



To: Finance & Resources Policy Board

On: 18 May, 2016

Report by: Director of Finance & Resources

Heading: Civic Hospitality

1. Summary

1.1 The following requests for civic hospitality have been received for financial years 2016/17.

- (a) The Paisley Pirates Ice Hockey team recently won the Scottish Cup. To jointly celebrate this achievement and to mark their 70th year anniversary they asked for a civic reception.

Following consultation with the Provost, the Director of Finance & Resources made the necessary arrangements to host a civic reception on Friday, 13 May 2016 in the Glynhill Hotel in the form of a 3-course buffet at an estimated cost of £3,000. The Board is asked to homologate the action taken.

- (b) The educational programme Mission Discovery will once again take place in Renfrewshire from 6th to 10th June 2016. During this period a group of astronauts, trainers and scientists will spend the week working at West of Scotland University with secondary school pupils from across Renfrewshire, Inverclyde and East Renfrewshire with the aim of designing a real-life experiment to be launched into space.

Following consultation with the Provost, it is proposed that the Director of Finance & Resources liaise with Children's Services to provide civic hospitality at a reception being held on Wednesday 8th June at the cost of approximately £1250.

- (c) A letter has been received from 102 Field Squadron Royal Engineers to request Civic Hospitality to mark the occasion of the 300th anniversary of the formation of the First Royal Regiment of Engineers. They also plan to mark the 100th anniversary of the Battle of the Somme at their Army Reserve Centre on Saturday 18th June, 2016.

Following consultation with the Provost it is proposed that the Council contribute £1,000 towards the cost of this reception, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements for appropriate civic hospitality to be provided.

- (d) A delegation of approximately 55 Teachers and pupils from Furth's Hallemann Music School will be visiting Renfrewshire and the surrounding areas from 21st to 29th July 2016. A request has been received to provide civic hospitality for the children in the form of a lunch on Tuesday 26th July at Paisley Town Hall.

Following consultation with the Provost it is proposed that the Council agree to the cost of £1250 for this reception, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- (e) A Charity Motorcycle ride around the coast of Scotland, England & Wales will be arriving in Paisley on Wednesday 3rd August, 2016. A request has been received to provide civic hospitality in the form of a lunch with the Provost and riders.

Following consultation with the Provost, it is proposed that the Council agree to provide this civic hospitality at the cost of approximately £200 and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- (f) A request has been received from Renfrew Community Council to hold a civic reception after the unveiling of the new Air Ambulance Memorial in Renfrew on Thursday 18th August 2016. This also coincides with the 50th Anniversary of the Air Ambulance operating from Glasgow Airport.

Following consultation with the Provost it is proposed that the Council agree to the cost of £400 for this reception, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements.

- (g) The Paisley & District Battalion of the Boys' Brigade has asked the Council to provide a civic reception to mark the presentation of the Queen's Badge Certificates and Duke of Edinburgh Gold Award Certificates in September 2016. The Council has supported this event in previous years.

Following consultation with the Provost, it is proposed that the Council provide a civic reception at the cost of approximately £700, and that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements to provide appropriate civic hospitality.

2. Recommendations

- 2.1 That the Board agrees to: (a) provide civic hospitality to Paisley & District Battalion of the Boys Brigade, Mission Discovery, 102 Field Squadron Royal Engineers, Furth's Hallemann Music School, Renfrew Community Council and for the Charity Motorcycle Ride around the UK and (b) that it be delegated to the Director of Finance & Resources in consultation with the Provost to make the necessary arrangements for appropriate civic hospitality to be provided.
- 2.2 That the Board homologates the action taken in respect of the arrangements for the civic reception for the Paisley Pirates Ice Hockey Team.
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Implications of the Report

1. **Financial** – The costs of the request from civic hospitality will be met from the current budget
 2. **HR & Organisational Development** – None
 3. **Community Planning** – Civic receptions provide recognition of the contributions made by individuals and organisations to the fabric of life in Renfrewshire.
 4. **Legal** - none.
 5. **Property/Assets** - none.
 6. **Information Technology** – none
 7. **Equality & Human Rights**

(a) The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
 8. **Health & Safety** - none
 9. **Procurement** - none
 10. **Risk** – none
 11. **Privacy Impact** - none.
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List of Background Papers

(a) Background Paper 1 – Correspondence Received 2nd March 2016

The foregoing background papers will be retained within Finance & Resources for inspection by the public for the prescribed period of four years from the date of the meeting. The contact officer within the service is Donna Gallagher, Member Services Officer (Telephone – 0141 618 6794, e-mail – donna.gallagher-pt@renfrewshire.gov.uk

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