

Notice of Meeting and Agenda Renfrewshire Health and Social Care Integration Joint Board Audit Committee

Date	Time	Venue
Friday, 03 February 2017	11:30	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

KENNETH GRAHAM
Clerk

Membership

Councillor Derek Bibby: Councillor Michael Holmes: Dr Donny Lyons: John Legg: Alan McNiven: David Wylie

Dr Donny Lyons (Chair): Councillor Derek Bibby (Vice Chair)

Training Session

Please note that following this meeting of the Audit Committee a training session for members has been arranged in relation to Risk Assessment and Management.

Further Information

This is a meeting which is open to members of the public.

A copy of the agenda and reports for this meeting will be available for inspection prior to the meeting at the Customer Service Centre, Renfrewshire House, Cotton Street, Paisley and online at www.renfrewshire.cmis.uk.com/renfrewshire/CouncilandBoards.aspx

For further information, please either email democratic-services@renfrewshire.gov.uk or telephone 0141 618 7112.

Members of the Press and Public

Members of the press and public wishing to attend the meeting should report to reception where they will be met and directed to the meeting.

Items of business

Apologies

Apologies from members.

Declarations of Interest

Members are asked to declare an interest in any item(s) on the agenda and to provide a brief explanation of the nature of the interest.

1 Minute 5 - 8

Minute of meeting of the IJB Audit Committee held on 16 September 2016.

2 Future Chair and Membership

3 Progress and Performance to 30 December 2016

Report by Chief Internal Auditor, Renfrewshire Council. (not available - copy to follow).

4 Internal Audit Annual Plan 2017/18

Report by Chief Internal Auditor, Renfrewshire Council. (not available - copy to follow).

5 Date of Next Meeting

Note that the next meeting of the IJB Audit Committee will be held at 9.30 am on 29 June 2017 in the Abercorn Conference Centre, Renfrew Road, Paisley.



Minute of Meeting Renfrewshire Health and Social Care Integration Joint Board Audit Committee

Date	Time	Venue
Friday, 16 September 2016	08:45	Abercorn Conference Centre, Renfrew Road, Paisley, PA3 4DR

PRESENT

Dr Donny Lyons and Morag Brown (both Greater Glasgow & Clyde Health Board); Councillors Bill Brown (substitute for Derek Bibby) and Michael Holmes (both Renfrewshire Council); and Alan McNiven (third sector representative).

CHAIR

Dr Donny Lyons, Chair, presided.

IN ATTENDANCE

Ken Graham, Head of Corporate Governance (Clerk), Andrea McMahon, Chief Internal Auditor, Iain Beattie, Head of Health and Social Care (Paisley) and Elaine Currie, Senior Committee Services Officer (all Renfrewshire Council); David Leese, Chief Officer, Sarah Lavers, Chief Finance Officer, Jean Still, Head of Administration and James Higgins, Health and Social Care Integration Project Officer (both Renfrewshire Health and Social Care Partnership) and Brian Howarth, Assistant Director and Anne McGregor, Senior Audit Manager (both Audit Scotland).

APOLOGY

Councillor Derek Bibby.

DECLARATIONS OF INTEREST

There were no declarations of interest intimated prior to the commencement of the meeting.

1 **INTERNAL AUDIT ANNUAL REPORT 2015/16**

The Chief Internal Auditor, Renfrewshire Council, submitted a report relative to the Internal Audit annual report on the Renfrewshire Health and Social Care Integration Joint Board (IJB). The report intimated that the public sector internal audit standards required that the Chief Internal Auditor deliver an annual internal audit opinion on the overall adequacy and effectiveness of the internal control environment that could be used by the organisation to inform its governance statement. The report must also provide an audit opinion on the overall adequacy and effectiveness of the internal control system of the audited body.

The annual report for the IJB was attached as an appendix to the report and outlined the internal audit work carried out for year ended 31 March 2016 and included the Chief Internal Auditor's independent and objective opinion as to the adequacy and effectiveness of the internal control environment.

DECIDED: That the Internal Audit annual report for 2015/16 be noted.

2 **INTERNAL AUDIT CHARTER**

The Chief Internal Auditor, Renfrewshire Council, submitted a report relative to the Internal Audit Charter for the IJB's Internal Audit service, a copy of which formed the appendix to the report.

The report intimated that the charter had been developed to ensure compliance with the public sector internal audit standards which required that the purpose, authority and responsibility of internal audit must be formally defined in an internal audit charter consistent with the Definition of Internal Auditing, the Core Principles for the Professional Practice of Internal Audit, the Code of Ethics and the Standards. The charter should be reviewed periodically by the Chief Internal Auditor and presented to senior management and the Audit Committee for approval.

DECIDED: That the Internal Audit Charter be approved.

3 **AUDITED ANNUAL ACCOUNTS 2015/16**

Under reference to item 2 of the Minute of the meeting of the IJB held on 24 June 2016 the Chief Finance Officer submitted a report relative to the audited annual accounts for the IJB for 2015/16.

The report intimated that the audit certificate issued by Audit Scotland provided an unqualified opinion that the abstract of accounts presented a true and fair view of the financial position of the IJB as at 31 March 2016, in accordance with the accounting policies detailed in the accounts. A report on the 2015/16 audit by Audit Scotland was also attached to the report.

It was noted that the date referred to in Note 3 of page 15 of the accounts should read 16 September 2016 and that the reference to 'total debtors' in Note 5 of page 16 of the accounts be amended to read 'total creditors'.

DECIDED: That, subject to the minor amendments noted, the Audit Committee recommend to the IJB that the audited accounts 2015/16 be approved for signature and the report by Audit Scotland be noted.

4 **DATE OF NEXT MEETING**

DECIDED: That members be advised of dates for future meetings of the Audit Committee, the items of business scheduled for these meetings and associated training programme.

