



## Minute of Meeting Renfrewshire Community Planning Partnership Board

Date	Time	Venue
Wednesday, 24 June 2015	14:00	CMR 1, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

### BOARD MEMBERSHIP

Councillor M Macmillan and M Holmes; S Black, Chief Executive; P Macleod, Director of Children's Services; S MacDougall, Director of Community Resources; M Crearie, Director of Development & Housing Services; D Amos, Head of Policy & Commissioning and D Hawthorn, Head of Child Care and Criminal Justice (all Renfrewshire Council); A McNiven, Chief Executive (Engage Renfrewshire); D Leese, Chief Officer and F MacKay, Head of Planning & Health Improvement and Lead Officer Community Planning (both Health and Social Care); J Downie, Chief Superintendent (Police Scotland); B Davidson, Chief Executive (Renfrewshire Chamber of Commerce); M Gordon (Scottish Fire & Rescue Service); S Kerr, Location Director (Scottish Government); and L Connolly (West College Scotland).

### CHAIRMAN

Councillor Macmillan presided

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

## 1(a) **MINUTE OF PREVIOUS MEETING**

There was submitted the Minute of the meeting of the Community Planning Partnership Board held on 2 April, 2015.

**DECIDED:** That the Minute be noted.

## 1(b) **MINUTE OF SPECIAL MEETING**

There was submitted the Minute of the Special meeting of the Community Planning Partnership Board held on 5 April, 2015.

**DECIDED:** That the Minute be noted.

## 2 **YOUNG SCOT CARD**

There was submitted a report by the Chief Executive outlining proposals to develop the Young Scot National Entitlement Card and a package of associated services in order to engage, inform and empower young people in Renfrewshire. The further development of the Young Scot entitlement card in Renfrewshire was seen as an opportunity to deliver enhanced universal services as well as improve outcomes for targeted groups of young people, including young people disadvantaged by poverty or looked after and accommodated young people.

The card provided access for Renfrewshire's young people aged 11 to 25 to services that offered the potential to provide a proof of age card, transport concessions, discounts, a dedicated young information portal and a reward scheme that incentivised participation. The package of services available also provided a mechanism to target services at young people from specific groups including looked after children and young people from low income families. There was potential to expand services to include free or subsidised travel, free or subsidised leisure services and free experiences and opportunities like work shadowing and driving lessons. The Tackling Poverty action plan included a proposal to allocate one-off resources of £70,000 to the development of Young Scot Services in Renfrewshire. These resources would be utilised to pay for discounts, concessions and other opportunities to improve outcomes for targeted groups of young people as well as develop the processes and infrastructure to enable more young people to sign up for the card and take advantage of the benefits. An initial workshop, involving key council services and facilitated by the Tackling Poverty team and Youth Services, had identified a range of actions to develop, add value and make greater use of the package of services available via Young Scot. It was proposed that a Community Planning Partnership Young Scot Project would be established to progress the actions identified and which formed the draft action plan. A copy of the action plan was attached as an appendix to the report. Discussions had also taken place with University of West of Scotland and West College Scotland to seek their involvement and support, with input from other partners anticipated as the project rolled forward.

Following discussion it was agreed that an invite be extended to Louise McDonald, Chief Executive of Young Scot, to attend a future meeting of the Board to discuss proposals.

**DECIDED:**

(a) That it be agreed to support the establishment of a CPP Young Scot Project, tasked with development of the Young Scot National Entitlement card and associated services across the Community Planning Partnership;

(b) That the proposal for resources of £70,000, to be made through the Tackling Poverty Action Plan response, to support the development of the Young Scot National Entitlement card and provide targeted services for children and young people from low-income households be noted;

(c) That feedback be provided on the draft proposals and that it be noted that the draft action plan would form the basis on which the Partnership response would be developed; and

(d) That an invite be extended to Louise McDonald, Chief Executive of Young Scot to attend a future meeting of the Board.

**3 SPOTLIGHT ON CHILDREN & YOUNG PEOPLE THEMATIC BOARD**

The Director of Children's Services presented a 'spotlight' on the activities of the Children & Young People Thematic Board.

