

## Notice of Meeting and Agenda

### Glasgow & the Clyde Valley Strategic Development Planning Authority Joint Committee

Date	Time	Venue
Monday, 18 April 2016	11:15	Council Chambers (Renfrewshire), Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Members

Councillors Dempsey and Moir (East Dunbartonshire Council); Buchanan and McCaskill (East Renfrewshire Council); Redmond and Scanlon (Glasgow City Council); McCormick and Wilson (Inverclyde Council); Coyle and Griffin (North Lanarkshire Council); Kelly and Nicolson (Renfrewshire Council); Dunsmuir and Thompson (South Lanarkshire Council); and McAllister and O'Neill (West Dunbartonshire Council).

### Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.



## Items of business

### Apologies

Apologies from members.

### Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

#### 1 Appointment of Convener

In terms of paragraph 3.4.3 of the Minute of Agreement, Councillor Scanlon (Vice-Convener) shall assume the office of Convener in succession to the previous Convener and shall continue in office until the previously anticipated expiry of the outgoing Convener's term of office.

#### 2 Appointment of Vice-Convener

#### 3 Minute 5 - 10

Minute of the meeting of the Joint Committee held on 14 December 2015.

#### 4 Proposed Plan Consultation - Approach to Representations 11 - 16

Report by the Strategic Development Plan Manager.

#### 5 Annual Report 2015 17 - 24

Report by the Strategic Development Plan Manager.

#### 6 Development Plan Scheme and Participation Statement 2016/17 25 - 48

Report by the Strategic Development Plan Manager.

#### 7 Glasgow and the Clyde Valley Green Network Partnership: Administrrating Partner Arrangements 49 - 50

Report by the Strategic Development Plan Manager.

## **8 Revenue Budget Monitoring Report**

**51 - 54**

Joint report by the Treasurer and the Strategic Development Plan Manager.

## **9 Date of Next Meeting**

The next meeting of the Joint Committee is scheduled to be held on 13 June 2016 at the offices of Inverclyde Council.

# Minute of Meeting

## Glasgow & the Clyde Valley Strategic Development Planning Authority Joint Committee

Date	Time	Venue
Monday, 14 December 2015	11:15	North Lanarkshire Council, Council Chamber, Civic Centre, Motherwell,

### PRESENT

Councillors Dempsey (East Dunbartonshire Council); McCaskill (East Renfrewshire Council); Scanlon (Glasgow City Council); Wilson (Inverclyde Council); Coyle and Curran (North Lanarkshire Council); Kelly and Nicolson (Renfrewshire Council); and Dunsmuir (South Lanarkshire Council).

Councillor Curran, Convener, presided.

### IN ATTENDANCE

S Tait, Strategic Development Plan Manager and D McDonald, Assistant Strategic Development Plan Manager (both Strategic Development Plan Core Team); M Hislop, GCV Green Network Partnership Manager (GCV Green Network Partnership); G McCarney, Planning and Building Standards Manager (East Renfrewshire Council); A Laurence, Team Leader – Land Planning Policy (East Dunbartonshire Council); F Barron, Head of Planning & Building Control (Glasgow City Council); S Jamieson, Head of Economic and Social Regeneration (Inverclyde Council); L Bowden, Business Manager (Strategic Planning) and S Linton, Head of Planning & Development (North Lanarkshire Council); F Carlin, Head of Planning & Housing, V Howie, Finance & Resource Manager, D Low, Senior Committee Services Officer and K Brown, Committee Services Officer (all Renfrewshire Council); G Cameron, Planning and Building Standards Manager HQ (South Lanarkshire Council); and P Clifford, Planning and Building Standards Manager (West Dunbartonshire Council).

### APOLOGIES

Councillors Moir (East Dunbartonshire Council); Buchanan (East Renfrewshire Council); Redmond (Glasgow City Council); and McAllister and O'Neill (West Dunbartonshire Council).

### DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

## **ORDER OF BUSINESS**

In terms of Standing Order 12, the Convener intimated that he proposed to alter the order of business to facilitate the conduct of the meeting by considering item 4 after item 1 of the agenda.

### **1 MINUTE**

There was submitted the Minute of the meeting of the Joint Committee held on 14 September, 2015.

**DECIDED:** That the Minute be approved.

### **SEDERUNT**

Councillor McCaskill entered the meeting during consideration of the following item.

### **2 GCV GREEN NETWORK PARTNERSHIP BUSINESS PLAN 2016/19 AND BUDGET 2016/17**

There was submitted a report by the Glasgow & Clyde Valley Green Network Partnership Manager relative to the Glasgow and the Clyde Valley Green Network Partnership (GCVGNP) Business Plan 2016/19 and the local authority contributions to support the Business Plan for 2016/17.

The report intimated that the GCVGNP Business Plan provided guidance to the GCVGNP Board on the delivery of the Glasgow and the Clyde Valley Green Network Programme for the three-year period 2016/19. A copy of the Business Plan was appended to the report and provided a review of progress against the Partnership's remit, a plan for the continuing development of the Green Network Programme in 2016/17 and a budget for the Green Network Partnership's Executive Team.

The report highlighted that the budget for the GCVGNP in 2016/17 was £210,000, which comprised contributions from partner agencies and local authorities. The local authority contribution to the 2016/17 budget was £93,985 and the contribution from each authority was calculated pro rata based on population size and a breakdown of the individual authorities' contribution was outlined within the report.

The GCVGNP Manager gave a presentation on the GCVGNP Business Plan highlighting the main aims and objectives for 2016/17.

**DECIDED:**

(a) That the content of the GCVGNP Business Plan be noted; and

(b) That the allocation of local authority contributions to support the delivery of the Business Plan be approved.

### 3 STRATEGIC DEVELOPMENT PLAN PROPOSED PLAN

There was submitted a report by the Strategic Development Manager relative to the Strategic Development Plan (SDP) Proposed Plan.

The report intimated that the Proposed Plan updated the current SDP and reflected the new national planning and placemaking context set out in National Planning Framework 3, Scottish Planning Policy and Creating Places. It also took account of the National Records of Scotland population and household projections, an updated Housing Need and Demand Assessment and new initiatives such as the Glasgow & Clyde Valley City Deal. Since its approval in May 2011, the first SDP had seen some 15,000 additional housing units added to the housing land supply across the city region. The Spatial Development Strategy set out in the Proposed Plan strongly reflected the continued support for key development locations set out in the first SDP and therefore sought to support and deliver economic growth across the city region and create high quality places.

The report highlighted that the Proposed Plan was subject to a statutory period for the submission of formal representations where the Plan would be on general deposit in constituent local authority planning offices and all public libraries, as well as being available through the Joint Committee's website. The Proposed Plan's publication would also be notified to all respondents of the Main Issues Report. A copy of the Proposed Plan text for consultation was appended to the report. It was a statutory requirement that the Proposed Plan be advertised in a local newspaper circulating in the SDP area and on the internet. Additionally statute dictated that Scottish Ministers be consulted and all Scottish Government 'Key Agencies' be consulted along with adjoining SDPAs and Local Planning authorities and all Community Councils. The minimum statutory period for representations was six weeks and it was proposed that the consultation period run from 18 January to 29 February, 2016.

The Strategic Development Plan Manager gave a presentation on the Proposed Plan highlighting the main elements of the Proposed Plan, the consultation process and next steps.

The Strategic Development Plan Manager proposed that due to the timing of the consultation that the meeting of the Joint Committee on 14 March, 2016 be rescheduled to 18 April, 2016 to consider the outcomes of the representations period and their impact upon the Proposed Plan. This was unanimously agreed.

#### **DECIDED:**

(a) That the Proposed Plan be approved for publication and consultation and that editorial powers be granted to the Strategic Development Plan Manager in conjunction with the Steering Group Chair to finalise the document and all its ancillary background material; and

(b) That it be agreed that the next meeting of the Joint Committee be rescheduled from 14 March, 2016 to 18 April, 2016 at the offices of Renfrewshire Council.

#### 4 REVIEW OF THE SCOTTISH PLANNING SYSTEM

There was submitted a report by the Strategic Development Plan Manager relative to the submissions to the review of the Scottish Planning System.

The report intimated that the Programme for Government 2015/16 had announced the Scottish Government's intention to review the planning system. The review was being undertaken by an independent panel and had set out the timetable for the review process, with the report expected in Spring 2016. Thereafter Scottish Ministers would respond to its recommendations with a programme for further targeted improvements to the planning system.

The report highlighted that written submissions had been requested by 1 December, 2015 and as agreed by the Steering Group, Clydeplan had submitted a response, subject to Joint Committee approval. A copy of the response was detailed in Appendix A to the report. A joint letter submitted by the four SDPA Managers was also detailed in Appendix B to the report. The Review Panel had invited the Convener and SDP Manager to provide oral evidence, along with other selected stakeholders, within a roundtable discussion on 23 February, 2016.

##### **DECIDED:**

(a) That the submission to the Review, as detailed in Appendix A to the report, be approved; and

(b) That the joint response by the four Strategic Development Plan Managers, as detailed in Appendix B to the report, be noted.

#### 5 CLYDE MARINE PLANNING PARTNERSHIP

There was submitted a report by the Strategic Development Plan Manager relative to the establishment of the Clyde Marine Planning Partnership (MPP) and seeking agreement for the Authority to be a permanent Board member and the adoption of the Clyde MPP Constitution.

