

Minute of Meeting Renfrewshire Licensing Forum.

Date	Time	Venue
Wednesday, 29 May 2019	14:00	Corporate Meeting Room 3, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

Present

M Brier; M Dymond; D McEwan; S McLean; P Pieraccini; D Reid and E Smith.

Chair

M Dymond, Convener, presided.

In Attendance

D Campbell, Assistant Managing Solicitor (Licensing) and P Shiach, Committee Services Officer Renfrewshire Council (both Renfrewshire Council).

Declarations of Interest

There were no declarations of interest intimated prior to the commencement of the meeting.

Order of Business

The Chair intimated that she proposed to alter the order of business to facilitate the conduct of the meeting by considering item 6, Licensing (Scotland) Act 2005 – Section 142 Draft Guidance for Licensing Boards – Consultation of the agenda following item 1, Minute of Previous Meeting of the agenda.

1 Minute of Previous Meeting

There was submitted the Minute of the joint meeting between Renfrewshire Licensing Forum and Renfrewshire Licensing Board held on 6 February 2019.

DECIDED: That the Minute be noted.

2 Matters Arising

a Licensee representation on the Forum

The Convener referred to the continuing vacancies on the Forum for Licensees and requested suggestions on how these vacancies could be filled.

D McEwan indicated that he would contact Licenses seeking interested parties prior to the forthcoming Police Scotland Licensing event.

DECIDED: That D McEwan contact Licenses seeking interested parties prior to the forthcoming Police Scotland Licensing event.

3 Licensing (Scotland) Act 2005 - Section 142 Draft Guidance for Licensing Boards - Consultation

There was submitted a consultation document from the Scottish Government relative to a consultation on Section 142 of the Licensing (Scotland) Act 2005 on revised draft guidance for Licensing Boards.

The purpose of the consultation was to invite views on the Licensing (Scotland) Act 2005 – Section 142 Draft Revised Guidance for Licensing Boards. The deadline for responses to the consultation was 11 June 2019.

Following full discussion, E Smith indicated that she would prepare a response on behalf of Renfrewshire Drug and Alcohol Partnership and circulate this to the Forum for information.

DECIDED: That E Smith prepare a response to the draft consultation on behalf of Renfrewshire Drug and Alcohol Partnership and circulate this to the Forum for information.

4 Police Scotland Update

D McEwan, Police Scotland, provided an update on local licensing issues undertaken since the last meeting of the Forum held on 6 February 2019.

DECIDED: That the information provided be noted.

5 Licensing Standards Officer - Update

M Brier, Licensing Standards Officer (LSO), provided an update in relation to licensing activity undertaken since the Licensing Forum meeting held on 6 February 2019. The Forum was advised that during the period 119 visits to licensed premises had been undertaken, 89 of which were compliance visits. A total of 18 premises had required to be revisited.

The LSO provided information on the number of licensed premises in the Renfrewshire area with a breakdown of on and off-sale premises, the number of premises which were no longer licensed and the number of premises licenses issued by the Licensing Board at its last meeting.

The LSO was then heard in answer to questions from members of the Forum on the update.

DECIDED: That the information provided be noted.

6 Alcohol Byelaws Review

The Assistant Managing Solicitor (Licensing) advised that a report on the review of Alcohol Byelaws would be submitted for consideration to the meeting of the Finance & Resources and Customer Services Policy Board in June 2019.

DECIDED: That the information provided be noted.

7 Proposed Renfrewshire Festive Terminal Hours 2019-2020

There was submitted a report by the Clerk advised the Forum that the Licensing Board would welcome comments prior to its determination of festive hours for 2018/19. The Convener suggested that the terminal hour policy had worked well previously and proposed that the Forum support terminal hours which were broadly in line with 2018/19. This was agreed unanimously.

DECIDED: That the Licensing Forum agree to support festive terminal hours policy as approved by the Licensing Board during the 2018/2019 festive period.

8 Future Meetings - Proposed Dates

There was submitted a report by the Clerk proposing dates for future meetings of the Forum as under:

Wednesday 11 September 2019;
Wednesday 20 November 2019;
Wednesday 5 February 2020; and
Wednesday 27 May 2020.

DECIDED:

- (a) That the proposed dates for future meetings of the Forum, as detailed in paragraph 3.3 of the report be approved; and
- (b) That it be delegated to the Clerk, in consultation with the Conveners of the Licensing Board and the Licensing Forum to determine which of these meetings will be a joint meeting with the Licensing Board.