

Minute of Meeting

Glasgow & the Clyde Valley Strategic Development Planning Authority Joint Committee

Date	Time	Venue
Monday, 13 March 2017	11:15	Clydeplan Offices, Lower Ground Floor, 125 West Regent Street, Glasgow G2 2SA

Present

Councillor Scanlon (Glasgow City Council); Councillor B Brown (Renfrewshire Council); Councillor Dunsmuir (South Lanarkshire Council); and Councillor O'Neill (West Dunbartonshire Council).

Chair

Councillor Scanlon, Convener, presided.

In Attendance

D McDonald, Assistant Strategic Development Plan Manager and S Tait, Strategic Development Plan Manager (both Strategic Development Plan Core Team); G McCarney, Planning and Building Standards Manager (East Renfrewshire Council); N Urquhart, Team Leader Sustainability Policy (East Dunbartonshire Council); F Barron, Head of Planning & Building Control (Glasgow City Council); G Laing, Assistant Business Manager (North Lanarkshire Council); F Carlin, Head of Planning and Housing Services, V Howie, Finance Business Partner, E Currie, Senior Committee Services Officer and K Brown, Committee Services Officer (all Renfrewshire Council); G Cameron, Planning and Building Standards Manager HQ (South Lanarkshire Council); and M Ferris, Senior Audit Manager (Audit Scotland).

Apologies

Councillors Dempsey and Moir (East Dunbartonshire Council); Councillor Redmond (Glasgow City Council); Councillor Wilson (Inverclyde Council); Councillors Coyle and Griffin (North Lanarkshire Council); and Provost McAllister (West Dunbartonshire Council).

Declarations of Interest

Councillor O'Neill declared a non-financial interest in item 10 of the agenda as he was a member of the Strathclyde Partnership for Transport Board and indicated that it was his intention to take part in the discussion and voting thereon.

Councillor Scanlon declared a non-financial interest in item 10 of the agenda as he was a substitute member of the Strathclyde Partnership for Transport Board and indicated that it was his intention to take part in the discussion and voting thereon.

1 Minute

There was submitted the Minute of the meeting of the Joint Committee held on 12 December 2016.

DECIDED: That the Minute be approved.

2 Revenue Budget Monitoring Report

There was submitted a joint report by the Treasurer and Strategic Development Plan Manager for the period 1 April 2016 to 3 February 2017.

DECIDED: That the report be noted.

3 Corporate Purchasing Card Expenditure

There was submitted a joint report by the Treasurer and the Strategic Development Plan Manager detailing the list of expenses incurred through corporate procurement card payment by type and employee for the period 12 November 2016 to 3 February 2017.

DECIDED: That the report be noted.

4 Annual Audit Plan 2016/17

There was submitted a report by the Treasurer relative to the Annual Audit Plan 2016/17.

The report intimated that the Annual Audit Plan 2016/17 outlined Audit Scotland's planned activities in the audit of financial year 2016/17 and included a section on Audit Issues and Risks. Within this section, Audit Scotland had identified risks both in relation to the annual audit and wider risks generally to the financial position of the Joint Committee. A copy of the Annual Audit Plan 2016/17 was appended to the report.

DECIDED: That the Annual Audit Plan 2016/17 by Audit Scotland be noted.

5 SDP2 Examination Update

There was submitted an update report by the Strategic Development Plan Manager relative to the examination of the second Strategic Development Plan (SDP).

The report intimated that on 14 December 2016 the Reporter had held a formal hearing session in Renfrew Town Hall into housing related issues. On 31 January 2017, the Reporter issued an additional further information request related to the implications for the Proposed Plan's housing supply targets of the Scottish Government's target of delivering 50,000 affordable homes over a five year period. The implication of the additional information request was that the Reporter would not now meet his proposed deadline of 23 February 2017 for his Examination report to be submitted to Scottish Ministers. This also had potential implications for the timescale for the Scottish Ministers approval of the SDP which was anticipated in May 2017. The latest update from the DPEA which was issued on 3 March 2017 stated that the Reporter hoped to be able to complete the examination shortly and submit the report to Ministers. It was agreed that as the Reporter had missed the target date for submission of his report to

Scottish Ministers and the potential delay in the approval of SDP2 and impact on the Local Development Plan process that the Joint Committee would write to the DPEA and the Scottish Government to express their disappointment over the potential delay to the approval of SDP2.

The report detailed that an estimated cost for the examination had been requested from the DPEA. The Reporter had indicated an initial estimate of 90 days Reporters work with an estimated cost of £18,200 (plus VAT) which could be met from Clydeplan's current budget underspend and earmarked reserves. To date the DPEA had issued two invoices for the period August 2016 to February 2017 for a total of £11,401.11 plus £1,900.24 VAT.

DECIDED:

(a) That the position with regard to the examination of SDP2 be noted; and

(b) That it be agreed that the Joint Committee write to the DPEA and Scottish Government to express their disappointment over the potential delay to the approval of SDP2.

6 Review of the Planning System in Scotland - Scottish Government Consultation Document

There was submitted a report by the Strategic Development Plan Manager relative to the Scottish Government's consultation on the review of the planning system in Scotland.

The report intimated that the Scottish Government consultation document on the review of the planning system in Scotland was published on 10 January 2017 with responses to be submitted by 4 April 2017. The consultation document set out 20 proposals which the Scottish Government considered would improve the planning system in Scotland. There were four proposals which if implemented would have significant implications for the governance, finance and skills of the Joint Committee. These were regional partnership working; improving national spatial planning and policy; embedding an infrastructure first approach; and housing delivery role.