The report intimated that the Scottish Marine Regions were established by the Scottish Marine Regions Order which came into force on 13 May, 2015. The regions extend from mean high water springs (MHWS) out to 12 nautical miles, as detailed in Appendix 1 to the report. Regional Marine Plans would be developed by MPPs with planning authorities as key members. These plans would set out the priorities for each particular area and the framework for policies to address local issues.

The Clyde MPP would take forward the development of the Clyde Regional Marine Plan and it was proposed that the Clyde MPP be made up of stakeholders reflecting marine interests in the Clyde including Clydeplan SDPA, local authorities, Inshore Fisheries Groups, Local Coastal Partnerships and their umbrella group Scottish Coastal Forum. As a consequence the Authority had been offered a permanent position on the Board. In order to enable the legal delegation for regional marine planning before the end of the Parliamentary session on 23 March, 2016, the Firth of Clyde Forum were seeking to adopt the constitution, as detailed in Appendix 2 to the report, for the Clyde MPP at its Core Group meeting on 10 February, 2016.

**DECIDED:**

(a) That it be agreed that the Authority be a permanent board member of the Clyde Marine Planning Partnership; and

(b) That it be agreed that the Clyde Marine Planning Partnership Constitution as acceptable as an interim position, subject to a future report to the Joint Committee should the Partnership propose a change in its constitution beyond the period of fixed funding up to 2018.

**6 REVENUE BUDGET MONITORING REPORT**

There was submitted the revenue budget monitoring report by the Treasurer and the Strategic Development Plan Manager for the period 1 April to 13 November, 2015.

**DECIDED:** That the report be noted.

**7 REVENUE ESTIMATES 2016/17**

There was submitted a report by the Treasurer, in consultation with the Strategic Development Plan Manager, relative to the Revenue Estimates of the Glasgow & the Clyde Valley Strategic Development Plan Authority and included the requisition of the constituent authorities for the financial year 2016/17.

The report intimated that the unaudited accounts for the year ended 31 March, 2015, as presented to this meeting of the Joint Committee, indicated the level of reserves as £358,414. Of these reserves, £192,486 was earmarked for specific purposes, with £165,928 held in General Reserves. It was anticipated that the level of earmarked reserves would ensure that the Authority's statutory mandate was achieved and that the impact of the increased workload experienced at certain periods over the five year cyclical production of the Strategic Development Plan (SDP) could be reserved.

The report highlighted that the Authority's current operational, methods, structure and long term financial arrangements were under continuous review by the SDP Manager and the Treasurer. During financial year 2015/16, the Steering Group Chair in conjunction with the SDP Manager and a small working group with representation from three of the member authorities undertook a review of the core functions of the SDPA in terms of process and finance. The working group recognised that property costs accounted for 11% of the core team budget which represented a significant proportion of the operations costs. The lease on the property at 125 West Regent Street in Glasgow which was currently occupied by the SDPA expired in October 2016 and the SDP Manager was currently reviewing options with support from Renfrewshire Council's Property Services Division. Any savings which may arise from the review of property costs and the resultant impact on future member authority requisitions would be brought forward to a future meeting.

**DECIDED:**

- (a) That the revenue estimates for 2016/17 budget year and the related requisitions of the constituent authorities be agreed;
- (b) That it be agreed to transfer the balance on the IT Project Fund to General Reserves; and
- (c) That it be agreed that the Strategic Development Plan Manager, in conjunction with the Treasurer, present a report to a future meeting of the Joint Committee should its remit and finances be materially affected by any future member authority policy decisions.

**8      DATE OF NEXT MEETING**

**DECIDED:** That it be noted that the next meeting of the Joint Committee would be held on Monday, 18 April, 2016 at the offices of Renfrewshire Council.

**Glasgow and the Clyde Valley Strategic Development Planning Authority**

**To: Glasgow and the Clyde Valley Strategic Development Planning Authority  
Joint Committee**

**On: 18<sup>th</sup> April 2016**

**Report by  
Stuart Tait, Manager**

**Proposed Plan Consultation - Approach to Representations**

**1. Summary**

- 1.1 The purpose of this report is for the Joint Committee to approve the approach to responding to the representations to the Proposed Plan and agree the submission of Proposed Strategic Development Plan to Scottish Ministers.

**2. Recommendations**

- 2.1 It is recommended that the Joint Committee
- a) note the main issues raised through the submitted representations;
  - b) agree the approach to preparation of the Schedule 4's;
  - c) delegate authority to SDP Manager and Steering Group to finalise the Schedule 4s and related material for the purposes of the Examination of the Proposed Strategic Development Plan; and,
  - d) agree and sign off for submission the Proposed Strategic Development Plan to Ministers no later than 29<sup>th</sup> May 2016.

**3. Context**

- 3.1 The first Strategic Development Plan was approved by Scottish Ministers on 29<sup>th</sup> May 2012. The Planning etc Scotland (Act) 2006 Section 10(8) requires that there is a current strategic development plan, a proposed strategic development plan must be submitted within 4 years after the date on which that current plan was approved. In this case no later than 29<sup>th</sup> May 2016.
- 3.2 In support of this timeline and in line with the consultation process set out in its published Development Plan Scheme and Participation Statement the Joint Committee published an Early Engagement document in January 2014, its Main Issues Report in January 2015 and its Proposed Plan in January 2016.

**4. Proposed Plan Representations**

- 4.1 The six week period for representations closed on Monday 29<sup>th</sup> February. In total 64 submissions were received. All Joint Committee members have been supplied with a CD containing all the representations received.
- 4.2 All the Key Agencies responded as did NHS Greater Glasgow and Clyde. NHS Lanarkshire responded to the Action Programme.

- 4.3 A number of respondents offered broad support to the approach and the Authority's joint working processes including SNH, Scottish Water, Scottish Enterprise, Transport Scotland, Visit Scotland, Historic Environment Scotland, Glasgow Airport and SEPA.
- 4.4 11 of the 64 representations received were from individuals and transport interest groups in respect of Crossrail.

## **5. Main Issues Raised**

- 5.1 The main issues raised include housing land requirement, housing supply, choice of the sustained growth scenario, strategic centres, air quality, energy and heat networks, aggregates and Crossrail.

## **6. Proposed Approach to Schedule 4s**

- 6.1 In keeping with the approach taken for the first Strategic Development Plan the proposed approach to the production of the Schedule 4s is based around a focus on supporting the existing plan strategy.
- 6.2 It is considered that no substantive submissions have been received which would require a change of strategy and further consultation. It is therefore concluded that the Joint Committee adopts an approach based on the premise that it:
- does not accept substantive negative modifications to the Plan in the context of a continued focus on the Joint Committee's support for the existing strategy and related policies; and,
  - accept and note non-significant modifications.
- 6.3 All Schedule 4s will be placed on the Clydeplan and Directorate of Planning and Environmental Appeals websites as part of the Examination process.
- 6.4 The list of the proposed Schedule 4s is provided in the Appendix.

## **7. Submission to Scottish Ministers**

- 7.1 Paragraphs 46 and 47 of Circular 6/2013 Development Planning sets out the requirements for the submission of the Proposed SDP to Scottish Ministers in accordance with Section 10(3) of the Planning etc. (Scotland) Act 20016.
- 7.2 This requires the Joint Committee to submit the following along with Proposed Plan,
- a note of the representations made and of whether and how those representations were taken account of in the modified plan;
  - a report as to how far the SDPA, in preparing the plan, has conformed with the commitments made regarding consultation and public involvement in their current Participation Statement;
  - a summary of unresolved issues;
  - copies of the unresolved representations;
  - the Environmental Report;
  - the proposed Action Programme;
  - the Monitoring Statement;

- the Participation Statement current when the Proposed Plan was published;
- publication of a notice in at least one local newspaper and on the internet, stating: that the Proposed Plan has been submitted to Scottish Ministers; the date of the submission; and details of when and where the plan may be inspected (including on the internet);
- send the notice to the key agencies and people who submitted representations on the plan; and,
- make a copy of the submitted plan available for inspection in planning offices, public libraries and on the internet.



## **Appendix**

### **List of Schedule 4s : Issues (26)**

1. Vision
2. Placemaking
3. Leadership and Delivery including City Deal
4. Spatial Development Strategy (including removal of Community Growth Areas)

#### Successful and Sustainable Place

5. Network of Strategic Centres
6. Strategic Economic Investment Locations
7. Strategic Freight Transport Hubs
8. Visitor Economy

#### Enabling Delivery of New Homes

9. Selection of Growth Scenario
10. Housing Land Requirement including Generosity
11. Housing Land Supply
12. Joint Action Towards the Delivery of New Homes
13. Site specific Proposals

#### Low Carbon Place

14. Climate Change
15. Delivering Heat and Electricity
16. Onshore Wind Spatial Framework
17. Planning for Zero Waste

#### Natural Resilient Place

18. Maximising Green Network Benefits
19. Forestry and Woodland
20. Aggregates

#### Connected Place

21. Promoting Sustainable Transport
22. Active Travel - Walking and Cycling
23. Glasgow Airport
24. High Speed Rail
25. Development Management
26. Miscellaneous



**Glasgow and the Clyde Valley Strategic Development Planning Authority**

**To: Glasgow and the Clyde Valley Strategic Development Planning Authority  
Joint Committee**

**On: 18<sup>th</sup> April 2016**

**Report by  
Stuart Tait, Manager**

**Annual Report 2015**

**1. Summary**

- 1.1 The purpose of this report is for the Joint Committee to consider and approve for publication its Annual Report for 2015.

