

NORTH STRATHCLYDE COMMUNITY JUSTICE AUTHORITY

To: North Strathclyde Community Justice Authority

On: 11 December 2015

Report by: The Treasurer and the Chief Officer

Heading: Administration Grant Revenue Budget Monitoring Report

1. Summary Budget Position

- 1.1 Expenditure against the Administration Grant is currently projected to result in an underspend of £8,337. Details of the expected expenditure are attached to this report

2 Recommendations

- 2.1 It is recommended that members consider the report

3 Budget Performance

Current Position: £8,337 underspend
Previously Reported: £9,095 underspend

- 3.1 Expenditure is currently projected to show an underspend of £8,337 compared to the Administration Grant available. The underspend arises within Employee Costs as a result of the additional grant made available for maternity cover which was reported to the board on the 13 March 2015. The Scottish Government have been informed of this position.

4 Implications of this Report

- 4.1 Financial implications – the NSCJA will be required to refund any unspent element back to the Scottish Government

COMMUNITY JUSTICE AUTHORITIES ADMINISTRATION COSTS 2015-2016

NORTH STRATHCLYDE COMMUNITY JUSTICE AUTHORITY EXPENDITURE

Description	Budget	Projected Expenditure to 31st March 2015	Variance
Employee Costs			
Salary Costs	£151,827	£145,272	£6,555
Superannuation	£27,144	£25,622	£1,522
NI	£13,955	£13,357	£598
Travel and Subsistence	£3,001	£1,846	£1,155
Staff Training	£2,000	£4,000	-£2,000
Property Costs			
Rent & Rates	£15,900	£15,900	£0
Hire of Halls	£2,250	£2,500	-£250
Electricity	£580	£400	£180
Contract Cleaning	£96	£100	-£4
Other Property Costs	£1,300	£1,300	£0
Supplies & Services			
Provisions	£1,100	£800	£300
Other Supplies & Services	£300	£500	-£200
Administration Costs			
Printing and Stationery	£100	£100	£0
Postages	£100	£100	£0
Telephones	£1,337	£700	£637
Members expenses	£3,819	£3,900	-£81
Other admin costs	£500	£500	£0
Employers liability	£2,900	£2,900	£0
Other Agencies, Bodies			
Payments to Other Local Authorities	£22,400	£22,400	£0
Auditors	£4,300	£4,375	-£75
GROSS EXPENDITURE	£254,909	£246,572	£8,337