The report detailed the potential implications for the role and work of the Joint Committee and its future. It was highlighted that whilst the Scottish Government had agreed with the independent panel that Strategic Development Plans should be removed, it was considered important that any future regional partnership working model be based upon a statutory duty on local authorities to work together within a clearly defined geography, with a clear role and remit, and set within a single governance structure with associated dedicated resources. Proposed responses to the consultation document's technical questions as they related to regional planning and regional partnership were appended to the report.

DECIDED:

(a) That the report and proposed responses to the issues and questions be agreed; and

(b) That authority be delegated to the Strategic Development Plan Manager and Steering Group to finalise the response to the Scottish Government consultation on the review of the planning system in Scotland.

7 Clydeplan Annual Report 2016

There was submitted a report by the Strategic Development Plan Manager relative to the Clydeplan Annual Report 2016.

The Annual Report provided an overview of the work undertaken by Clydeplan during 2016 under the broad headings of the review of the Strategic Development Plan; Clyde Marine Planning Partnership; Glasgow City Region and City Deal; Scottish Government's Review of Planning in Scotland; Continuing Stakeholder Engagement; Personnel; and Priorities and Issues affecting the future work of Clydeplan.

It was noted that on page 65 of the agenda that the Kevin Stewart, MSP was the Minister for Local Government and Housing and that the Annual Report would be amended to reflect this.

DECIDED:

- (a) That the Annual Report 2016, as set out in the appendix to the report, be approved;
- (b) That the Annual Report be amended to reflect that Kevin Stewart, MSP was the Minister for Local Government and Housing; and
- (c) That it be agreed that in accordance with the practice in previous year an enhanced version of the Annual Report be produced in order to promote the work of the Joint Committee.

8 Development Plan Scheme and Participation Statement 2017/18

There was submitted a report by the Strategic Development Plan Manager relative to the Development Plan Scheme and Participation Statement 2017/18.

The report intimated that as part of the Planning etc (Scotland) Act 2006, Planning Authorities were expected to publish a Development Plan Scheme and Participation Statement and review it on an annual basis. The Authority published its first Development Plan Scheme and Participation Statement on 31 March, 2009, with subsequent revisions published annually in March. A copy of the Development Plan Scheme and Participation Statement 2017/18 was appended to the report.

It was proposed that on page 77 of the agenda that in view of the delay to the examination of the Proposed Plan that the estimated timetable to updated. This was agreed.

DECIDED:

- (a) That the Development Plan Scheme and Participation Statement 2017/18 be adopted;
- (b) That the estimated timetable in relation to the examination report on the Proposed Plan be updated to reflect the delay in the submission of the report of examination; and
- (c) That the Strategic Development Plan Manager be authorised to make the necessary arrangements for publication and distribution.

9 Clydeplan Business Continuity Plan

There was submitted a report by the Strategic Development Plan Manager relative to the Clydeplan Business Continuity Plan.

The report intimated that as part of the internal audit process undertaken annually by Renfrewshire Council it was recommended that the management of Clydeplan make contact with Renfrewshire Council's Joint Civil Contingencies Service to devise and implement a Business Continuity Plan. This process had resulted in the production of the Business Continuity Plan for Clydeplan, a copy of which was appended to the report.

DECIDED:

(a) That the Business Continuity Plan, as set out in the appendix to the report, be approved; and

(b) That it be agreed that the Strategic Development Plan Manager in liaison with Renfrewshire Council's Joint Civil Contingencies Services keep the plan under review.

Declarations of Interest

Councillors O'Neill and Scanlon having declared an interest in the following item of business remained in the meeting.

10 Proposed Clydeplan/Strathclyde Partnership for Transport Concordat

There was submitted a report by the Strategic Development Plan Manager relative to a joint working Concordat with Strathclyde Partnership for Transport (SPT).

The report intimated that Clydeplan had been approached by SPT with the view of establishing a Concordat between the two organisations. The Concordat would seek to formalise a joint working process building on their exhibiting collaborative relationships and the policy commitment set out in Strategic Development Plan 2, Policy 17, to review the strategic transport network and identify shared priorities for the future. A collaboration protocol (Concordat) had been drawn up to highlight the commitment to work together on the integration of strategic transport and land use planning and provision within the Glasgow City Region. A copy of the draft Concordat was appended to the report.

DECIDED: That the joint working Concordat with Strathclyde Partnership for Transport, as set out in the appendix to the report, be agreed.

11 Glasgow and the Clyde Valley Green Network Partnership - Administering Partner Arrangements

There was submitted a report by the Strategic Development Plan Manager relative to a request that Renfrewshire Council continue its role as administering partner in respect of the Glasgow and the Clyde Valley Green Network Partnership (GCVGNP).

The report intimated that Renfrewshire Council, in line with its 'host authority' role for the Joint Committee, had agreed to act as the administering partner with responsibility for the employment of the Partnership staff and also act as Treasurer to the

Partnership. As the administering partner and for reasons of continuity, it was proposed that Renfrewshire Council be asked to extend this role until 31 March 2018.

The GCVGNP Board oversaw the strategic direction and development of the Green Network programme. A small Executive Team of three full-time members of staff, led by a Manager, were responsible for the development and delivery of the programme and were employed on temporary contracts linked to the period of funding for the Partnership. Funding had been extended until 31 March 2018.

DECIDED:

(a) That it be requested that Renfrewshire Council continue its role as the administering partner for the Green Network Partnership until 31 March 2018; and

(b) That the decision to extend the contracts of employment for the Green Network Executive Team to 31 March 2018 be endorsed.

12 Date of Next Meeting

DECIDED: That it be noted that the next meeting of the Joint Committee would be held on 12 June 2017 at the offices of Glasgow City Council

Valedictory

The Convener thanked members of the Joint Committee and the Council officers and employees for their attendance and contribution to the work of the Joint Committee.