

To: Procurement Sub Committee

On: 13 May 2015

Report by:

**Joint Report
by
Director of Finance & Resources and Director of Community Resources**

CONTRACT AUTHORISATION REPORT – SEGREGATED GARDEN WASTE

1. Summary

- 1.1 The purpose of this paper is to request authorisation from the Procurement Sub Committee to award a contract to GP Green Recycling Ltd for the provision of treatment of Segregated Garden Waste.
 - 1.2 The contract will be commissioned under the following Lot within the Scotland Excel Framework for the Treatment of Organic Waste
 - Lot 2:- Treatment of Segregated Garden Waste
 - 1.3 A contract strategy document for the Treatment of Segregated Garden Waste was signed in April 2015 by the Procurement Manager and Director of Community Resources.
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2. Recommendations

It is recommended that the Procurement Sub-Committee:

2.1 Authorise the Head of Corporate Governance to award the following contract under the Scotland Excel Framework for Treatment of Organic Waste (Contract Schedule Number 10-12 to GP Green Recycling Ltd.

- Treatment of Segregated Garden Waste to GP Green Recycling Ltd. Spend on this contract will not exceed £1,370,000 over the maximum four year contract duration

2.2 Authorise that the contract will commence on 1 June 2015 to 31 May 2018 with an option to extend for up to 12 months subject to contract performance and agreement on cost.

3. Background

3.1 Scotland Excel established a framework agreement for the treatment of organic waste. All 32 Local Authorities in Scotland have the opportunity to participate in this framework agreement. The framework agreement includes the treatment of food waste, segregated garden waste and Co-mingled Food and Garden Waste.

3.2 Scotland Excel advertised the requirement for the framework in the Official Journal of the European Union and the Public Contracts Scotland portal. The tender process was conducted using the Public Contracts Scotland tender system (PCS-Tender).

3.3 The procurement process undertaken to establish the framework agreement was the open tender procedure and was conducted in compliance with the EU Procurement Legislation.

3.4 An evaluation of offers was undertaken by Scotland Excel and a User Intelligence Group, which included representation from the Council. Twelve suppliers were awarded onto the framework agreement across three lots.

3.5 To gain market intelligence, Renfrewshire Council carried out a capability assessment in order to identify the level of interest and competition from the market. The results concluded only one supplier GP Green Recycling Ltd was willing to tender for the Council business whilst other suppliers referenced that that existing contractual obligations and insufficient capacity was a factor in not wishing to bid for the Council business.

3.6 The Council's anticipated spend under the framework until 31 May 2019 is approximately £1,370,000 however this figure may vary depending on tonnage of garden waste collected from households. It is anticipated that the contract spend will not exceed £1,370,000 with spend being met from the Community Resource's revenue budget. The pricing shall remain fixed for the duration of the contract.

3.7 GP Green Recycling Ltd have committed to delivery of the following community benefits:

- Support Renfrewshire Council by supplying free compost for an agreed project.
 - Support educational visits to view the state of the art processing plant located in Blantyre.
 - Retain local employment by sub contracting the handling and transportation of the segregated garden waste to a local Renfrewshire company.
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Implications of the Report

1. **Financial** – Financial costs will be met from Community Resources revenue budgets for each financial year.

The financial status of GP Green Recycling Ltd was assessed, and satisfied the Council's requirements.

2. **HR & Organisational Development** – None

3. **Community Planning** – GP Green Recycling Ltd have committed to delivery of community benefits as outlined in Section 3.7 of the report.

4. **Legal** – The procurement exercise has been carried out in compliance with Council Standing Orders and EU Procurement legislation requirements.

5. **Property Assets** - None.

6. **Information Technology** – No ICT implications.

7. **Equality & Human Rights** – GP Green Recycling Ltd Equality & Human Rights has been assessed under the Scotland Excel Framework for the Treatment of Organic Waste and have confirmed their compliance with their statutory obligations in respect of Equality and Human Rights.

8. **Health & Safety** – GP Green Recycling Ltd Health & Safety has been assessed under the Scotland Excel Framework for the Treatment of Organic Waste to ensure that they met the minimum requirements regarding Health & Safety.

9. **Procurement** – The procurement procedure outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and Modern Government.

10. **Risk** – None

11. **Privacy Impact** – Not Applicable

List of background papers

(a) None

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