**2. Recommendations**

- 2.1 It is recommended that the Joint Committee
- approve the 2015 Annual Report as set out in the Appendix; and,
  - agree that, in accordance with the practice of previous years, an enhanced version of the Annual Report be produced in order to promote the work of the Joint Committee.

**3. Context**

- 3.1 The Joint Committee's Minute of Agreement requires the preparation of an Annual Report to set out the work of Authority for the previous calendar year.
- 3.2 The Appendix sets out the 2015 Annual Report and provides a summary of the work undertaken by Clydeplan during the year under the following broad headings
- Review of current Strategic Development Plan;
  - Joint working workshops;
  - Glasgow and Clyde Valley Forestry and Woodland Strategy refresh;
  - Glasgow and the Clyde Valley City region retail study;
  - Marine Planning - Clyde Marine Planning Partnership;
  - Central Scotland Green Network Trust Established and Glasgow and Clyde Valley Green Network Partnership Business Plan 2015/18;
  - Scottish Government's Review of Planning in Scotland;
  - Priorities and issues affecting the future work of Clydeplan.



# CLYDEPLAN ANNUAL REPORT 2015

## Introduction

The eight Clydeplan Local Authorities are committed to strategic planning and working in partnership with a wide range of stakeholders in support of the delivery of its Vision and Spatial Development Strategy as set out in the first Strategic Development Plan (SDP) for the Glasgow and the Clyde Valley city region which was approved by Scottish Ministers on 29<sup>th</sup> May 2012.

Many of the key elements of the Spatial Development Strategy such as Clyde Gateway, Clyde Waterfront and Ravenscraig and the Glasgow and the Clyde Valley Green Network have been incorporated in the Scottish Government's National Planning Framework 3 which was published in June 2014. These strategy components provide a sound foundation upon which the city region can deliver growth for Scotland's largest city region.

The scale of work that has been undertaken during 2015 has only been made possible by the willing support that Clydeplan has gratefully received from both private and public sector partners including the Scottish Government, Scottish Enterprise, Scottish Natural Heritage, Scottish Environment Protection Agency, Historic Environment Scotland, Strathclyde Partnership for Transport, Glasgow Airport, Visit Scotland, Transport Scotland, Forestry Commission Scotland, Glasgow and Clyde Valley Green Network Partnership, Central Scotland Green Network Trust, Glasgow Centre for Population Health, Metropolitan Glasgow Strategic Drainage Partnership, Scottish Water, Homes for Scotland, Scottish Property Federation, University of Glasgow and the University of Stirling.

This report sets out the work that has been undertaken by Clydeplan and its partners during 2015.

Further information on the work of Clydeplan can be found at [www.clydeplan-sdpa.gov.uk](http://www.clydeplan-sdpa.gov.uk).

## Review of current Strategic Development Plan

The context for the review of the current Strategic Development Plan is set out in Clydeplan's Development Plan Scheme and Participation Statement 2015/16 which was published in April 2015.

Following on from Clydeplan's '*Early Engagement*' consultation exercise in 2014 Clydeplan published its Main Issues Report on 30<sup>th</sup> January 2015. The consultation process ran for a period of 8 weeks until 27<sup>th</sup> March 2015.

Clydeplan identified 7 main issues and set out 20 related questions. The consultation process generated a wide range of responses which made an important contribution towards the preparation of the Proposed Strategic Development Plan.

A key part of the development of the Proposed Strategic Development Plan was its Housing Need and Demand Assessment (HNDA) being deemed '*robust and credible*' by the Scottish Government's Centre for Housing Market Analysis in May 2015.

Clydeplan approved the Proposed Plan at its meeting on 14<sup>th</sup> December 2015 and the six week consultation commenced in January 2016.

The Proposed Plan sets out the Authority's Vision and Spatial Development Strategy for the growth of the city region over the next 20 years and supports the four planning outcomes as set out in National Planning Framework 3 and Scottish Planning Policy, namely;

- 1) *A Low Carbon Place* (infrastructure to enable transition to low carbon economy);

- 2) *A Natural Place to Invest* (environment protection, tourism and sustainable resource management);
- 3) *A Successful, Sustainable Place* (economic growth, sustainable settlements, regeneration, green networks, health and home);
- 4) *A Connected Place* (movement of people, digital links and connectivity).

The Proposed Strategic Development Plan places a strong emphasis on placemaking, leadership and delivery as well as key components such as Glasgow City Centre, Glasgow and Clyde Valley City Deal, River Clyde, Forth and Clyde Canal along with a refreshed context for Development Management.

The Proposed Plan has been developed and supported by a range of joint working activities with key stakeholders including workshops, site visits and local charrettes. In addition this process of joint working has supported the production of a range of documents in support of the Proposed Strategic Development Plan including an Action Programme, Environmental Report, Habitats Regulations Appraisal, Equality Impact Assessment and a number of supporting Background Reports including,

- Economic Outlook and Scenarios for the Glasgow and Clyde Valley city region 2013 - 2038;
- Glasgow and the Clyde Valley Housing Needs and Demand Assessment (May 2015);
- Climate Change Adaptation;
- Network of Strategic Centres;
- Strategic Economic Investment Locations;
- Low and Zero Carbon Generating Technologies;
- Green Network;
- Forestry and Woodland Strategy;
- Active Travel - Strategic Walking and Cycling Network.

It is intended that the Proposed Strategic Development Plan will be submitted to Scottish Ministers for approval in May 2016 and this process will involve Examination of the Plan by the Directorate of Planning and Environmental Appeals.

### **Joint Working Workshops**

During the process of developing the Main Issues Report and the Proposed Plan, Clydeplan focussed on establishing strong joint working processes in terms of a variety of topic areas.

In support of this approach Clydeplan held a number of topic based workshops with the Key Agencies and key stakeholders.

The topics included:

- Industrial and Business Land Workshop (September 2015)
- Forestry and Woodland (April)
- Development Management (June)

## **Glasgow and Clyde Valley Forestry and Woodland Strategy Refresh**

Clydeplan working in partnership with Forestry Commission Scotland and the Glasgow and the Clyde Valley Green Network Partnership commissioned a refresh of the *Glasgow and the Clyde Valley Forestry and Woodland Strategy* which was originally launched in 2013.

The Strategy is intended to guide woodland expansion and the management of woodland by providing a policy and spatial framework to optimise the benefits for the local economy, communities and the environment. The Strategy comprises a Vision for forestry and woodland in the city region and consists of two main parts:

- guidance on how to expand and manage the forestry and woodland resource in the city region in relation into the economy, community, environment and climate change; and,
- spatial guidance in relation to landscape character.

This Strategy provides broad strategic locational and environmental advice to those seeking to manage or expand woodlands and is intended to be accessible to public agencies; local authority officers and elected members; landowners; land managers and agents; private sector businesses and individuals; representative organisations and community organisations.

## **Glasgow and the Clyde Valley City Region Retail Study**

Clydeplan commissioned the Institute for Retail Studies at the University of Stirling to identify and analyse current and future retail trends in order to inform Clydeplan's Main Issues Report.

The study summarised current and future retail trends, and was structured into three main parts, namely:

- a) a review of the historical drivers of change during the last two decades;
- b) the wider potential drivers in the broader environment that will influence and impact retail and town centres are set out; and,
- c) a summary of the direction and dimensions of the key trends.

This study has helped inform the approach to the Network of Strategic Centres as set out in the Proposed Strategic Development Plan and will assist Local Authorities in terms of their future Local Development Plans, Town Centre Strategies and related health checks.

## **Marine Planning - Clyde Marine Planning Partnership**

2015 saw the Scottish Government adopted the National Marine Plan and establish Scottish Marine Regions. The Clyde and the Shetland Isles regions are the first of eleven Marine Planning Partnerships (MPPs) to be established. The Clyde MPP will take forward the development of its Marine Plan and will seek to

- assess the condition of the region;
- summarise the significant pressures and consequences of human activity;
- keep under review the characteristics of the region: the purposes of its use, the communication, energy and transport systems and the living resources its supports;
- set economic, social, marine ecosystem and climate change objectives;
- state the contribution of Marine Protection Areas (MPAs) and other designated areas;
- state policies for sustainable development of the region; and
- develop a Statement of Public Participation and carrying out consultation.

The Clyde MPP consists of stakeholders reflecting marine interests in the Clyde and in December 2015 Clydeplan agreed to become a member of Clyde MPP Board.

## **Glasgow and Clyde Valley Green Network Partnership Business Plan 2016/19**

The Glasgow and the Clyde Valley Green Network Partnership is an important regional delivery mechanism of the Central Scotland Green Network (a national development in National Planning Framework 3) and in December 2015 Clydeplan endorsed the Glasgow and the Clyde Valley Green Network Partnership's Business Plan 2016/19 and related budget.

The Glasgow and the Clyde Valley Green Network is a core component of SDP's Spatial Development Strategy.

The Partnership's Programme Plan is split into 'strategic' and geographic' projects.