Reference was made during the presentation to the Vision of the Board; the Integrated Children's Services Plan and the outcomes and services; the Getting it Right for Every Child Policy, Interventions and assessments and the implications of new legislation; Early Years, evaluation and implementation; Corporate Parenting, the Children's Champions Board and increasing positive destinations for looked after children; Health and Wellbeing and the challenges to be faced; Child Protection, sexual exploitation and the Safer Choices Service; the Joint Inspection of Services for Children and Young People; and future actions.

**DECIDED:** That the information provided be noted.

**4 RENFREWSHIRE SINGLE OUTCOME AGREEMENT - INTERIM PROGRESS REPORT**

There was submitted a report by the Lead Officer Renfrewshire Community Planning Partnership relative to the interim report made in respect of the Renfrewshire Single Outcome Agreement.

The report stated that the Community Planning Partnership was committed to ensuring that resources were deployed effectively to deliver Community Plan priorities and achieve best value. An open and rigorous performance culture had been embedded across the Partnership which promoted collective responsibility for outcome achievement. Clear accountability and reporting was key to this approach. The Single Outcome Agreement detailed the agreed outcomes together with the one, three and ten year targets for each impact measure. The report provided an update on the progress made against each of the impact measures which reported an adverse variance of 10% or more in the Year 1 progress report.

The Community Planning Partnership Board had previously agreed amendments to the

Single Outcome Agreement. However, it was noted that some of the thematic boards required to undertake an exercise to develop new targets and/or amend existing targets. On completion of the exercise, the proposed amendments would be presented to the relevant thematic board for approval. Following this the Single Outcome Agreement would be amended by the Community Planning Team and submitted for consideration at the meeting of the Community Planning Partnership Board to be held on 9 December 2015. In addition it was proposed that in order to bring reporting in line with the financial year, the year three monitoring report would be submitted to the meeting of the Community Planning Partnership Board to be held on 21 September 2016. Following discussion it was agreed that notwithstanding regular review be undertaken of progress achieved in terms of the indicators, particularly those which could be directly influenced/controlled by the activities of the Partnership, and that arrangements be made to submit a review report to the meeting of the Board, to be held on 9 December 2015, for consideration.

**DECIDED:**

- (a) That the progress made against each of the impact measures, as detailed in Appendix 1 of the report, be noted;
- (b) That it be agreed that, as detailed in Section 3.4 of the report, each thematic board be delegated responsibility for scrutinising the performance of the impact measures, where the year one performance had not been reported to the CPP Board due to the frequency of reporting;
- (c) That it be agreed that regular review be undertaken of progress achieved in terms of the indicators, particularly those which could be directly influenced/controlled by the activities of the Partnership, and that arrangements be made to submit a review report to the meeting of the Board to be held on 9 December 2015 for consideration;
- (d) That in order to bring reporting in line with the financial year, arrangements be made for the year three monitoring report to be submitted to the meeting of the Community Planning Partnership Board to be held on 21 September 2016; and
- (e) That the next steps as detailed in Section 4 of the report be noted.

## **5 COMMUNITY JUSTICE (SCOTLAND) BILL**

There was submitted a report by the Director of Children's Services relative to the Community Justice Bill, published on 8 May, 2015, which provided the legislative framework for the proposed changes to community justice arrangements in Scotland.

The report advised that rather than creating a new partnership to address the duties arising from the Bill it was proposed that the Community Planning Partnership oversaw the implementation of the duties and responsibilities within the Bill. The planning partners, referred to in the Bill as community justice partners, would be responsible for publishing a community justice outcomes improvement plan. The shadow year would commence on 1 April 2016, and assumption of full responsibility effective from 1 April 2017 when Community Justice Authorities were disestablished. The focus would be on delivering community solutions to the issues of reducing re-offending and offender management.

The Renfrewshire Community Planning Partnership, through the community justice

partners, defined as the local authority, NHS boards, Police Scotland, Scottish Fire and Rescue Service, Health & Social Care Integration joint boards, Skills Development Scotland, the Scottish Courts and Tribunals Service and Scottish Ministers in their role as the Scottish Prison Service, required to ensure that the reducing reoffending agenda was embedded within its arrangements and contributed to the agenda within Renfrewshire. It was proposed that the Safer and Stronger Thematic Board progress this agenda on behalf of the Partnership. The Chief Officers Group would oversee the development of the strategic plan and review performance against outcomes. The report highlighted that the Community Planning Partnership Board would continue with its programme to have a 'spotlight' on each of the Thematic Boards at its future meetings.

