

Notice of Meeting and Agenda Audit, Risk and Scrutiny Board

Date	Time	Venue
Tuesday, 29 May 2018	10:00	Corporate Meeting Room 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM
Head of Corporate Governance

Membership

Councillor Tom Begg: Councillor Stephen Burns: Councillor Michelle Campbell: Councillor Alison Jean Dowling: Councillor Neill Graham: Councillor Jim Harte: Councillor Emma Rodden:

Councillor Bill Binks (Convener): Councillor Jim Sharkey (Depute Convener):

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at <http://renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx>

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

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AUDIT

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| 1 | Summary of Internal Audit Reports for Period 1 January to 18 May 2018 | 5 - 24 |
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Report by Chief Auditor.

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| 2 | Summary of Outstanding Internal Audit | 25 - 32 |
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Recommendations

Report by Chief Auditor.

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|---|---|---------|
| 3 | Internal Audit Annual Report 2017/18 | 33 - 52 |
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Report by Chief Auditor.

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| 4 | Audit Scotland - Management Report 2017/18 | 53 - 70 |
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Report by Director of Finance & Resources.

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CORPORATE GOVERNANCE

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| 5 | Unaudited Annual Governance Statement 2017/18 | 71 - 80 |
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Report by Director of Finance & Resources.

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RISK MANAGEMENT

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| 6 | Risk Management Annual Report 2017/18 | 81 - 94 |
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Report by Director of Finance & Resources.

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| 7 | Strategic, Corporate & Key Service Risks, April 2018 | 95 - 158 |
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Report by Director of Finance & Resources.

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| 8 | Local Scrutiny Plan for Renfrewshire Council (2018/19) | 159 - 170 |
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Report by Director of Finance & Resources.

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MONITORING & REVIEWING SERVICE DELIVERY PERFORMANCE, POLICIES & PRACTICES

- 9 **Local Government in Scotland - Performance & Challenges 2018** 171 - 182

Report by Director of Finance & Resources.

- 10 **Absence Statistics 2017/18** 183 - 192

Report by Director of Finance & Resources.

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ANNUAL PROGRAMME

- 11 **Council Tax Briefing Paper** 193 - 204

Report by Director of Finance & Resources.

- 12 **Fly-tipping in the Countryside and at known Fly-tipping Spots (Lead Officer Karen Locke)** 205 - 218

Report by Lead Officer.

- 13 **Review of Housing Repairs by Council and Outside Contractors (Lead Officer Colin Hunter)**

Report by Lead Officer. (Not Available - Report to Follow)

EXCLUSION OF PRESS AND PUBLIC

The Board may by resolution exclude the press and public from the meeting during consideration of the following item on the agenda as it is likely, in view of the nature of the business to be transacted, that if members of the press and public are present, there could be disclosure to them of exempt information as defined in paragraph 14 of Part I of Schedule 7A of the Local Government (Scotland) Act, 1973.

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AUDIT

- 14 **Summary of Findings - CSC Kiosk Discrepancy**