

Notice of Meeting and Agenda Forum for Empowering Communities Group

Date	Time	Venue
Wednesday, 20 March 2019	14:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

KENNETH GRAHAM
Head of Corporate Governance

Membership

M Mathieson, Barnados; I McLean, Bridgewater Housing Association; A Clark, Create; A McNiven, Engage Renfrewshire; S Duncan, Leap; A Fraser, Linstone Housing Association; J Wilby, Paisley West & Central Community Council; S McLellan, RAMH; S Cruickshank, Renfrewshire Access Panel; K Taylor, Renfrewshire Citizens Advice Bureau; K Graham, Renfrewshire Wide Credit Union; N Hansen, ROAR; and L Devine, Save the Children.

Chair

A McNiven, Chief Executive, Engage Renfrewshire.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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| 1 | Minute of Previous Meeting | 1 - 4 |
| | Minute of previous meeting held on 3 December 2018. | |
| 2 | Rolling Action Log | 5 - 6 |
| | Report by Director of Finance & Resources. | |
| 3 | Renfrewshire Falls Prevention Group | |
| | Verbal update by N Hanssen, ROAR. | |
| 4 | Upcoming Council Consultation | |
| | Verbal presentation by the Strategic Partnerships & Inequalities Manager, Chief Executive's Service, Renfrewshire Council. | |
| 5 | Local Partnership Update | 7 - 8 |
| | Report by Chief Executive, Renfrewshire Council. | |
| 6 | Year of Young People Information | |
| | Verbal update by Partnerships Planning & Development Manager, Chief Executive's Service, Renfrewshire Council. | |
| 7 | Updates from Other Community Planning Groups | |
| | Discussion led by Chair. | |



Minute of Meeting Forum for Empowering Communities Group

Date	Time	Venue
Monday, 03 December 2018	14:00	Engage Renfrewshire, 1 Falcon Crescent, Paisley, PA3 1NS

PRESENT

I McLean, Bridgewater Housing Association; K Taylor, CAB; A McNiven, Engage Renfrewshire; J Wilby, Paisley West & Central Community Council; S Cruickshank, Renfrewshire Access Panel; N Hansen, ROAR; and L Devine, Save the Children.

CHAIR

A McNiven, Chief Executive, Engage Renfrewshire presided.

IN ATTENDANCE

K McIntyre and I McLean, (both Engage Renfrewshire); S Graham, G Beattie and C MacDonald (all Renfrewshire Council); R Robertson, Renfrewshire Health & Social Care Partnership.

APOLOGIES

M Mathieson, Barnardos; M Gallagher, Scottish Fire and Rescue Service; and S McLellan, RAMH.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to commencement of the meeting.

1 MINUTE OF PREVIOUS MEETING

There was submitted the Minute of the meeting of the Renfrewshire Forum for Empowering Communities Group held on 3 September 2018.

DECIDED: That the Minute be approved.

2 MATTERS ARISING

It was noted that in relation to item 6(b) the Health Network Breakfast scheduled for 13 December 2018 had been cancelled and would now be held on Thursday 17 January 2019.

DECIDED: That the information be noted.

3 ROLLING ACTION LOG

The Rolling Action Log was submitted for approval.

DECIDED:

(a) That actions RFG.20.09.17(3), RFG.25.06.18(8) and RFG.03.09.18(7) be removed from the Action Log as they were now complete;

(b) That the updates be noted; and

(c) That the Rolling Action Log be approved.

4 COMMUNITY ASSET TRANSFER

G Beattie, Senior Asset & Estates Surveyor, Renfrewshire Council gave a brief introduction to the Community Asset Transfer Process. She indicated that the Community Asset Transfer Policy had been developed to enable the Council to work in partnership with local organisations for the benefit of communities. Work was progressing on a roadmap pack which would assist organisations with the asset transfer process and it was noted that the roadmaps would be published in the new year and distributed to community councils and local organisations.

It was proposed that the Community Asset Transfer roadmap packs be submitted to a future meeting of the Forum for Empowering Communities Group. This was agreed.

DECIDED:

(a) That it be agreed that the Community Asset Transfer roadmap packs be submitted to a future meeting of the Forum for Empowering Communities Group; and

(b) That the verbal presentation be noted.

5 MORE THAN MEDICINE

Under reference to Item 6(c) of the Minute of the meeting of the Forum for Empowering Communities Group held on 3 September 2018, K McIntyre, Community & Partnerships Manager, Engage Renfrewshire, updated the Forum on the "More than Medicine – Lunch and Learn" event which took place in Wallneuk Church, Paisley on 4 September 2018.

