

GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

To: Joint Committee

On: 11 March 2019

Report by: The Treasurer and the Strategic Development Plan Manager

Heading: Revenue Budget Monitoring Report to 1st February 2019

1. Summary

- 1.1 Gross Expenditure is currently £12,000 underspent and income is £8,000 over recovered resulting in a net underspend of £20,000. This is summarised in point 4.

2 Recommendations

- 2.1 It is recommended that members consider the report.
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3 Budget Adjustments Since Last Report

- 3.1 There have been no budget adjustments since the start of the financial year.
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4 Budget Performance

- 4.1 **Current Position** **£20,000 Underspend**
Previously Reported *N/A*

The overspend of £9,000 within Employee Costs is due to the continuation of the secondment to Glasgow Region Team and also an update to the anticipated

Pay Increase of 3.5%. This has been offset with an over recovery in income of £8,000, relating to the secondment. There is also further underspend in Printing of Maps, Advertising Market Research and Publicity of £21,000 in total. This is due to the Strategic Development Plan which has led to no spend in these budgets.

4.2 Projected Year End Position

The projected year end position is an underspend of £39,000. This is due to budgets not being able to be utilised due to the Strategic Development Plan and an over recovery in Income.

RENFREWSHIRE COUNCIL
REVENUE BUDGET MONITORING STATEMENT 2018/19
1st April 2018 to 1st February 2019

JOINT COMMITTEE : GLASGOW & CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY

Description (1)	Agreed Annual Budget (2)	Year to Date Budget (3)	Actual (6) = (4 + 5)	Budget Variance (7)		
£000's	£000's	£000's	£000's	£000's	%	
Employee Costs	449	344	353	(9)	-2.6%	overspend
Premises Related	67	53	53	0	0.0%	breakeven
Supplies & Services	75	48	27	21	43.8%	underspend
Support Services	20	0	0	0	0.0%	breakeven
Transfer Payments	1	1	1	0	0.0%	breakeven
Transport Costs	6	1	1	0	0.0%	breakeven
GROSS EXPENDITURE	618	447	435	12	2.7%	underspend
Contributions from Local Authorities	(580)	(580)	(580)	0	0.0%	breakeven
Other Income	(38)	(30)	(38)	8	0.0%	over-recovery
INCOME	(618)	(610)	(618)	8	1.4%	over-recovery
TRANSFER (TO)/FROM RESERVES	0	(163)	(183)	20		

	£000's
Bottom Line Position to 1st February 2019 is an underspend of	<u>20</u>
Anticipated Year End Budget Position is an underspend of	<u>39</u>
Opening Reserves	(277)
Projected Increase in Reserves	<u>(39)</u>
Projected Closing Reserves	<u>(316)</u>

Glossary of Terms

Employee Costs - Includes direct employee costs such as salary costs, overtime and indirect employee Costs such as training, recruitment advertising

Premises Related - This group includes expenses directly related to the running of premises and land. Includes rates, rents and leases, utilities, contract cleaning

Supplies & Services - This includes all direct supplies and service expenses incurred by the committee. Also includes administrative costs such as stationary, postages, printing in addition to ICT equipment, telephony equipment and non recruitment related advertising.

Support Services - Includes central support charges e.g Renfrewshire Council SLA

Transfer Payments - Includes costs of payments to individuals for which no good or services are received in return e.g Apprenticeship Levy (previously reported under employee costs)

Transport Costs - This group includes all costs associated with the provision, hire or use of transport, including travelling allowances. Includes taxi and car hire costs, Includes staff mileage (previously reported employee costs)