

NORTH STRATHCLYDE COMMUNITY JUSTICE AUTHORITY

To: North Strathclyde Community Justice Authority

On: 12 December 2014

Report by: The Treasurer and the Chief Officer

Heading: Administration Grant Revenue Budget Monitoring Report

1. Summary Budget Position

- 1.1 Expenditure against the Administration Grant is currently projected to result in an underspend of £1,572. Details of the expected expenditure are attached to this report

2 Recommendations

- 2.1 It is recommended that members consider the report

3 Budget Performance

Current Position: **£1,572 underspend**
Previously Reported: *£1,700 underspend*

- 3.1 Expenditure is currently projected to show an underspend of £1,572 compared to the Administration Grant available. The underspend arises mainly within Supplies & Services and Administration Costs. The Scottish Government have been informed of this position.

4 Implications of this Report

- 4.1 Financial implications – the NSCJA will be required to refund any unspent element back to the Scottish Government

COMMUNITY JUSTICE AUTHORITIES ADMINISTRATION COSTS 2014/15

NORTH STRATHCLYDE COMMUNITY JUSTICE AUTHORITY EXPENDITURE

Description	Budget	Projected Expenditure to 31st March 2015	Variance
Employee Costs			
Salary Costs	127,200	127,000	200
Superannuation	20,800	20,100	700
NI	12,700	11,800	900
Travel and Subsistence	2,800	3,400	(600)
Staff Training	750	1,500	(750)
Property Costs			
Rent	15,900	15,900	0
Hire of Halls	2,598	2,180	418
Electricity	580	500	80
Cleaning	700	700	0
Other Property Costs	800	1,100	(300)
Supplies & Services			
Provisions	1,100	500	600
Other Supplies & Services	50	350	(300)
Administration Costs			
Printing and Stationery	1,500	500	1,000
Postages	50	150	(100)
Telephones	1,335	1,600	(265)
Members expenses	3,819	3,900	(81)
Other admin costs	500	500	0
Insurance	2,800	2,700	100
Other Agencies, Bodies			
Payments to Other Bodies	22,400	22,400	0
Auditors	4,300	4,330	(30)
GROSS EXPENDITURE	222,682	221,110	1,572