She advised that the learning report had now been published which detailed recommendations for future events and next steps. Discussion took place on the House of Care model which represented a tangible and proven approach that allowed healthcare to embrace care and support planning and fulfil its responsibilities to support the self-management of people living with multiple long-term conditions. It was proposed that the House of Care model be submitted to a future meeting of the Forum for Empowering Group. This was agreed.

DECIDED:

(a) That it be agreed that the House of Care model be submitted to a future meeting of the Forum for Empowering Communities Group; and

(b) That the verbal update be noted.

6 RENFREWSHIRE INTEGRATION NETWORK AND WIDENING THE WELCOME

R Robertson, Community Link Team Manager, Renfrewshire Health & Social Care Partnership, gave a presentation relative to an integration network for Renfrewshire.

The presentation gave a brief overview of the development of the network; highlighted the groups that would be involved; indicated what the groups would do; and outlined the next steps.

DECIDED: That the presentation be noted.

7 RENFREWSHIRE AFFORDABLE CREDIT ALLIANCE: TALK MONEY WEEK

K McIntyre, Community & Partnerships Manager, Engage Renfrewshire, gave a presentation on the rebranding of Renfrewshire Affordable Credit Alliance. The presentation detailed the partners involved and she informed the Group that new Terms of Reference were being drawn up.

DECIDED: That the verbal update be noted.

8 FEEDBACK ON YEAR OF YOUNG PEOPLE 2018

A McNiven advised that an email had been sent to Members asking them to complete the form which had been sent out in relation to providing information on how young people are listened to within their organisation, including arrangements for young people to be Board Members. He intimated that once the information had been collated a report would be submitted to a future meeting.

DECIDED:

(a) That it be noted that the form had been sent to members for completion;

(b) That it be agreed that once the forms had been collated a report would be submitted to a future meeting; and

(c) That the update be noted.

9 LOCAL PARTNERSHIPS

There was submitted a report by the Partnerships Planning and Development

Manager, Renfrewshire Council, relative to a Local Partnership update.

The report intimated that seven Local Partnership areas had been established across Renfrewshire, based on aggregates of community council areas. The report outlined the key features of the partnerships and detailed the output from the Local Partnership events held in autumn 2018. It was noted that the launch of the new partnerships would take place early in 2019.

DECIDED:

- (a) That it be noted that the Local Partnerships would be established early in 2019;
- (b) That the output from the Local Partnership events held in autumn 2019 be noted; and
- (c) That it be agreed that the Group would support the implementation of Local Partnerships in 2019.

10 WORK OF OTHER CPP GROUPS

The Chair intimated that in the previous Community Planning structure the Forum had deployed a member of the Group to attend each of the other Community Planning Partnership Thematic Board meetings in order to update the Forum on the progress/activity of their respective nominated Board.

He advised that it was hoped to revive this communication channel and it was proposed that a list be drawn up of members of the Forum for Empowering Communities Group who sat on the other Community Planning Groups and an appropriate member be nominated to feedback to the Forum on the activity of each of the other Groups. This was agreed.

DECIDED: That it be agreed that a list of members of the Forum for Empowering Communities Group be drawn up who sat on the other Community Planning Groups and an appropriate member of the Forum be nominated to feedback on the activity of each of the other Groups.

