buildings

9.1 Where the Grantee has been awarded a Grant towards the cost of works or land or buildings the Grantee must ensure that:-

- (a) it adheres timeously to these Conditions, including any additional conditions applied to the Grant, to the satisfaction of the Council;
- (b) where a Council-held property is involved, advice from the relevant department within the Council is sought at the earliest opportunity, as necessary, in relation to property costs, including rent, rates and insurance, and the suitability and/or continued availability of the property for the proposed use;
- (c) it notifies the Council immediately of any changes to the information submitted with the Grant Application Form, or otherwise declared to the Council, including changes which affect the terms and conditions relating to the acquisition or lease of property funded by the Grant;
- (d) all appropriate planning consents and building warrants and any other necessary permissions or consents required for the Project are obtained and evidence of same are produced timeously upon request;
- (e) all works are carried out only with the written approval of the owner(s) and evidence of same are produced timeously upon request;
- (f) following any work involving land, buildings or roads any reinstatement work is carried out as required, to the full satisfaction of the owner(s) and the Council, if appropriate, and that a written statement from the owners to this effect is produced by the Grantee. Reinstatement costs will not exceed those detailed in the Grant Application Form;
- (g) a copy of the invoice for capital works, and in due course, when the work has been completed, an audited and certified statement of final costs is submitted to the Authorised Officer of the Council together with such other information as the Council may reasonably require; and
- (h) the Grant will be applied only to the specific work stipulated in the Grant Application Form as agreed with the Council.

10. Assignment

The Grantee shall not be entitled to assign, contract or otherwise transfer its rights or obligations under the Conditions of Grant without the prior written consent of the Council and/or other relevant funding body where applicable.

11. Corrupt Gifts or Payment of Commission

The Grantee shall not offer or give or agree to give any person any gift or consideration as any kind of bribe, inducement or reward in relation to this Grant. The Grantee shall ensure that its officers and representatives shall not breach the terms of the Bribery Act 2010 in relation to this or any other Grant.

12. Confidentiality and Data Protection

- 12.1 All information submitted to the Council may need to be disclosed and /or published by the Council.
- 12.2 Notwithstanding the above, in exercising its obligations under the Freedom of Information (Scotland) Act 2002 and any subordinate legislation or codes ("the 2002 Act") made under the 2002 Act from time to time, the Council will have due regard to the commercial interests of the Grantee in the event that the Council may be requested by any third party to disclose information related to the Grantee, the Grant or any information submitted by the Grantee to the Council in connection with the Grant without prejudice to the Council 's duty to discharge its obligations in terms of the 2002 Act.
- 12.3 The Grantee shall ensure that all requirements of the Data Protection Act 1998 are fulfilled in relation to the Project.

GLOSSARY

1. Definitions

In these Conditions:-

“Authorised Officer” means the officer appointed by the Council to monitor and supervise the Grantee in accordance with these Conditions.

“Conditions” means these conditions of grant agreed to by the Council and the Grantee together with any additional conditions of grant set in accordance with Condition 2.10.

“Council” means the Renfrewshire Council, a Local Authority constituted in terms of the Local Government etc (Scotland) Act 1994 and having its principal office at Renfrewshire House, Cotton Street, Paisley, and its successors whomsoever, and any person appointed to act on its behalf.

“Default” means:

- (a) any breach of the obligations of either party under the Conditions (including, but not limited to, any breach of any undertaking or warranty given under or in terms of these Conditions or the award of Grant);
- (b) any failure to perform or the negligent performance of any action required under these Conditions or pursuant to the award of Grant;
- (c) any breach of any legislation; or
- (d) any negligence or negligent or fraudulent mis-statement or misappropriation of Grant or any other default;

In all cases by either party, its employees, agents or representatives.

“Grant” means the funding awarded to the Grantee by the Council in accordance with these Conditions to achieve the Project.

“Grant Application Form” means the application made by the Grantee for payment of the Grant, adjusted where appropriate in agreement with the Council as part of the application process.

“Grantee” means the recipient of the Grant in accordance with these Conditions.

“Guidance” means any applicable guidance relative to the Law to which the Grantee has a duty to have regard to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Grantee by the Council and/or Scottish Ministers and/or any relevant regulatory body.

“Law” means:-

- (a) any applicable common law or statute or proclamation or any delegated or subordinate legislation or regulation;
- (b) any enforceable community right within the meaning of Section 2(1) of the European Communities Act 1972;
- (c) any applicable judgement of a relevant court of law which is a binding precedent in Scotland; and
- (d) any other directives or requirement of any regulatory body with which the Grantee is bound to comply.

“Project” means the purpose to be achieved by the Grantee.

“Financial Year” means a period from 1 April in one year until 31 March in the next (both dates inclusive).