The Strategic Projects for 2016/17 are:

- Green Network Indicators for Community Plans - for Glasgow City, East Dunbartonshire and West Dunbartonshire Councils.
- Greenspace and Health Analysis - for Renfrewshire Council and South Lanarkshire Council.
- Green Networks and Climate Change Adaptation: Greenspace and Climate Change Adaptation analysis - for South Lanarkshire, North Lanarkshire and West Dunbartonshire Councils.
- Support the Climate Ready Clyde Partnership (CRC) - provide management and administrative support for the 'CRC' partnership for the GCV region.
- Integrating Green Infrastructure into new residential developments - in North Lanarkshire, East Renfrewshire.
- 'Sustaining the Central Scotland Green Network' project - strategic project for the CSGN with implications for the GCV region.
- The GCV Green Network 'Big Picture': a blueprint for delivery - work with all GCV local authorities on a spatial representation of the Green Network.
- Enhancing priority woodlands - work with all GCV local authorities to identify priority woodlands for FCS 'Woodlands In and Around Towns' funding.

The Geographic projects for 2016/17 are:

- Green Network Delivery Planning for Strategic Delivery Areas - detailed delivery plans and community engagement for Upper Greenock (Inverclyde), Clydebank (West Dunbartonshire), Renfrew (Renfrewshire) and Yoker (Glasgow).
- Integrating Green Infrastructure into Maidenhill development plans - work with developers to integrate green infrastructure into their planning applications for this major development site in East Renfrewshire.
- Gartloch Gartcosh Strategic Delivery Area - work with developers to integrate green infrastructure into their planning applications for the four Community Growth Areas in this location and the redevelopment plans for Greater Easterhouse (North Lanarkshire, Glasgow). Continue supporting delivery of the Seven Lochs Wetland Park.
- Natural Flood Management Study: Yoker - Deliver a Natural Flood Management study for the Yoker Burn catchment which extends into Glasgow, West Dunbartonshire and East Dunbartonshire council areas.
- Glasgow Parks Strategy - Assist in the preparation of the new strategy in Glasgow.

## **Scottish Government's Review of Planning in Scotland**

In September 2015, Alex Neil MSP, Cabinet Secretary for Social Justice, Communities and Pensioners' Rights announced that he had appointed an independent panel to undertake a review of the Scottish planning system. The panel is chaired by Crawford Beveridge, and also includes Petra Biberbach and John Hamilton.

The Panel is providing a strategic perspective of the planning system and is open to 'gamechanging' views and ideas about how it could be improved.

The review is focusing on 6 key issues, namely,

- Development planning;
- Housing delivery;
- Planning for infrastructure;
- Further improvements to development management;
- Leadership, resourcing and skills; and,
- Community engagement.

The independent panel will hear oral evidence as well as taking written submissions from a wide range of stakeholders and is due to produce its report in Spring 2016. Thereafter, Scottish Ministers will respond to its recommendations with a programme of work to take forward further improvements to the planning system.

Further information on the Review can be found at [www.gov.scot/Topics/Built-Environment/planning/Review-of-Planning](http://www.gov.scot/Topics/Built-Environment/planning/Review-of-Planning).

## **Priorities and Issues affecting the future work of Clydeplan**

The priorities for the future work of Clydeplan will be influenced, amongst other things, by

- consultation on the Proposed Strategic Development Plan and its submission to Scottish Ministers for approval;
- continued joint working with key stakeholders in support of the delivery of the Spatial Development Strategy and Action Programme;
- supporting the delivery of the Glasgow and the Clyde Valley City Deal;
- the findings of the Scottish Government's Review of Planning in Scotland;
- publication of the Scottish Government's Planning Delivery Advice on housing and Infrastructure; and
- the continuing challenges of delivery in the context of reduced financial and staff resources in both the public and private sectors.



**Glasgow and the Clyde Valley Strategic Development Planning Authority**

**To: Glasgow and the Clyde Valley Strategic Development Planning Authority  
Joint Committee**

**On: 18<sup>th</sup> April 2016**

**Report by  
Stuart Tait, Manager**

**Development Plan Scheme and Participation Statement 2016/17**

**1. Summary**

- 1.1 The purpose of this report is for the Joint Committee to adopt for publication its Development Plan Scheme and Participation Statement 2016/17.

**2. Recommendation**

- 2.1 It is recommended that the Joint Committee
- adopt the 2016/17 Development Plan Scheme and Participation Statement; and,
  - authorise the Strategic Development Plan Manager to make the necessary arrangements for its publication.

**3. Context**

- 3.1 As part of the requirements of the Planning etc (Scotland) Act 2006 planning authorities are expected to publish a 'Development Plan Scheme' and 'Participation Statement' and review it on an annual basis.
- 3.2 The purpose of these documents is to set out the Authority's programme for preparing, reviewing and consulting on its Strategic Development Plan.
- 3.3 The Joint Committee published its first Development Plan Scheme and Participation Statement on 31st March 2009, with subsequent revisions published annually in March. Copies are placed in all local libraries throughout the city region, on the Joint Committee's website as well as being sent to Scottish Ministers.
- 3.4 At its meeting held on 10<sup>th</sup> December 2012 the Joint Committee approved the timeline for the submission of the next SDP in May 2016 and accordingly the 2016/17 Development Plan Scheme reflects those dates.

**4. Development Plan Scheme and Participation Statement 2015/16**

- 4.1 The 2016/17 Development Plan Scheme and Participation Statement reflect the ongoing considerations around the approach to engagement including discussions at the Heads of Policy and at Steering Group.
- 4.2. It reflects the current position in the plan cycle for the next SDP where the focus is on considering the responses to the Proposed Plan which was published in

January 2016 and the intention to submit it for approval to Scottish Ministers in May 2016.

- 4.3 The 2016/17 Development Plan Scheme and related Participation Statement is attached in the Appendix.



# **Getting Involved in Strategic Planning in the Glasgow and the Clyde Valley City Region**

## **Development Plan and Participation Statement**

**April 2016 - April 2017**



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## **WE WANT TO KNOW YOUR VIEWS**

Welcome to the latest edition of Clydeplan's Development Plan Scheme and Participation Statement.

These two documents together set out how you can learn about and influence the preparation of the next SDP. These documents are updated every year in March/April.

Clydeplan are committed to continued joint working and service improvement and is keen to work with all those who have an interest in strategic planning of the Glasgow and the Clyde Valley city region.

We would like you to use this document as an opportunity to comment on this Development Plan Scheme and Participation Statement, or indeed on any other matters relevant to the SDP preparation.

We welcome your views and our contact details are provided at the end of this document.

## DEVELOPMENT PLAN SCHEME

### Introduction

The first Glasgow and the Clyde Valley Strategic Development Plan (SDP) was approved by Scottish Ministers on 29th May 2012 and follows in a long standing tradition of strategic planning in the West of Scotland which recognises that the communities of the conurbation are interdependent and that a shared vision and land use strategy is required to tackle the major economic, social and environmental challenges we all face.

The SDP which covers the local authority administrative areas of East Dunbartonshire, East Renfrewshire, Glasgow, Inverclyde, North Lanarkshire, Renfrewshire, South Lanarkshire and West Dunbartonshire, excluding that part of West Dunbartonshire that lies within the Loch Lomond and the Trossachs National Park, sets out the strategic planning and spatial development strategy for the city region for the next twenty years and beyond.

Clydeplan operates as a Joint Committee and comprises two Councillors from each of the eight constituent local authorities who, as a general rule are the Conveners and Vice-Conveners from the relevant Planning Committees/Boards of their respective authority.

Clydeplan have a responsibility to Scottish Ministers under the terms of the Town and Country Planning (Scotland) Act 1997 (as amended by Planning etc. (Scotland) Act 2006) to prepare, monitor and review a strategic development plan on behalf of the member local authorities.

Clydeplan hopes you will engage with them in its preparation and development.

### Purpose of the Development Plan Scheme

The purpose of the Development Plan Scheme is to:

- outline the steps which Clydeplan will take in preparing the SDP for Glasgow and the Clyde Valley; and,
- explain the statutory processes involved in preparing the Plan and how you can be involved in terms of accessing documents and making representations.

### Development Plan System in Scotland

The statutory requirement to prepare development plans is set out in the Town and Country Planning (Scotland) Act 1997 (as amended by Planning etc. (Scotland) Act 2006) Development plans are the basis for decision making on planning applications.

They contain policies and proposals for the future development and use of land in an area. Plans can cover a wide range of issues such as housing, transport, employment, retail, recreation and conserving and protecting the natural environment.

Further information can be found in the Scottish Government's Planning Circular 6/2013: Development Planning, [www.scotland.gov.uk/Publications/2013/12/9924](http://www.scotland.gov.uk/Publications/2013/12/9924).

The Development Plan system in Scotland consists of three core statutory documents:

- (i) **National Planning Framework for Scotland** (NPF) is produced by the Scottish Government and sets out, in broad terms, Scottish Ministers' strategy for Scotland's spatial development and the priorities for that development. NPF3, the latest NPF, was published in June 2014 [www.scotland.gov.uk/Resource/0045/00453683.pdf](http://www.scotland.gov.uk/Resource/0045/00453683.pdf)
- (ii) **Strategic Development Plan** is prepared by the Strategic Development Planning Authority and sets out a long-term (20 years or more) view of development strategy considering its general scale and broadly where it should be located. The SDP is approved by Scottish Ministers. Strategic Development Plans are only prepared for the four Scottish city-regions;

- (iii) **Local Development Plans** are prepared by local authorities and set out more detailed policies and proposals to guide development. These plans, which are approved by the local authority, must accord with the approved Strategic Development Plan.

