

## Notice of Meeting and Agenda Joint Consultative Board (Non-Teaching)

Date	Time	Venue
Wednesday, 26 October 2016	15:00	CMR 2, Council Headquarters, Renfrewshire House, Cotton Street, Paisley, PA1 1AN

KENNETH GRAHAM  
Head of Corporate Governance

### Membership

Councillor Audrey Doig: Councillor Roy Glen: Councillor Allan Noon:

Councillor Jim Harte (Convener): Councillor Tommy Williams (Depute Convener):

### M Ferguson and 5 APT&C staff representatives

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### Manual Spokesperson and 4 representatives of Manual Trade Unions.

### Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to the customer service centre where they will be met and directed to the meeting.

## **Further Information**

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at [www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx](http://www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx)

For further information, please either email [democratic-services@renfrewshire.gov.uk](mailto:democratic-services@renfrewshire.gov.uk) or telephone 0141 618 7112.

## **Items of business**

### **Apologies**

Apologies from members.

### **Declarations of Interest**

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

### **1 Appointment of Chairperson**

### **2 Minute of Previous Meeting 5 - 10**

Minute of meeting of JCB Non-Teaching held on 15 September, 2016.

### **3 Developments in Health and Safety 11 - 14**

Report by the Head of HR, Organisational Development & Workforce Strategy.

### **4 Details of Grievances 15 - 16**

Report by the Head of HR, Organisational Development & Workforce Strategy.

### **5 Absence Management Statistics 17 - 28**

Report by the Head of HR, Organisational Development & Workforce Strategy.

### **6 JCB Agency Worker Report 29 - 30**

Report by the Head of HR & Organisational Development & Workforce Structure relative to Agency Workers.

### **7 Timetable of Meetings 31 - 34**

Report by the Director of Finance & Resources.

### **8 Date of Next Meeting**

