

To: Finance, Resources and Customer Services Policy Board

On: 30 March 2023

Report by: The Chief Executive and the Chief Officer, Renfrewshire Health and Social Care Partnership

Heading: Provision of a Registered Housing Support Service within Very Sheltered Housing Units (RC-CPU-22-049)

1. **Summary**

- 1.1 The purpose of this report is to seek the approval of the Finance, Resources and Customer Services Policy Board to enter into a contract for the Provision of a Registered Housing Support Service within Very Sheltered Housing Units.
- 1.2 The recommendation to award this Contract follows a procurement exercise which was conducted as a Negotiated Procedure without Prior Publication in accordance with the Council's Standing Orders Relating to Contracts and Regulation 76 of the Public Contracts (Scotland) Regulations 2015, as amended, for Social and Other Specific Services.
- 1.3 A Contract Strategy was approved by the Strategic and Commercial Procurement Manager on the 18 November 2022; the Chief Finance Officer, Renfrewshire Health and Social Care Partnership (RHSCP) on the 21 November 2022 and the Head of Health and Social Care (Paisley), RHSCP on the 29 November 2022.
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2. Recommendations

2.1 It is recommended that the Finance, Resources and Customer Services Policy Board authorise the Head of Corporate Governance:

- 2.1.1 To award a Contract for Provision of a Registered Housing Support Service within Very Sheltered Housing Units to Hanover (Scotland) Housing Association Limited.
- 2.1.2 To award for a Contract Period of 3 years (36 months), with no extensions, the anticipated to Commencement Date is 01 May 2023; the exact date will be confirmed in the Council's Letter of Acceptance; and
- 2.1.3 To award the Contract for up to a maximum value of £975,913 (£325,304 per annum).

3. Background

- 3.1 This Contract will replace an existing arrangement between Hanover (Scotland) Housing Association Limited and Renfrewshire Council on behalf of Renfrewshire Health and Social Care Partnership.
- 3.2 The contract is for the provision of a Registered Housing Support Service within Very Sheltered Housing Units. The service covers prescribed housing support services which are ineligible to be included in tenants rents. The service will be provided to older vulnerable adults and, in exceptional circumstances to those under the age of 55 who are living with a disability.
- 3.3 The procurement process for this Contract was conducted as a Negotiated Procedure without Prior Publication in accordance with the Council's Standing Orders Relating to Contracts and Regulation 76 of the Public Contracts (Scotland) Regulations 2015, as amended, for Social and Other Specific Services.
- 3.4 Hanover (Scotland) Housing Association Limited was invited to respond to the Council's Invitation to Contract which was published on 05 December 2022 with a tender return deadline of 12 noon on 27 January 2023.
- 3.5 In accordance with Council Standing Order relating to Contracts 11.5, the submission from Hanover (Scotland) Housing Association Limited was evaluated and met the predetermined criteria in the form of the Single Procurement Document (SPD).

- 3.6 Hanover (Scotland) Housing Association Limited's submission was evaluated by the Renfrewshire Health and Social Care Partnership, Corporate Procurement Unit, Risk Management and Health and Safety, and met the award criteria as set out within the Invitation to Contract.
- 3.7 Community Benefits were requested as part of this procurement process. Hanover (Scotland) Housing Association Limited has confirmed the following benefits will be delivered as part of the contract:

Community Benefit	Number Offered
10 x S/NVQ (or equivalent) for New Employee, Existing Employee, Supply Chain Employee	10

Implications of the Report

1. **Financial** – Will be met by Renfrewshire Health and Social Care Budget.
2. **HR & Organisational Development** - None.
3. **Community/Council Planning** –
 - Our Renfrewshire is well: Supporting the wellness and resilience of our citizens and communities.
 - Our Renfrewshire is fair: Addressing the inequalities which limit life chances.
 - Our Renfrewshire is safe: Protecting vulnerable people and working together to manage the risk of harm.
 - People can live independently for as long as possible in their own home and the different housing needs of people across Renfrewshire are being met.
4. **Legal** - This procurement process was conducted as a Negotiated Procedure without Prior Publication in accordance with the Public Contracts (Scotland) Regulations 2015 for a Social and other Specific Services contract and the Council's Standing Orders Relating to Contracts.
5. **Property/Assets** - None
6. **Information Technology** - None

7. **Equality & Human Rights** - The Recommendations contained within this report have been assessed in relation to their impact on equalities and human rights. No negative impacts on equality groups or potential for infringement of individuals' human rights have been identified arising from the recommendations contained in the report. If required following implementation, the actual impact of the recommendations and the mitigating actions will be reviewed and monitored, and the results of the assessment will be published on the Council's website.
8. **Health & Safety** – The Health and Safety submission from Hanover (Scotland) Housing Association Limited was evaluated by Corporate Health and Safety and satisfied the Council's requirements.
9. **Procurement** - The procurement procedures outlined within this report shall ensure that the Council meets its statutory requirements in respect of procurement procedures, efficiency and modern Government.
10. **Risk** - The insurances submitted by Hanover (Scotland) Housing Association Limited was assessed by Renfrewshire Council's Risk Officer and satisfied the Council's requirements.
11. **Privacy Impact** - The contract contains Renfrewshire Council's General Conditions of Contract data protection provisions. Hanover (Scotland) Housing Association Limited will be a Data Controller and, as such, have a legal responsibility to comply with Data Protection legislation when collecting, processing and storing personal data to those receiving a service under this contract.
12. **Cosla Policy Position** – None.
13. **Climate** - None

List of Background Papers - None

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