

Minute of Meeting Renfrewshire Health and Social Care Integration Joint Board Audit Committee

Date	Time	Venue
Friday, 15 September 2017	09:00	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

PRESENT

Dr Donny Lyons and Dr Linda de Caestecker (both Greater Glasgow & Clyde Health Board); Councillor Lisa-Marie Hughes and Councillor Scott Kerr (both Renfrewshire Council); David Wylie (Health Board staff member involved in service provision) and Alan McNiven (third sector representative).

CHAIR

Dr Donny Lyons, Chair, presided.

IN ATTENDANCE

Ken Graham, Head of Corporate Governance (Clerk), Andrea McMahon, Chief Internal Auditor and Elaine Currie, Senior Committee Services Officer (all Renfrewshire Council); David Leese, Chief Officer, Sarah Lavers, Chief Finance Officer, Jean Still, Head of Administration and James Higgins, Project Officer (all Renfrewshire Health and Social Care Partnership); and David McConnell, Assistant Director and Adam Haar, Auditor (both Audit Scotland).

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **MINUTE**

The Minute of the meeting of the Integration Joint Board (IJB) Audit Committee held on 3 February 2017 was submitted.

DECIDED: That the Minute be approved.

2 **MEMBERSHIP OF AUDIT COMMITTEE**

Under reference to item 2 of the Minute of the meeting of the IJB held on 23 June 2017 the Clerk submitted a report relative to membership of the IJB Audit Committee.

The report intimated that at the meeting of the IJB held on 23 June 2017 it was noted that the four council voting members had nominated Councillors Lisa-Marie Hughes and Scott Kerr to sit on the IJB Audit Committee and that the four health board voting members would consider their representation on the IJB Audit Committee.

The health board voting members had now advised that Dr Donny Lyons and Dr Linda de Caestecker would sit on the IJB Audit Committee until 18 September 2017 and thereafter the nominated health board voting members would be Morag Brown and Dorothy McErlean.

It was noted that Councillor Lisa-Marie Hughes would assume the Chair of the IJB Audit Committee when the current Chair, Dr Donny Lyons, vacated this role on 18 September 2017. It was further noted that the health board would assume the role of Vice Chair of the IJB Audit Committee as of 18 September 2017 and that this nomination be intimated at the next meeting of the IJB Audit Committee.

DECIDED:

(a) That it be noted that Councillor Lisa-Marie Hughes would assume the Chair of the IJB Audit Committee when the current Chair, Dr Donny Lyons, vacated this role on 18 September 2017;

(b) That it be noted that Dr Donny Lyons and Dr Linda de Caestecker would sit on the IJB Audit Committee until 18 September 2017 and thereafter, the nominated health board voting members would be Morag Brown and Dorothy McErlean; and

(c) That it be noted that the health board would assume the role of Vice Chair of the IJB Audit Committee as of 18 September 2017 and that this nomination be intimated at the next meeting of the IJB Audit Committee.

3 **RENFREWSHIRE IJB AUDITED ANNUAL ACCOUNTS 2016/17**

Under reference to item 5 of the Minute of the meeting of the IJB held on 23 June 2017 the Chief Finance Officer submitted a report relative to the audited annual accounts for the IJB for 2016/17.

The report intimated that the audit certificate issued by Audit Scotland provided an unqualified opinion that the abstract of accounts presented a true and fair view of the financial position of the IJB as at 31 March 2017, in accordance with the accounting policies detailed in the accounts. A report on the 2016/17 audit by Audit Scotland was attached to the report.

DECIDED: That the IJB Audit Committee recommend to the IJB that the audited accounts 2016/17 be approved for signature and the report by Audit Scotland be noted.

4 INTERNAL AUDIT ANNUAL AUDIT REPORT 2016/17

The Chief Internal Auditor, Renfrewshire Council, submitted a report relative to the Internal Audit annual report on the IJB.

The report intimated that the public sector internal audit standards required that the Chief Internal Auditor deliver an annual internal audit opinion on the overall adequacy and effectiveness of the internal control environment that could be used by the organisation to inform its governance statement. The report must also provide an audit opinion on the overall adequacy and effectiveness of the organisation's framework of governance, risk management and control.

The annual report for the IJB was attached as an appendix to the report and outlined the internal audit work carried out for year ended 31 March 2017 and included the Chief Internal Auditor's independent and objective opinion as to the adequacy and effectiveness of the internal control environment.

DECIDED: That the Internal Audit annual report for 2016/17 be noted.

5 PROPOSED DATES OF MEETINGS OF THE AUDIT COMMITTEE 2017/18

Under reference to item 17 of the Minute of the meeting of the IJB held on 23 June 2017 the Clerk submitted a report relative to proposed dates of meetings of the IJB Audit Committee in 2017/18.

DECIDED:

(a) That meetings of the IJB Audit Committee be held at 9.00 am on 24 November 2017, 26 January and 29 June 2018; and

(b) That meetings of the IJB Audit Committee be held in the Abercorn Conference Centre, Renfrew Road, Paisley unless that venue is unavailable or unsuitable, in which case it be delegated to the Clerk and Chief Officer, in consultation with the Chair and Vice Chair, to determine an alternative venue.