“Renfrewshire Community Plan” means the current plan relative to the community of Renfrewshire agreed by the Council and its partners for a given period available from the Council upon request, or from its website (www.renfrewshire.gov.uk) and any successor plan or document.

“Surplus Funds” means the amount of Grant paid by the Council to the Grantee at any point in time which exceeds the amount of the expenses reasonably required by the Grantee in connection with the Project.

“Supervising Department” means the Council service which has appointed the Authorised Officer.

2. Interpretation

In these Conditions:-

- (a) all references to statutory provisions in these Conditions shall include all amendments or re-enactments of those provisions made from time to time together with any statutory instruments, rules, regulations, Guidance and any other direction made thereunder;
- (b) singular words shall include the plural and vice versa save where the context of the words otherwise require;
- (c) where either party does not exercise or enforce any of these Conditions, it shall not be deemed to have waived its right to do so at any subsequent time;
- (d) the headings in these Conditions are for convenience only and should not be read as forming part of the Conditions or taken into account in their interpretation;
- (e) except as otherwise provided in these Conditions, any reference to a Condition, clause, paragraph or sub paragraph shall be a reference to a Condition, clause , paragraph or sub paragraph of these Conditions;

- (f) all references to documents, policies or procedures in these Conditions shall include any successor or replacement to those documents, policies or procedures; and
- (g) the words “include”, “includes” and “including” are to be read as if they were immediately followed by the words “without limitation”.

ACCEPTANCE OF GRANT OFFER AND CONDITIONS OF GRANT

It is essential that this acceptance should be completed and returned **within 21 days.**

Project Name:

Grantee Name:

Dear Sirs

*(1) Iholding the office

of *(2)..... accept on behalf of the above Grantee, the offer of Grant and the Conditions of Grant issued to the Grantee by the Renfrewshire Council ("the Offer") and will ensure that the Grant will be used to achieve the agreed Project.

I confirm that the Offer is acceptable to the above Grantee and will continue to be binding in the event of any subsequent change in office bearers.

I confirm that I am an authorised signatory of the above mentioned Grantee and have express authority to accept the Offer on behalf of the above mentioned Grantee.

Signed

Date.....

Signed*(3).....

Date.....

Position held.....

*(1) Please enter in BLOCK CAPITALS

*(2) Please enter office held in BLOCK CAPITALS

*(3) Signature of second office holder

TO :

Renfrewshire Council
Renfrewshire House
Cotton Street
PAISLEY, PA1

**CONDITIONS OF GRANT FOR GRANTEES RECEIVING £1,000 OR MORE BUT
LESS THAN £10,000**

**UNDERTAKING TO BE SIGNED BY EACH DIRECTOR,
MEMBER OF THE EXECUTIVE OR MANAGEMENT COMMITTEE**

Project Name:

Grantee Name:

TO :

Renfrewshire Council
Renfrewshire House
Cotton Street
PAISLEY, PA1

I, *

holding the office of **, hereby undertake to pay
on demand to the Renfrewshire Council any sum of money which becomes due to the
Council in terms of the offer of the Grant and the Conditions of Grant issued to the
Grantee for the Project as a result of my negligence or dishonesty.

.....
(Member's Signature)

.....
(Witness' Signature)

.....
(Date of Signing)

.....
(Witness' Full Name)

.....
(Place of Signing)

.....
.....
(Witness' Address)

* Insert name and address

** Insert office held

**N.B. A separate Undertaking requires to be signed by each Director, Member of
the Executive or Management Committee.**

**It should be attached to a copy of the Acceptance of Grant Offer and
Conditions of Grant form, completed on behalf of the Grantee.**



To: Gleniffer Local Partnership

On: 19 September 2023

Report by:
Chief Executive, Renfrewshire Council

TITLE:
Applications To Gleniffer Local Partnership Deferred From Meeting Held On 25 May 2023

1. Summary

- 1.1 Gleniffer Local Partnership agreed at its meeting on 25 May 2023 to defer to the meeting on 19 September 2023 consideration of application FR1073, Foxbar Resource Community Cafe. It was agreed at the meeting in May that further information would be asked for to enable the Local Partnership members to make a decision on the application.
- 1.2 A summary of the original application and additional information obtained following an officer visit to Foxbar Resource Community Cafe is attached.

Ref No.	Name of project	Amount Requested	Name of organisation	Contribution to Gleniffer Local Partnership Priorities
FR1073	Foxbar Resource Community Cafe	£3,500	Foxbar Resource Community Cafe	Focus on young people. What's on in Johnstone and Linwood.

- 1.3 The available Gleniffer Local Partnership budget remaining for 2023/24 is £4,528.73

2. Recommendation

- 2.1 It is recommended that members of Gleniffer Local Partnership consider application FR1073 Foxbar Resource Community Cafe for Local Partnership grant funding for 2023/24.

