

# GLASGOW AND THE CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY JOINT COMMITTEE

**To:** Joint Committee

**On:** 11 September 2023

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**Report by:** The Treasurer

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**Heading:** Revenue Budget Monitoring Report to 18 August 2023

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## **1. Summary**

- 1.1 The forecast position for Clydeplan by 31 March 2024 is a projected underspend of £73k, as explained in section 4.
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## **2 Recommendations**

- 2.1 It is recommended that Members consider the report.
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## **3 Budget Adjustments**

- 3.1 There have been no budget adjustments since the start of the financial year.
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## **4 Budget Performance**

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|-----|------------------------------------|--------------------------|
| 4.1 | <b>Projected Year-end Position</b> | <b>£73k (favourable)</b> |
|     | <i>Previously Reported</i>         | <b>N/A</b>               |

The revenue budget monitoring appendix below shows a projected underspend in Employee Costs of £133k. While an estimated pay award of 6% has been factored into the forecast, this is offset by vacancies that have not yet been filled, including two Strategic Planner posts and two management posts. This forecast underspend is partially offset by overspends in Supplies and Services, mainly due to an increase in audit fees and computer maintenance costs; and Transfer Payments, relating to the funding of a Green Network Partnership Development Officer post, previously approved by the Joint Committee.

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**RENFREWSHIRE COUNCIL**  
**REVENUE BUDGET MONITORING STATEMENT 2023/24**  
**1st April 2023 - 18 August 2023**

**JOINT COMMITTEE - GLASGOW & CLYDE VALLEY STRATEGIC DEVELOPMENT PLANNING AUTHORITY**

<b>Core Operations</b>	<b>Approved Budget</b>	<b>Full Year Actual</b>	<b>Projected Full Year Actual</b>	<b>Budget Variance</b>
	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>	<b>£000s</b>
Employee Costs	493	84	360	133
Property Costs	20	1	20	(0)
Transport Costs	1	0	1	0
Supplies and Services	27	3	38	(10)
Transfer Payments	2	0	49	(48)
Support Costs	24	2	25	(2)
<b>Gross Expenditure</b>	<b>567</b>	<b>91</b>	<b>494</b>	<b>73</b>
Council Requisitions	(544)	0	(544)	0
Other Income	(3)	0	(3)	0
<b>Gross Income</b>	<b>(547)</b>	<b>0</b>	<b>(547)</b>	<b>0</b>
<b>TRANSFER (TO)/FROM RESERVES</b>	<b>20</b>	<b>91</b>	<b>(53)</b>	<b>73</b>

<b>Summary of in-year Movement in Reserves</b>		<b>£000s</b>
Opening Revenue Reserve at 1 April 2023		<b>(389)</b>
Budgeted Draw on Reserves		<b>20</b>
Projected Year-end variance		<b>(73)</b>
Closing Revenue Reserve at 31 March 2024		<b>(443)</b>
% of Operating Income		80.9%

**Employee Costs:** Includes direct employee costs such as salary costs, overtime and indirect employee costs such as training, recruitment advertising

**Property Costs:** Includes expenses directly related to the running of premises and land, eg rates, rents and leases, utilities, contract cleaning

**Transport Costs:** Includes all costs associated with the provision, hire or use of transport, including travelling allowances, taxi and car hire costs and staff mileage

**Supplies and Services:** Includes all supplies and service expenses, such as ICT costs, and administrative costs such as stationery, postages, printing and advertising

**Transfer Payments:** Includes costs of payments for which no good or services are received in return e.g. Apprenticeship Levy

**Support Costs:** Includes central support charges e.g. Renfrewshire Council SLA and telephony recharges ('Administration Costs' in approved budget)