

To: **Procurement Sub-Committee**

On: **13th May 2015**

Report by:

Report

by

Director of Finance and Resources

Heading:

**Contract Authorisation Report:
Water and Waste Water Services**

1. Summary

- 1.1 The purpose of this report is to seek authorisation from the Procurement Sub Committee for the renewal of the Agency Agreement and to utilise the current contract extension of Scottish Procurement's Water and Waste Water Services contract with the current provider, Business Stream, from 1st April 2015.
- 1.2 The new national contract for Water and Waste Water Services was due to commence on 1 April 2015, however the award of the contract has been delayed and Scottish Procurement has therefore extended the existing agreement with the current provider.
- 1.3 A further report will be brought before the Procurement Sub-Committee relative to the new arrangements once they are put in place by Scottish Procurement.

2. Recommendations

2.1 It is recommended that the Procurement Sub-Committee retrospectively authorise the Procurement Manager, on behalf of the Council:

- to renew the Agency Agreement for the supply of Water and Waste Water Services from 1 April 2015 to 30 June 2018, or such period as may be permitted under its terms; and
- utilise any contract extensions with Business Stream (the current provider), until Scottish Procurement's new Water and Waste Water Services Contract has been awarded.
- The value of the extensions will be approx. £101,000 per month until the new contract is available.

3. Background

3.1 National contracts for commercial utilities for water services, electricity and gas are tendered by Scottish Procurement for the public sector in order to achieve economies of scale.

3.2 The Council utilises all of these contracts.

3.3 The Scottish Procurement current contract for Water and Waste Water Services commenced on 1st April 2011 and was due to expire on 31st March 2015, this has been extended by the Scottish Procurement until 30th June 2015 due to delays with the award of the new Water and Waste Water Services contract. The Scottish Procurement will continue to extend the current contract until such time as they are able to conclude the award of the new contract.

Implications of the Report

1. Financial

The cost for the contract extension is financed via services revenue budgets.

2. HR & Organisational Development

None

3. Community Planning

None

4. Legal

The Agency Agreement details the level of authority Scottish Procurement is given by Renfrewshire Council to enter into water and waste water services

contracts on the Council's behalf from 1 April 2015 to 31 March 2018 (or any extension to that period made in accordance with its terms).

5. **Property Assets**

None

6. **Information Technology**

None

7. **Equality & Human Rights**

None.

8. **Health & Safety**

None

9. **Procurement**

The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures.

10. **Risk**

None.

11. **Privacy Impact**

Not Applicable

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