### **Strategic Environmental Assessment**

The policies and proposals contained in the SDP will be assessed for their potential impacts on the environment utilising a process known as Strategic Environmental Assessment or SEA. The Environmental Assessment (Scotland) Act 2005 makes SEA a legal requirement on many public plans, programmes and strategies, including the SDP.

The purpose of SEA is to provide a high level of protection for the environment by ensuring that environmental issues are considered by decision makers alongside economic and social issues. This is achieved by systematically assessing the potential significant environmental effects of the plan, and recording the results in an 'Environmental Report'.

The process involves regular liaison with Scottish Natural Heritage, Scottish Environmental Protection Agency and Historic Scotland.

The SEA will be prepared in conjunction with the Strategic Development Plan and will be co-ordinated with the Plan's preparation and related processes.

### **Action Programme**

An Action Programme sets out how Clydeplan proposes to implement the Strategic Development Plan.

The Action Programme sets out:

- a list of actions required to deliver each of the plan's policies and proposals;
- the name of the person/organisation who is to carry out the action; and
- the timescale for carrying out each action.

The Action Programme will focus on the role of Clydeplan and its delivery partners, in delivering the strategic planning vision and spatial development strategy incorporating key development projects and infrastructure.

In preparing their Action Programmes Clydeplan will consult and consider the views of:

- the Key Agencies;
- the Scottish Ministers; and,
- anyone Clydeplan proposes specifying by name in the Action Programme.

The Action Programme must be published and submitted to Scottish Ministers at the same time as the Proposed Plan.

The Action Programme must be adopted and published by Clydeplan within 3 months of the SDP being approved by Scottish Ministers.

Thereafter, the Action Programme will be kept under review by Clydeplan, and updated and refreshed at least every 2 years. Whenever an Action Programme is published, the SDPA are required to send 2 copies to Scottish Ministers, place copies in local libraries and publish electronically.

The latest Action Programme was published by Clydeplan on 18<sup>th</sup> January 2016 in support of the Proposed Strategic Development Plan consultation. ([http://www.clydeplan-sdpa.gov.uk/files/Action\\_Programme\\_Final\\_2.pdf](http://www.clydeplan-sdpa.gov.uk/files/Action_Programme_Final_2.pdf))

## **Getting Involved**

Clydeplan is keen to engage with as many interested parties as possible, during the preparation of the SDP.

By encouraging consultation at all stages of the Plan's preparation, Clydeplan seeks to ensure that those with an interest in the area e.g. members of the public, businesses, key organisations and organisations including community groups, have an opportunity to contribute their views before decisions are taken.

This applies as much to those who support the plan as to those who want to make objections.

Clydeplan will make extensive use of its website ([www.clydeplan-sdpa.gov.uk](http://www.clydeplan-sdpa.gov.uk)) and Twitter account (@Clydeplan), to update interested parties on its ongoing work and as a key component of its formal consultation strategy.

In this context Clydeplan is always interested to hear from individuals, groups and organisations or indeed anyone interested in the SDP as to how to best undertake engagement. Details of how to provide feedback are included at the end of this document.

## **Timetable for approval of the Strategic Development Plan**

Planning etc (Scotland) Act 2006 Part 2 Section 10 subsection 8 requires the submission of the next SDP within 4 years of the approval of its predecessor. In the case of Clydeplan this is on/before 29<sup>th</sup> May 2016.

The development of the next SDP has taken into account a number of factors, including the

- publication of the National Planning Framework 3 and Scottish Planning Policy;
- Scottish Ministers approval letter on the 2012 Strategic Development Plan;
- Scottish Government's review of Strategic Development Plans during 2013/14;
- Refreshed Housing Need and Demand Assessment guidance and related toolkit (June – Oct 2014);
- the Glasgow and Clyde Valley City Deal Infrastructure Fund.

## Summary of Key Stages

The following diagram identifies the key plan preparation stages with further detail on the approach to engagement at each stage provided in the Participation Statement.

Stage	Strategic Development Plan	Key Components	Estimated Timetable
<b>ONGOING CONSULTATION ON STRATEGIC DEVELOPMENT PLAN 2</b>		Engage and work with the constituent local authorities and key stakeholders in the work programme in support of Strategic Development Plan 2.	<b>Ongoing throughout 2014 and 2015</b> (Updated annually)
<b>1</b>	<b>Development Plan Scheme and Participation Statement</b>	Strategic Development Plan Authority publishes Development Plan Scheme and Participation Statement.	<b>Revised and Published March 2014</b>
<b>2</b>	<b>Early Engagement - "Shaping Our Future"</b>	This is a non statutory consultation planned to tease out views on the performance of the existing SDP strategy, the key issues to be addressed by the next SDP and therefore included in the Main Issues Report, as well as any locationally specific considerations.	<b>January - February 2014</b>
<b>3</b>	<b>Action Programme Update</b>	Publication of Action Programme update.	<b>August 2014</b>
<b>4</b>	<b>Monitoring Statement</b>	The Monitoring Statement and feedback from the "Early Engagement" exercise in January 2014 will assist in identifying the key issues to be addressed in the Main Issues Report.	<b>June - December 2014</b>
<b>5</b>	<b>Housing Need and Demand Assessment</b>	This provides part of the evidence base for Local Housing Strategies and Strategic and Local Development Plans. The HNDA and Housing Supply Targets will inform the SDP Proposed Plan.	<b>June - January 2015</b> (Finalised May 2015)

Stage	Strategic Development Plan	Key Components	Estimated Timetable
6	<b>Main Issues Report and Environmental Report</b>	Publication and consultation on Main Issues report and related supporting documents	<b>January 2015</b> (consultation ended 27 <sup>th</sup> March 2015)
7	<b>Publication of Proposed Plan and Environmental Report</b>	Publication and consultation on Proposed Plan and related supporting documents including the Action Programme.	<b>18<sup>th</sup> January 2016</b> (consultation ended 29 <sup>th</sup> February)
8	<b>Proposed Plan Submission</b>	Submission of Proposed Plan to Scottish Ministers for approval	<b>May 2016</b>
9	<b>Examination of Proposed Plan</b>	Any unresolved representations will be subject to an Examination conducted by an independent Reporter appointed by Scottish Ministers.	<b>July 2016</b>
10	<b>Modification of Proposed Plan</b>	Scottish Ministers may amend the Plan in light of the Reporters recommendations. They will publish any modifications along with their reasons for making them.	<b>Late 2016/ Early 2017</b>
11	<b>Approval and Publication of the Plan, Environmental Report and Action Programme</b>	Once Scottish Ministers receive the Examination Report, they may approve the Plan in whole or in part (with or without modification), or reject the plan.  Clydeplan will then publish the approved SDP as soon as possible after approval.  The Action Programme in support of the SDP requires to be adopted and published within three months of the SDP being approved by Scottish Ministers.	<b>Spring 2017</b>
12	<b>Strategic Environmental Assessment Post Adoption Statement</b>	This details how environmental considerations have been integrated into the Plan.	<b>Spring 2017</b>

## **PARTICIPATION STATEMENT**

### **Why Get Involved**

Planning affects everyone and we want our plan to be as good as it can be reflecting the views of all stakeholders.

The SDP sets the city region planning context across the eight Clydeplan local authorities. The SDP directly influences Local Development Plans and therefore decisions on investment, infrastructure and the determination of planning applications.

### **Our Approach to Engagement**

During the course of the Plan's preparation we have been reviewing our approach to communications and engagement.

We have facilitated workshops, on Community Engagement and Graphical Communication, and held discussions with our local authority partners. We have considered best practice examples including the approach to engagement undertaken by the Scottish Government around the NPF3 Main Issues Report and the approaches of the three other SDP teams SESplan, TAYplan and Aberdeen City and Shire SDPA.

We have established some key principles for undertaking engagement, have undertaken a review of our stakeholders and have considered how best to engage with them.

Through this review we have identified a number of areas where our approach can be enhanced and we have already taken steps to implement a number of the required service improvements.

We have for example established a group on the Knowledge Hub to facilitate internal communications with our local authority partners, updated our website, launched an Early Consultation on the SDP, made additions to our list of stakeholders, and now use Twitter to facilitate more immediate communication and raise the profile of Clydeplan.

All of this activity is aimed to ensure that our plan is as good as it can be, reflecting the views of our stakeholders.

We are committed to continuing service improvements, and would welcome any feedback on this Development Plan Scheme and Participation Statement, or indeed on any matters relevant to the SDP preparation. Contact details are provided at the end of this document.

### **Key Principles**

Along with our local authority partners, we have adopted a number of key principles that will govern the way that we engage with our stakeholders. Clydeplan will:

- in all engagement activities, take account of the advice and principles in PAN 3/2010, Community Engagement and the National Standards for Community Engagement;
- go beyond minimum statutory consultation requirements in order to ensure that we have consulted all those that have an interest in the Plan;
- seek to improve levels of engagement with the general public and other stakeholders utilising social media and other techniques, but proportionately and within budgetary and resource limitations;
- invite contact from any organisation with an interest in Strategic Planning via our open approach, website and via direct communication (telephone, email and face to face contact);
- utilise this Participation Statement to document what we intend to do and then to document what we did do in respect of stakeholder engagement, including how we have taken stakeholder feedback into account;

- endeavour to utilise Plain English and engaging graphics, in order to explain our approach with clarity and simplicity where possible;
- request feedback from interested parties on where service and engagement activity improvements could be made, in order to further develop our culture of continuing improvement.

