

RENFREWSHIRE COUNCIL RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES ROLLING ACTION LOG

Action is on track Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level Past deadline date and action required. KEY					
Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure
RF.10.09.13(8)	<u>Development of Targets & Baselines.</u>	Forum Members		Future Meeting	
					RF.12.11.13(6) Priorities for third sector work to be further discussed and a presentation to the relevant thematic Boards setting out potential third sector contribution to delivery of the action plans would take place. Each Forum representative to submit a presentation to their respective Thematic Board outlining the actions the Forum will deliver that contribute to the Themed targets. January 2016 (a) S Graham to send to each Thematic Board representative a list of actions in each Thematic Board's action plan that relates directly to Forum involvement. (b) In consultation with the Forum representative on each Thematic Board, Engage Renfrewshire support staff on each Board to agree with C. MacDonald a date for a presentation to each Board by the Forum representative. RF.30.08.16(3) – Year 3 Progress Report A report to be brought back to a future meeting of the Board which has tracked the development of the living wage commitment. RF.01.02.17 (2) Targets and Baselines have been superseded by the Review and revised targets and baselines will be developed. August 2016 Localised events held in 2016 in Elderslie and Foxbar. Event now being planned in conjunction with Renfrewshire Carers Forum for November 2016. RF.16.11.16(2) Verbal update noted. RF.30.03.16(7) (a) The Living Streets report to be submitted to the relevant Community Planning boards for consideration; and (b) Renfrewshire Access Panel to undertake further Living Streets reports of appropriate locations in Renfrewshire. The Living Streets report has been submitted to the Greener Board and will be submitted to the remaining Community Planning Boards in the November 2016 Board cycle. September 2016
RF.27.01.15(2)	<u>Local Engagement Events</u> Names are being collected for development of engagement activity within Foxbar.				
RF.27.01.15(5)	<u>Streets for All</u> Contact to be made with Renfrewshire Council, the Safer and Stronger Renfrewshire Thematic Board, the Jobs and Economy Thematic Board and the Greener Renfrewshire Thematic Board to discuss the possibility of introducing safer pavements as an equality outcome for Renfrewshire Council and the Community Planning Partnership			Future meeting	

Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure	Update & Comments
						Agreed that a set of action be agreed and included in report prior to submission to Thematic Boards. RF.16.11.16(2) Item deferred to next meeting. RF.01.02.17(2) This action will be carried over into the new governance arrangements.
RF.01.09.15(8)	Promoting And Supporting The Third Sector Forum will deliver a presentation to the Community Planning Partnership Board on practical ways for statutory partners to support local third sector organisations Lead Officer and Empowering Communities Manager develop the presentation.	Lead Officer/ SG		Future meeting		January 2016 A McNiven/S Graham to write to third sector organisations to identify potential placements for professionals within third sector organisations and discuss the possibility of college accreditation with West College Scotland. RF.16.11.16(2) Item deferred to next meeting of CPP Board. 15 February 2017 Presentation given to the CPP Board.
RF.09.02.16(4)	Community Learning & Development Regulations and Strategic Plan The Senior Officer responsible for the CLD Regulations and Strategic Plan to report key successes and milestones through the Forum for Empowering Communities.	A Conboy		Future meeting		August 2016 Discussions taking place to agree CLD governance arrangements between the Forum and the Children and Young People's Board RF.16.11.16(2) Verbal update noted. RF.01.02.17(2) This action will be carried over into the new governance arrangements.
RF.30.03.16	Stakeholder Engagement Framework (a) Board to act as a Reference Group on the development of the external stakeholder aspect of the Engagement Framework; (b) Board to provide expertise on content and sections or advise who could assist; (c) Board to sign off the framework before it is presented to the CPP Board; and (d) Board to suggest a name for the framework.					August 2016 Development of the Stakeholder Engagement Framework continuing and an update to be reported at the meeting of the Forum in November 2016. RF.16.11.16(2) Verbal update noted. RF.01.02.17(7) Sub-Committee to be set up and names have been put forward.
RF.30.08.16(4)	Community Empowerment - Outline Content of Proposed Toolkit The finalised toolkit to be submitted for approval to a future meeting of Renfrewshire Forum For Empowering Communities.					RF.16.11.16(2) Verbal update noted. RF.01.02.17(5) Report noted.