



Minute of Meeting Clyde Muirshiel Park Authority Joint Committee

Date	Time	Venue
Friday, 04 December 2015	09:30	Barnbrock Farm, Clyde Muirshiel Park Headquarters, Barnbrock Farm, Kilbarchan, PA10 2PZ

PRESENT

Councillors Bibby, Caldwell, Gilmour and J MacLaren (Renfrewshire Council); Councillor Wilson (Inverclyde Council); and Councillors Dickson and Marshall (North Ayrshire Council).

CHAIR

Councillor Gilmour, Chair, presided.

IN ATTENDANCE

D Gatherer, Interim Regional Park Manager; F Carlin, Head of Planning, S Jones, Assistant Manager, D Forbes, Senior Accountant, V Howie, Finance and Resources Manager, E Currie, Senior Committee Services Officer and K Druce, Assistant Democratic Services Officer (all Renfrewshire Council) and M McNab, Inverclyde Council. Prior to the start of the meeting the Chairman welcomed Councillor J MacLaren to his first meeting of the Joint Committee.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

ADDITIONAL ITEM

The Chairman intimated that there was an additional item in relation to planning applications submitted to Renfrewshire Council for solar farms near to the boundary of the Regional Park which had not been included in the notice calling the meeting. The Chairman, being of the opinion that the item which is dealt with at item 7 of this Minute was urgent, in view of the need to advise members of these matters, authorised its consideration.

1 **MINUTE**

There was submitted the Minute of the meeting of the Clyde Muirshiel Park Authority Joint Committee held on 11 September, 2015.

DECIDED: That the Minute be approved.

2 **REVENUE BUDGET MONITORING**

There was submitted a revenue budget monitoring report by the Treasurer in respect of the Joint Committee for the period 1 April to 16 October, 2015.

DECIDED: That the report be noted.

3 **QUARTERLY ABSENCE STATISTICS**

There was submitted a report by the Interim Regional Park Manager relative to the quarterly absence statistics for the Regional Park Authority for the period 22 June to 20 September 2015. The report provided information relating to the absence statistics and reasons for absence.

DECIDED:

(a) That the absence statistics for the period 22 June to 20 September 2015 be noted; and

(b) That it be noted that the Interim Regional Park Manager would submit a report relative to the next quarterly absence statistics to the next meeting of the Joint Committee to be held on 19 February, 2016.

4 **QUARTERLY HEALTH & SAFETY REPORT**

There was submitted a report by the Interim Regional Park Manager providing information on the quarterly health and safety monitoring for the period July to September 2015 which detailed accident statistics, management action and training.

The report intimated that there had been no RIDDOR reportable accidents this quarter; that two visitors sustained minor injuries from slips, trips and falls; one visitor sustained a minor injury when they were struck with a dinghy mast when activity clients were de-rigging a boat and one visitor sustained a minor burn whilst using a kelly kettle during a ranger led activity.

The report intimated that the reduction in staffing levels had resulted in employees becoming more focussed upon operational delivery and that the problem of water ingress at the Muirshiel Visitor Centre continued to be under investigation.

DECIDED:

- (a) That the health and safety monitoring report for the period July to September 2015 be noted;
- (b) That the impact of the reduction in capacity of the Senior Management Team on Health & Safety Processes within the Park be noted; and
- (c) That it be noted that the problem of water ingress at the Muirshiel Visitor Centre continued to be under investigation.

5 PRICING POLICY FOR CLYDE MUIRSHIEL REGIONAL PARK 2016/17

There was submitted a report by the Interim Regional Park Manager relative to the proposed pricing policy for 2016 to 2017, a copy of which formed the appendix to the report.

The report intimated that the Park Authority had historically reviewed its prices annually before the end of the calendar year with a view to implementing the new pricing policy at the start of the next financial year. The Park had a concession rate for most of its activities to allow disadvantaged groups to access the services it provided. With increased requirements to raise revenue within the Park, more extensive scoping exercises had been carried out to ensure the Park remained competitive in the market while income was maximised. The increased prices reflected this work and aimed to achieve increased uptake of the services provided and increase income to the Park.

DECIDED:

- (a) That the new pricing policy, as detailed in the appendix to the report, be approved; and
- (b) That the continued efforts to develop services and increase income from all staff sectors be noted.

6 PARK AUTHORITY JOINT COMMITTEE MEETING DATES 2016

There was submitted a report by the Clerk relative to the schedule for meetings of the Clyde Muirshiel Park Authority Joint Committee.

The report proposed that meetings be held at 10.30 am on 19 February, 27 May, 2 September and 2 December, 2016 with the meetings proposed for 27 May and 2 December, 2016 being held in Barnbrock Farm prior to meetings of the Consultative Forum. The report requested that members consider venues for the meetings of the Joint Committee proposed for 19 February and 2 September, 2016.

DECIDED:

- (a) That meetings of the Clyde Muirshiel Park Authority Joint Committee be held at 10.30 am on 19 February, 27 May, 2 September and 2 December, 2016;
- (b) That the meeting of the Joint Committee to be held on 19 February, 2016 be held in the North Ayrshire Council area;

(c) That the meetings of the Joint Committee to be held on 27 May and 2 December, 2016 be held in Barnbrock Farm prior to meetings of the Consultative Forum; and

(b) That the meeting of the Joint Committee to be held on 2 September, 2016 be held in the Greenock Cut Visitor Centre, Inverclyde.

7 PLANNING APPLICATIONS

The Chairman advised that two planning applications had been submitted to Renfrewshire Council for solar farms near to the boundary of the Regional Park.

DECIDED: That this matter be noted.

8 DATE OF NEXT MEETING

DECIDED: That it be noted that the next meeting of the Clyde Muirshiel Park Authority Joint Committee would be held at 10.30 am on 19 February, 2016 within the North Ayrshire Council area.