### **Who Do We Engage With**

We want to engage with everyone who has a stake in the plan however we recognise that the degree of involvement of stakeholders varies and that a proportionate and realistic approach is required. Some of our stakeholders have a high degree of influence on our plan such as the Scottish Government and the Local Authorities, while other stakeholders only seek to remain informed about the plan. Our approach to engagement and communication reflects that distinction.

We recognise that it can be difficult to engage some sections of society and organisations but will continue to aim to be as inclusive as possible. The SDP team will be available to meet with any interested party, particularly community councils and community groups throughout the SDP process.

Key parties with whom we seek to engage include:

- public sector groups (including key government departments and agencies);
- private sector groups (including business, retail and housing interests);
- established community groups (including community councils);
- voluntary and environmental organisations; and
- Community Planning Partnerships.

A list of identified stakeholders and groupings that are included on our Consultees Database is provided and suggestions on any additions are welcome (refer Table 1).

### **Ongoing Engagement**

Much engagement is of an ongoing nature, and we have a number of key stakeholders with whom we regularly engage. During the last two years, we have created a number of forums and held workshops involving the SDP Team, local authority partners and other key stakeholders from public and private organisations. This approach has enabled us to work jointly to identify the key strategic planning issues for this area.

The Forums include the Environment Forum; Economy, Infrastructure and Placemaking Forum; and the Development Land Forum. Other active groups that inform our Plan Preparation include the SEA Working Group, the Housing Market Partnership Core Group and we have held workshops on Community Engagement and Graphics and Communications.

In addition we meet and liaise regularly with the other three other SDP teams in Scotland along with the Scottish Government.

## **How Do We Engage**

By direct contact by email or telephone, through the forums and groupings detailed above, via our updated website, using Twitter, and through our open and transparent approach.

Additionally, the constituent Local Authorities of the city region have a role to play as a conduit for local information feeding into the plan preparation and assisting with consultation, utilising established LDP consultation mechanisms at key stages where local views are sought.

## **How To Get Involved**

The following section sets out the Key Plan Preparation Stages and details when and how stakeholders can become most actively involved. The timetable is updated annually.

As detailed in Circular 6/2013, Development Planning, the nature of engagement activities will vary throughout the plan preparation cycle. The Main Issues Report is the key document in terms of front loading engagement on the plan at this time engagement will be highly consultative. However, as we move towards publication of the Proposed Plan, the character of engagement will change with the emphasis on providing information and facilitating representations.

Once the Proposed Plan is submitted to Scottish Ministers, an Examination will be held into the unresolved representations at which time the arrangements for participation will be administered largely by the Scottish Government.

We hope that this document assists you in understanding how and when you can engage with us at the key stages in the plan preparation process and would welcome feedback on our approach. Contact details are provided at the end of this document.

**Table 1: STRATEGIC DEVELOPMENT PLAN KEY STAKEHOLDERS**

<b>Internal Stakeholders</b>	
	<p>Local authority officers</p> <p>Clydeplan Joint Committee Elected Members</p> <p>Other local authority Elected Members</p>
<b>Other Stakeholders</b>	
<b>Scottish Government</b>	<p>Various including:</p> <p>Planning and Architecture Division</p> <p>Centre for Housing Market Analysis</p> <p>Housing Investment Division</p> <p>Development Plans Gateway</p> <p>SEA Gateway</p>
<b>MSPs/MPs</b>	Glasgow and the Clyde Valley representatives
<b>Youth Parliament Representatives</b>	Glasgow and the Clyde Valley representatives
<b>Community Councils</b>	Glasgow and the Clyde Valley Representatives
<b>Community Planning Partnerships</b>	<p>Glasgow and the Clyde Valley Community Planning Partnership</p> <p>8 Glasgow and the Clyde Valley local authority CPPs</p> <p>Glasgow and Clyde Valley City Deal</p>
<b>Key Agencies</b>	<p>Health Boards (NHS Greater Glasgow and Clyde / NHS Lanarkshire)</p> <p>Forestry Commission</p> <p>Historic Environment Scotland</p> <p>Scottish Enterprise</p> <p>Scottish Water</p> <p>SEPA</p> <p>Strathclyde Partnership for Transport</p> <p>Transport Scotland</p>
<b>Adjoining Local Authorities</b>	<p>Argyll and Bute Council</p> <p>East Ayrshire Council</p> <p>Dumfries and Galloway Council</p> <p>Falkirk Council</p> <p>Local Lomond and Trossachs National Park</p> <p>North Ayrshire Council</p> <p>Scottish Borders</p> <p>Stirling Council</p> <p>West Lothian Council</p>
<b>Environmental Groups</b>	<p>Central Scotland Green Network</p> <p>Glasgow and the Clyde Valley Green Network Partnership</p> <p>RSPB</p> <p>Scottish Wildlife Trust</p>

<b>Urban Regeneration Companies</b>	Clyde Gateway Riverside Inverclyde Ravenscraig Limited
<b>Academia</b>	University of Glasgow University of Stirling
<b>Development Industry</b>	Consultancies Housing Associations Homes for Scotland Scottish Property Federation
<b>Emergency Services</b>	Scottish Fire and Rescue Service Police Scotland
<b>Transport</b>	AA Freight Transport Association Glasgow International Airport Network Rail RAC ScotRail Scottish Association for Public Transport Railfuture
<b>Other</b>	Confederation of UK Coal Producers Equality and Human Rights Commission Glasgow Centre for Population Health Health and Safety Executive Metropolitan Glasgow Strategic Drainage Plan National Grid Scottish Renewables Sportscotland The Coal Authority Visit Scotland Citizens Panels Members of the General Public (who have expressed an interest in the SDP)

## KEY PLAN PREPARATION STAGES

	<b>Ongoing Engagement by Local Authorities</b>
<b>When</b>	Throughout SDP preparation process
<b>Why (consult)</b>	To ensure that local views and intelligence are captured and represented. Evidence gathering and issue identification.
<b>With Whom</b>	Internal consultation and established LDP stakeholders including: <ul style="list-style-type: none"> <li>• Community Councils</li> <li>• Local interest Groups</li> <li>• Citizens Panels</li> </ul>
<b>By Whom</b>	Local Authority Development Plan Teams
<b>How</b>	Through established LDP consultation mechanisms
<b>Progress</b>	Ongoing
<b>Stakeholder Feedback</b>	Ongoing feedback is taken into consideration and influences the approach taken by Clydeplan

	<b>Ongoing Engagement by Clydeplan Core Team</b>
<b>When</b>	Throughout SDP preparation process
<b>Why (consult)</b>	To ensure that stakeholder's views are captured and represented. Evidence gathering and issue identification.
<b>With Whom</b>	All Stakeholders, in particular the Scottish Government, the Key Agencies and other key stakeholders in the plan development process.
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	Through established SDP consultation mechanisms: <ul style="list-style-type: none"> <li>• Forums and workshops</li> <li>• Direct contact via email, telephone and face to face meetings</li> <li>• Clydeplan website</li> <li>• Clydeplan Newsletter</li> <li>• Twitter</li> </ul>
<b>Progress</b>	Ongoing
<b>Stakeholder Feedback</b>	Ongoing feedback is taken into consideration and influences the approach taken by Clydeplan

<b>Stage 1</b>	<b>Publication of Development Plan Scheme and Participation Statement (required annually in March)</b> The Development Plan Scheme sets out the programme for the production and review of the Strategic Development Plan and highlights who, how and when stakeholders can get involved.
<b>When</b>	April 2016
<b>Why (consult)</b>	To provide stakeholders with information on when to engage with the plan preparation stages, what engagement is proposed, and to consult on the approach to engagement.
<b>With Whom</b>	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• Key Agencies</li> <li>• Private and Public Sector</li> <li>• Members of the Public</li> <li>• Community Groups</li> </ul>
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Report to Joint Committee</li> <li>• Document incorporates a response form</li> <li>• Available to view in local authority deposit locations including council offices and local libraries</li> <li>• SDPA website</li> <li>• SDP Newsletter</li> <li>• Twitter</li> <li>• Submission to Scottish Government</li> </ul>
<b>Progress</b>	Publication actioned annually in April. Twitter account established in December 2013.
<b>Stakeholder Feedback</b>	A review to the approach to consultation and engagement with the local authority partners, Scottish Government and Key Agencies has informed this DPS and PS.