The report also intimated that the community justice partners required to submit a transition plan to the Scottish Government during January 2016 detailing how the arrangements would be established locally. A national quality assurance framework for outcomes, performance and improvement was expected imminently while the National Strategy for Community Justice was anticipated in March 2016. In future years the community justice partners would be expected to report against both the national strategy and the performance framework. Transition funding for 3 years, commencing 2015/16, of £50,000 had been made available to local authorities to progress the new model and it was proposed that a fixed term part-time Lead Officer Community Justice post be created with responsibility for the preparation of the multi-agency reports and ensuring timeous reporting to the Scottish Government initially and the new national body Community Justice Scotland from 2017.

#### **DECIDED:**

(a) That it be noted that the Community Justice (Scotland) Bill created a duty on the community justice partners to work together to submit a strategic plan, based on the assessed local needs, and detailing how the Partnership would meet nationally and locally determined outcomes;

(b) That it be agreed that local strategic planning and delivery of community justice services be progressed through the Community Planning Partnership's Safer and Stronger Thematic Board; and

(c) That it be noted that (i) the community justice partnership would submit a transition plan to a future meeting of the Community Planning Partnership for approval; (ii) a post of Lead Officer Community Justice had been created on a fixed term basis to support the development of the transition plan; and (iii) a transitions group had been established, as detailed in Section 3.6 of the report, to take forward the new arrangements.

## **6 CITY OF CULTURE BID**

There was submitted a report by the Director of Development & Housing relative to the Paisley UK City of Culture 2021 Bid.

The report made reference to the programme for regeneration of the area undertaken by the Council, through the Paisley Town Centre Heritage Asset Strategy and the Glasgow and Clyde Valley City Deal. In addition mention was made of the Paisley Heritage Asset Strategy which highlighted the world class standard of Paisley's built and cultural heritage and provided a framework for investment that would drive the economic and social regeneration of Renfrewshire. The Strategy included within it the ambition to position Paisley to make a successful bid to become UK City of Culture in 2021. The

benefits of a Paisley bid were detailed, together with information relating to the proposed method of resourcing the Bid. The importance of a 'whole town' bid and the need for cross business, community and political support was emphasised. It was proposed that a Partnership Board, supported by an Executive Group, be established to draw together the necessary national and local partners across the civic, political, business, educational and community interests of the town. The members of the Board indicated agreement in principal to involvement in the development of Paisley's bid for UK City of Culture 2021. The bidding timetable for the next round of the UK City of Culture competition had been clarified, and it was noted that a report, a copy of which was attached, would be submitted for consideration at the meeting of the Council to be held 25 June 2015 to seek the approval of the Council to take forward development of the bid.

**DECIDED:** That the report be noted.

**7      TIMETABLE OF MEETINGS FOR THE RENFREWSHIRE COMMUNITY PLANNING PARTNERSHIP BOARD : SEPTEMBER 2015 TO DECEMBER 2016**

There was submitted a report by the Director of Finance & Resources relative to the proposed timetable of meetings for the Renfrewshire Community Planning Partnership Board during the period September 2015 to December 2016.

**DECIDED:** That the timetable of meetings, detailed in the report, for the Renfrewshire Community Planning Partnership Board for the period September 2015 to December 2016 be approved.

**8      COMMUNITY PLANNING PARTNERSHIP THEMATIC BOARD MINUTES**

There were submitted and noted the Minutes of meetings of the following Thematic Boards:-

(a) Renfrewshire Forum for Empowering Communities Thematic Board held on 5th May, 2015.

(b) Safer & Stronger Renfrewshire Thematic Board held on 14th May, 2015.

(c) Community Care, Health & Wellbeing Thematic Board held on 20th May, 2015.

(d) Greener Renfrewshire Thematic Board held on 3rd June, 2015.

The Clerk intimated that the Minute of the meetings of the Children & Young People Thematic Board held on 11th June, 2015 and the Jobs & the Economy Thematic Board held on 16th June, 2015 were not currently available but would be circulated to members of the Community Planning Partnership Board as soon as possible.

**DECIDED:** That the Minutes of meetings of the Thematic Boards be noted.