RENFREWSHIRE COUNCIL RENFREWSHIRE FORUM FOR EMPOWERING COMMUNITIES GROUP ROLLING ACTION LOG

<div> <div> <div></div> <div></div> <div></div> </div> <div> <div>Action is on track</div> <div>Areas for concern that will impact on completion date if not fixed. Action required to bring up to satisfactory level</div> <div>Past deadline date and action required.</div> </div> <div>KEY</div> </div>					
Action No.	Action	Action Owner	Status	Expected Date of Completion	Actual Date of Closure
<u>RFG.13.12.17(4b)</u>	<u>Greener Communities</u> an informal grouping be convened of third sector organisations with expertise and interest in environmental issues as a sounding board for responding to greener issues.	AMcN/SG			
<u>RFG.25.06.18(5)</u>	<u>Year of Young People</u> (a) Members of the Forum to provide information on activities taking place within their organisations to celebrate YOYP2018; (b) Members of the Forum to provide information on how young people are listened to within their organisations, including arrangements for young people to be Board Members; and (c) Information to be collated on the wider third sector in Renfrewshire on how they were celebrating YOYP2018 and the information to be included within the overall activity of partners within Renfrewshire.				
<u>RFG.25.06.18(6)</u>	<u>Older People's Wellbeing</u> (a) The topic of older peoples' health/falls and community safety to be raised as an issue within other groups within the Partnership; and (b) A report to be submitted to a future meeting of the Forum outlining examples of good practice in relation to older people's wellbeing.	AMcN/NH/SG			
<u>RFG.03.12.18(4)</u>	<u>Community Asset Transfer</u> The Community Asset Transfer roadmap packs to be submitted to a future meeting of the Group.	SG/AMcN		Future meeting	
<u>RFG.03.12.18(8)</u>	<u>Feedback on Year of Young People</u> Members to complete the forms and a report to be submitted to a future meeting of the Group.	SG/AMcN		Future meeting	
<u>RFG.03.12.18(10)</u>	<u>Work of Other CPP Groups</u> a list of members of the Group to be drawn up who sit on the other Community Planning Groups and an appropriate member of the Forum be nominated to feedback on the activity of each of the other Groups.	SG/AMcN		Future meeting	

RFG.25.06.18(2)
S Graham advised that invitations were going out shortly.

RFG.03.0918(2)
S Graham to prepare a pro-forma for circulation to members.

RFG.03.12.18(10)
A McNiven advised that the forms had been emailed to members to complete. A report would be submitted to a future meeting.

RFG.03.0918(2)
Meeting held on 11 July with relevant parties. Community Falls Group being developed to be linked in with health and report to Forum. Issue to be raised with CPP Team.

RFG.03.12.18(2)
Meeting has been organised to discuss.



To: Renfrewshire Forum For Empowering Communities

On: 20 March 2019

Report by:
Stuart Graham, Renfrewshire Council

TITLE:
Local Partnership Update

1. Summary

- 1.1 Seven Local Partnerships have now been established across Renfrewshire to provide a focus for partnership working in localities to address priorities.
- 1.2 Local Partnerships will move towards greater involvement from community representatives and partner organisations than was the case in the former Local Area Committees, while retaining the function of allocating funding to local community activity.
- 1.3 The first meetings of the Local Partnerships will take place between 19 March and 4 April 2019. A programme of further meetings and events will be scheduled to take place during 2019/20.

2. Recommendations

- 2.1 It is recommended that Renfrewshire Forum For Empowering Communities:
 - (a) Note the first round of Local Partnership meetings and;
 - (b) Agree to support the implementation of Local Partnerships as required.

3. Background

- 3.1 As reported to Renfrewshire Forum For Empowering Communities in September and December 2018, Renfrewshire Community Planning Partnership is in the process of establishing geographic Local Partnerships, to replace the Local Area Committees operated by Renfrewshire Council. This will provide a more partnership-focused way for public services and local communities to engage with each other.
- 3.2 Each Local Partnership will have an equal number of Renfrewshire Council Elected Members and Community Representatives
- 3.2 The first round of Local Partnership will take place during March and April 2019. Dates are as follows:

Partnership	Date and Time	Venue?
Paisley North, Gallowhill, Ferguslie, Paisley West & Central	Tuesday 19 March at 6pm	Renfrewshire House, Marriage Suite
Glenburn, Foxbar and Brediland	Wednesday 20 March at 6pm	Glenburn Community Centre
Houston, Bridge of Weir, Brookfield, Kilbarchan, Howwood, Lochwinnoch and Elderslie	Thursday 21 March at 6pm	Rainbow Centre (Rays of Hope) Elderslie
Johnstone and Linwood	Tuesday 26 March at 6pm	Johnstone Town Hall, Marriage Suite
Paisley East & Whitehaugh, Ralston, Hawkhead & Lochfield, Hunterhill and Charleston	Wednesday 27 March at 6pm	Renfrewshire House, Marriage Suite
Renfrew	Thursday 28 March at 6pm	Renfrew Town Hall
Erskine, Inchinnan, Bishopton and Langbank	Thursday 4 April at 6pm	Bargarran Community Education Centre

- 3.2 Subsequent meetings of the Local Partnerships will take place in June 2019, November 2019 and March/April 2020, with community engagement events to take place in September 2019.
- 3.3 The first round of meetings will focus on identifying local priorities and the June 2019 meetings will focus on Local Partnerships taking decisions on grant applications being submitted to the Local Partnerships.

Author: : For more information about the report, please contact Stuart Graham, Renfrewshire Council, 0141 618 7408