<b>Stage 2</b>	<b>Early Engagement – “Shaping our Future”</b> This is a non statutory consultation undertaken in January 2014 to seek views on the existing SDP strategy, the key issues to be addressed by the next SDP and its Main Issues Report
<b>When</b>	January 2014
<b>Why (consult)</b>	To ensure that stakeholder's views are captured and represented. Evidence gathering and issue identification. To assist with the alignment of the SEA and MIR by capturing any locationally specific feedback.
<b>With Whom</b>	<ul style="list-style-type: none"> <li>• Scottish Government</li> <li>• Key Agencies</li> <li>• Key Private and Public Sector organisations</li> <li>• Universities</li> <li>• Scottish Youth Parliament</li> <li>• Community Planning Partnerships</li> <li>• Community Councils</li> </ul>
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Document incorporates a response form</li> <li>• Clydeplan website</li> <li>• Twitter</li> <li>• Distribution to stakeholders on Consultees Database</li> </ul>
<b>Progress</b>	Reported to Joint Committee on 9 <sup>th</sup> December 2013. Consultation launched on 13 <sup>th</sup> January 2014 till Friday 21st February 2014.
<b>Stakeholder</b>	Results from the consultation collated and reported to Joint Committee

<b>Feedback</b>	members via briefing note in June 2014. Responses have informed the content of the Main Issues Report and will inform the Proposed Plan.
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<b>Stage 3</b>	<b>Action Programme</b> An Action Programme is required within three months of approval of the SDP and is to be updated at least every two years thereafter. They set out a list of actions required to deliver the plan's policies and proposals, the people involved and the timeframes.
<b>When</b>	At least biennially. Latest version published in January 2016 in support of Proposed Plan consultation
<b>Why (consult)</b>	To ensure that stakeholder views are captured and that the correct actions are being pursued to deliver the SDP strategy and aims.
<b>With Whom</b>	<ul style="list-style-type: none"> <li>• Key agencies</li> <li>• Scottish Ministers</li> <li>• Any named party in the Action Programme</li> </ul>
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Report to Joint Committee (September 2014)</li> <li>• Circulated to Key Agencies and named parties</li> <li>• Clydeplan website</li> <li>• Twitter</li> <li>• Two copies to Scottish Ministers</li> </ul>
<b>Progress</b>	Latest version published in January 2016 in support of Proposed Plan consultation.
<b>Stakeholder Feedback</b>	Stakeholder feedback will be incorporated in future revisions of the Action Programme. The Action Programme is maintained as a live document and stakeholder feedback on delivering the actions is encouraged on an ongoing basis.

<b>Stage 4</b>	<b>Monitoring Statement (MS)</b> The Monitoring Statement and feedback from the "Early Engagement" exercise in January 2014, will assist in identifying the key issues to be addressed in the MIR and Proposed Plan
<b>When</b>	June -December 2014 Published in January 2015 (in support of the Main Issues Report)
<b>Why (consult)</b>	To ensure that stakeholder's views are captured and represented. Evidence gathering and issue identification.
<b>With Whom</b>	<ul style="list-style-type: none"> <li>• Internal stakeholders</li> <li>• Scottish Government/Key Agencies</li> <li>• Development Industry</li> <li>• Other Key Stakeholders</li> </ul>
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Clydeplan website</li> <li>• Twitter</li> <li>• Distribution to stakeholders on Consultees Database</li> </ul>
<b>Progress</b>	Published in January 2015 (in support of the Main Issues Report) Minor updates being undertaken for submission with Proposed Plan to DPEA in May 2016.
<b>Stakeholder Feedback</b>	Stakeholder feedback on the MIR and MS in 2015, will inform the preparation of the Proposed Plan.

<b>Stage 5</b>	<b>Housing Need and Demand Assessment (HNDA)</b> This provides part of the evidence base for Local Housing Strategies and Strategic and Local Development Plans. The HNDA and Housing Supply Targets will inform the SDP Proposed Plan.
<b>When</b>	March 2013 - May 2015. First published in January 2015 (in support of the Main Issues Report) Finalised in May 2015 (in support of the Proposed Plan).
<b>Why (consult)</b>	To ensure that stakeholder's views are captured and represented.
<b>With Whom</b>	Internal Stakeholders Housing consultees identified by the Housing Market Partnership Core Group (HMPCG) Development Industry CHMA
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Clydeplan website</li> <li>• Twitter</li> <li>• Distribution to stakeholders on Consultees Database</li> <li>• Direct engagement with identified stakeholders</li> </ul>
<b>Progress</b>	Published in January 2015 (in support of the Main Issues Report) Finalised in May 2015 following "robust and credible" assessment by the Scottish Government's Centre for Housing Market Analysis (CHMA).
<b>Stakeholder Feedback</b>	Stakeholder feedback directly influences the approach taken by the HMPCG. Stakeholder feedback along with the implications for the Need and Demand Assessment will be reflected within the finalised HNDA. Stakeholder feedback on the MIR and HNDA in 2015, informed the preparation of the Proposed Plan.

<b>Stage 6</b>	<b>Main Issues Report</b> The Main Issues Report sets out the main changes that have occurred since the previous plan, and options including preferred options, for policy and strategy development.  It is a key document in terms of front loading engagement and aligning the SEA process as progression is made towards preparation of the Proposed Plan.
<b>When</b>	January 2015
<b>Why (consult)</b>	To ensure that stakeholder's views are captured and that the key issues are correctly identified with appropriate consideration of options where such exist.
<b>With Whom</b>	All stakeholders
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Report to Clydeplan Joint Committee</li> <li>• Notice in the local newspapers</li> <li>• Document incorporates a response form</li> <li>• Clydeplan website</li> <li>• Twitter</li> <li>• Distribution to stakeholders Including <ul style="list-style-type: none"> <li>◦ Key Agencies;</li> <li>◦ adjoining planning authorities;</li> <li>◦ Community Councils.</li> </ul> </li> <li>• Available to view in local authority deposit locations including council offices and local libraries</li> </ul>

	<ul style="list-style-type: none"> <li>• Submission to Scottish Government</li> </ul>
<b>Progress</b>	The Main Issues Report and accompanying Environmental Report and Background Reports were published for consultation in January 2015. The consultation ran till 27 <sup>th</sup> March 2015.
<b>Stakeholder Feedback</b>	Results from the consultation were collated and reported to Joint Committee on 8th June 2015 and have informed the approach taken in the Proposed SDP.

<b>Stage 7</b>	<b>Publication of Proposed Plan, Action Programme and Environmental Report</b> Representations on the Main Issues Report informed the approach taken in the Proposed Plan. This is a key consultation stage where formal representations may be raised. A revised Environmental Report and Action Programme have been published alongside the Plan.
<b>When</b>	January 2016
<b>Why (consult)</b>	This is the formal stage for representations which will be considered through the formal Examination process.
<b>With Whom</b>	All stakeholders
<b>By Whom</b>	Clydeplan and Local Authorities
<b>How</b>	<ul style="list-style-type: none"> <li>• Report to Clydeplan Joint Committee 14<sup>th</sup> Dec 2015</li> <li>• Notice in The Herald newspaper</li> <li>• Document incorporates a response form (word and electronic)</li> <li>• Clydeplan website</li> <li>• Twitter</li> <li>• Distribution to stakeholders including <ul style="list-style-type: none"> <li>◦ Key Agencies;</li> <li>◦ Adjoining planning authorities;</li> <li>◦ Community Councils</li> <li>◦ Members of the Scottish Youth Parliament</li> <li>◦ Scottish Government.</li> </ul> </li> <li>• Available to view in local authority deposit locations including council offices and local libraries.</li> </ul>
<b>Progress</b>	Published for consultation on 18 <sup>th</sup> January 2016 till 29 <sup>th</sup> February 2016
<b>Stakeholder Feedback</b>	A report on the outcome of the consultation process will be reported to the Clydeplan Joint Committee on 18 <sup>th</sup> April 2016.

<b>Stage 8</b>	<b>Submission of Proposed Plan to Scottish Ministers</b> After considering the representations received Clydeplan will submit the Proposed Plan, Proposed Action Programme and report of Conformity with Participation Statement to Scottish Ministers.
<b>When</b>	May 2016
<b>Why</b>	Statutory Process
<b>With Whom</b>	Scottish Ministers
<b>By Whom</b>	Clydeplan
<b>How</b>	<ul style="list-style-type: none"> <li>• Notice in the local newspapers</li> <li>• Available to view in local authority deposit locations including council offices and local libraries</li> <li>• Clydeplan website</li> <li>• Twitter</li> </ul>

<b>Stage 9</b>	<b>Examination of Proposed Plan</b> Any unresolved representations will be subject to an Examination conducted by an independent Reporter appointed by Scottish Ministers. The Examination will be undertaken utilising hearings, written submissions and formal inquiry sessions where appropriate.
<b>When</b>	Estimated July 2016 (dependant on DPEA timetable)
<b>Why</b>	Statutory Process
<b>With Whom</b>	Relevant groups/organisations/individuals who have unresolved objections will have the opportunity to participate
<b>By Whom</b>	Scottish Ministers
<b>How</b>	<ul style="list-style-type: none"> <li>• Notice in The Herald newspaper</li> <li>• Available to view in local authority deposit locations including council offices and local libraries</li> <li>• Clydeplan website (will provide detail of procedures and direct interested parties to the DPEA website which will host the Examination)</li> <li>• Twitter</li> </ul>

<b>Stage 10</b>	<b>Report of Examination</b> Scottish Ministers will receive the Report of Examination on the Proposed Plan and consider the Reporters recommendations.
<b>When</b>	Estimated early 2017
<b>Why</b>	Statutory Process
<b>By Whom</b>	Scottish Ministers

<b>Stage 11</b>	<b>Approval and Publication of the Plan, Environmental Report and Action Programme</b> Once Scottish Ministers receive the Examination Report, they may approve the Plan in whole or in part (with or without modification), or reject the plan. Clydeplan will then publish the plan as soon as possible after approval.
<b>When</b>	Estimated Spring 2017
<b>Why</b>	Statutory Process
<b>With Whom</b>	All Stakeholders
<b>By Whom</b>	Scottish Ministers/Clydeplan
<b>How</b>	<ul style="list-style-type: none"> <li>• Advertisement in Notice in The Herald newspaper;</li> <li>• Notify those who made representations to the Proposed Plan;</li> <li>• Notify stakeholders;</li> <li>• Two copies to Scottish Ministers;</li> <li>• Deposit at council offices and local libraries;</li> <li>• Clydeplan website;</li> <li>• Twitter</li> </ul>

<b>Stage 12</b>	<b>Strategic Environmental Assessment Post Adoption Statement</b> This details how environmental considerations have been integrated into the Plan.
<b>When</b>	July 2017 as soon as practicable after approval of the SDP
<b>Why</b>	Statutory Process
<b>With Whom</b>	SNH, Historic Environment Scotland, SEPA
<b>By Whom</b>	Clydeplan
<b>How</b>	Direct Communication

## **Accessing Documents**

Clydeplan will make copies of the most up-to-date documents relating to the production of the Strategic Development Plan available principally through its website [www.clydeplan-sdpa.gov.uk](http://www.clydeplan-sdpa.gov.uk).

