

## **Scotland Excel**

**To: Chief Executive Officers Management Group**

**On: 9 November 2022**

**Report by:  
The Clerk**

### **Meetings of the Chief Executive Officers Management Group in 2023**

#### **1. Summary**

- 1.1 The purpose of this report is to seek approval for the proposed dates for meetings of the Chief Executive Officers Management Group (CEOMG) in 2023.
- 1.2 In terms of the CEOMG procedures:-
  - 4.2 The Group shall meet not less than 4 times in each calendar year. Other than the first meeting arranged in terms of paragraph 4.1 the dates, times and venues for meetings of the Group shall be decided by the Group. Meetings organised in terms of paragraphs 4.1 and 4.2 shall be Ordinary Meetings of the Group.
- 1.3 Currently, all Scotland Excel meetings are being held remotely using the Microsoft Teams platform. It is proposed (i) that meetings of the CEOMG be held at 10.00 am on 22 February, 24 May, 9 August and 8 November 2023; and (ii) that the Group continue to meet remotely using the Microsoft Teams platform. This will continue to be reviewed.

#### **Recommendations**

- 2.1 That meetings of the CEOMG be held at 10.00 am on 22 February, 24 May, 9 August and 8 November 2023; and
- 2.2 That it be agreed that the Group continue to meet remotely using the Microsoft Teams platform and that this continue to be reviewed.