Application for Gleniffer

Local Partnership Support 2023/24

Reference: FR1073	Organisation Name: Foxbar Resource Community Cafe																																	
Project Name: Foxbar Resource Community Cafe	Amount applied for: £3,500.00																																	
Purpose of the project We look to support our local community with providing support and care and a safe place to come.																																		
What will the project do? We will work along side other agencies and be out with the community where we will look to find out the main thing our help our community will benefit from.																																		
Gleniffer Local Priorities: <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Community assets <input checked="" type="checkbox"/> What's on in Foxbar, Brediland and Glenburn <input type="checkbox"/> Public Safety and road safety <input checked="" type="checkbox"/> Isolation and loneliness <input type="checkbox"/> Play facilities <input type="checkbox"/> Partial fit with priorities <input type="checkbox"/> Does not fit with priorities 																																		
Anticipated Outcomes We will help and support families, mental health pensioner and the young in the community. We look to be there for people in the community and provide help and support in our area. Where people come feel safe and access facilities in our community cafe by our self and outlet agencies.																																		
Breakdown of costs																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Item of spend</th> <th style="width: 15%;">Total Cost</th> <th style="width: 15%;">Amount requested</th> <th style="width: 20%;">Source of other funding</th> <th style="width: 30%;">Timescale for funding</th> </tr> </thead> <tbody> <tr> <td>Cooker</td> <td>£300.00</td> <td>£300.00</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Redoing of Kitchen</td> <td>£500.00</td> <td>£500.00</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Metal Tables</td> <td>£700.00</td> <td>£700.00</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Flooring for halls</td> <td>£1,000.00</td> <td>£1,000.00</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Games console</td> <td>£300.00</td> <td>£300.00</td> <td>N/A</td> <td>N/A</td> </tr> </tbody> </table>					Item of spend	Total Cost	Amount requested	Source of other funding	Timescale for funding	Cooker	£300.00	£300.00	N/A	N/A	Redoing of Kitchen	£500.00	£500.00	N/A	N/A	Metal Tables	£700.00	£700.00	N/A	N/A	Flooring for halls	£1,000.00	£1,000.00	N/A	N/A	Games console	£300.00	£300.00	N/A	N/A
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About the organisation:
Our aims for our organisation is to provide support help in our community for family in need mental health, homeless and young people to provide safe place and somewhere people come and participate. Be part of our community.

Grant funding award history:

	Grant Name	Amount	Used for
2022/23	N/A	N/A	N/A
2021/22	N/A	N/A	N/A
2020/21	N/A	N/A	N/A

Additional Information From Officer Visit To Foxbar Resource Community Cafe

Constitution Of Foxbar Resource Community Cafe

Foxbar Resource Community Café is an unconstituted community group. The group is currently exploring with Engage Renfrewshire alternative constitution models suitable to the operation of the Café.

Premises

Renfrewshire Council owns the portacabin building, which has been leased to Foxbar Resource Community Café since 2018.

Current Operations

The Resource Cafe was shut for a couple of years during the Covid pandemic, but is now open and looking to expand.

The cafe operates on a not-for-profit basis, but funding is required to refurbish the kitchen to a safe and suitable standard.

One of the rooms in the portacabin contains furniture which is given to people who need some furnishing items. Another room contains toys which are given to families in need, for example at

Christmas and Birthdays. The café also operates as an ad hoc foodbank providing food to people in need.

The Resource Community Café is open 11am-2pm during term-time for young people. Adult groups or youth groups use the facility in the evening. Groups can use the facility in return for a donation.

Around 30-40 people per day, mostly children and young people. School pupils use the café to play pool, do homework and use Wi-Fi during free periods at school as a form of informal support to school pupils.

Intended Use of Gleniffer Local Partnership Funding

Funding is sought to refurbish the kitchen and refloor the portacabin. The long-term intention is to have the café open during the day and a gym available at night for people to use. Gym equipment is currently in the main area of the café but they intend to take on a building at Durrockstock Park via a Community Asset Transfer which will act as a distribution centre for the furniture, freeing up space at the resource café for the gym equipment.

The group are currently in contact with fitness experts at Pure Gym for advice regarding setting up the gym and potentially having an instructor attend the gym at the Resource Café. They would like the café to have a focus on healthy eating. One of their committee members is a qualified chef and they would volunteer at the café. They also have an intention to re-open their community fridge.

The group intends to start the refurbishment project in September 2023 but this is subject to obtaining sufficient funds.

Publicity and Communications

Foxbar Resource Community Café is looking to update its website to publicise its activities and support to the community.

Leaflets have been distributed around doors and in shops, with the team saying that “everyone knows” of the café in the local area.