The Strategic Development Plan will also be made available at each of the local authority headquarters and planning offices and at public libraries within the eight local authority areas.

## **Providing Feedback**

The views of our stakeholders are important to us and we would welcome any feedback on this Development Plan Scheme. Within this document we have identified the key stages at which stakeholders can get involved, however we encourage stakeholders views at any time through our open and transparent processes.

## **Contact Details**

The main point of contact for correspondence is:

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**Glasgow and the Clyde Valley Strategic Development Planning Authority**

**To: Glasgow and the Clyde Valley Strategic Development Planning Authority  
Joint Committee**

**On: 18<sup>th</sup> April 2016**

**Report by  
Stuart Tait, Manager**

**Glasgow and the Clyde Valley Green Network Partnership -  
Administering Partner Arrangements**

**1. Summary**

- 1.1 The purpose of this report is for the Joint Committee to request that Renfrewshire Council continues its role as administering partner in respect of the Glasgow and the Clyde Valley Green Network Partnership (GCVGNP).

**2. Recommendations**

- 2.1 It is recommended that the Joint Committee
- request that Renfrewshire Council continue its role as administering partner for the Green Network Partnership until 31<sup>st</sup> March 2017;
  - endorse the decision to extend the contracts of employment for the Green Network Executive Team to 31<sup>st</sup> March 2017; and,
  - endorse the decision to extend the contract of employment for the Seven Lochs Heritage Project Co-ordinator to 31<sup>st</sup> July 2016.

**3. Context**

- 3.1 The Steering Group will be aware that the Glasgow and the Clyde Valley Green Network Partnership (GCVGNP) was established in 2006 to champion and promote the multi-organisational co-ordinated action needed to facilitate delivery of the Green Network across the Glasgow and the Clyde Valley city region.
- 3.2 The Green Network is an integral component of the Strategic Development Plan's Spatial Development Strategy as approved by Scottish Ministers in May 2012. It has also been the key 'driver' behind the recognition of the strategic significance of green infrastructure thinking as mirrored in the Scottish Government's creation of a Central Scotland Green Network in the National Planning Framework and in its wider adoption across Scotland's city regions.
- 3.3 The GCVGNP is governed by 'Terms of Reference' approved by the Joint Committee at its meeting held on 10<sup>th</sup> December 2012 and agreed by that strategic partnership which comprises the constituent authorities of the Joint Committee and a range of wider agencies.

- 3.4 Renfrewshire Council, in common with its 'host authority' role for the Joint Committee, had agreed to act as the administering partner with responsibility for the employment of the Partnership staff and also to act as Treasurer to the Partnership.
- 3.5 As the administering partner and for reasons of continuity, it is proposed that Renfrewshire Council be asked to extend this role until 31<sup>st</sup> March 2017.
- 3.6 This request will require formal acceptance by Renfrewshire Council, although it is not anticipated that this will present any difficulties.
- 3.7 The GCVGNP Board oversees the strategic direction and development of the Green Network programme. A small Executive Team comprising four full-time members of staff, led by a Manager, is responsible for the development and delivery of the programme.
- 3.8 The Executive Team is employed on temporary contracts linked to the period of funding for the Partnership. Funding has been extended until 31<sup>st</sup> March 2017.

#### **4. Project Co-ordinator, Seven Lochs Heritage Project**

- 4.1 The GCVGNP has been leading the development of this major green network project and has been successful in securing Heritage Lottery Fund (HLF) funding for a development phase leading to a further submission to HLF in February 2016 for implementation phase funding.
- 4.2 The HLF development phase funding and income from other successful funding bids will provide funding for the project until implementation phase funding is secured.
- 4.3 A Project Co-ordinator post oversees the work and is funded from the project budget. The post is hosted by Renfrewshire Council under the auspices of the GCVGNP.
- 4.4 The postholder is employed on a Fixed Term Appointment (FTA) and it is proposed that the contract is extended through to the end of July 2016 when implementation phase funding is anticipated.

## GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

**To:** Joint Committee

**On:** 18 April 2016

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**Report by:** The Treasurer and the Strategic Development Plan Manager

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**Heading:** Revenue Budget Monitoring Report to 4<sup>th</sup> March 2016

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### 1. Summary

- 1.1 Gross Expenditure is £14,000 under budget and income is currently £6,000 under recovered resulting in a net underspend of £8,000. This is summarised in point 4:
- 

### 2 Recommendations

- 2.1 It is recommended that members consider the report.
- 

### 3 Budget Adjustments Since Last Report

- 3.1 There have been no budget adjustments since the start of the financial year.
- 

### 4 Budget Performance

- |     |                            |                               |
|-----|----------------------------|-------------------------------|
| 4.1 | <b>Current Position</b>    | <b>Net Underspend £8,000</b>  |
|     | <i>Previously Reported</i> | <i>Net Underspend £16,000</i> |

The £21,000 underspend in expenditure is due to variances across several budget heads.

The underspend in Employee Costs is due to savings made in travel & subsistence and training costs.

The underspend in Supplies and Services is due to savings made in computer costs across all areas of maintenance and the purchase of software and equipment costs.

The overspend in Contractors is due to payments made in respect of the Forestry and Woodland Strategy Consultation and the publication for consultation of the next Strategic Development Plan which closed at the end of February 2016.

The under recovery of £6,000 in income is due to lower than expected income from sales, fees and charges.

## **4.2 Projected Year End Position**

The projected year end position indicates a minor underspend of £3,000 against a budgeted break even position due to the full year impact of the budget variances outlined in paragraph 4. The previously anticipated underspend of £28,000 in the general operational budget will be used to fund the costs of publication and consultation on the next Strategic Development Plan rather than drawing down sums due from earmarked reserves.

This will result in the drawdown of £117,000 from reserves funding the £120,000 set aside for reimbursement in contribution to members during the current financial year.

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RENFREWSHIRE COUNCIL  
REVENUE BUDGET MONITORING STATEMENT 2015/16  
1st April 2015 to 4th March 2016

JOINT COMMITTEE : GLASGOW AND THE CLYDE VALLEY SDPA

Description (1)	£000's	Agreed Annual Budget (2)	Year to Date Budget (3)	Year to Date Actual (4)	Adjustments (5)	Revised Actual (6) = (4 + 5)	Budget Variance	
		£000's	£000's	£000's	£000's	£000's	£000's	%
Employee Costs		406	351	339	0	339	12	3.4%
Property Costs		68	67	71	(7)	64	3	4.5%
Supplies & Services		51	43	34	2	36	7	16.3%
Contractors and Others		9	9	26	0	26	(17)	-188.9%
Transport & Plant Costs		0	0	0	0	0	0	0.0%
Administration Costs		52	28	19	2	21	7	25.0%
Payments to Other Bodies		130	124	2	120	122	2	1.6%
CFCR		0	0	0	0	0	0	0.0%
Capital Charges		0	0	0	0	0	0	0.0%
<b>GROSS EXPENDITURE</b>		<b>716</b>	<b>622</b>	<b>491</b>	<b>117</b>	<b>608</b>	<b>14</b>	<b>2.3%</b>
Contributions from Local Authorities		(580)	(580)	(475)	(105)	(580)	0	0.0%
Other Income		(16)	(11)	(33)	28	(5)	(6)	-54.5%
<b>INCOME</b>		<b>(596)</b>	<b>(591)</b>	<b>(508)</b>	<b>(77)</b>	<b>(585)</b>	<b>(6)</b>	<b>-1.0%</b>
<b>TRANSFER (TO)/FROM RESERVES</b>		<b>120</b>	<b>31</b>	<b>(17)</b>	<b>40</b>	<b>23</b>	<b>8</b>	<b>25.8%</b>
								<b>underspend</b>

Bottom Line Position to 4th March 2016 is an underspend of **£000's 8**

Anticipated Year End Budget Position is an underspend of **3**

Opening Reserves **(358)**

Projected Draw on Reserves **117**

Projected Closing Reserves **(242)**

